

Pleasant Grove Library Board Meeting Minutes
March 2, 2023 7:15 p.m.
Meeting held at Pleasant Grove Library

Board Members In Attendance: Emily Hammerstad, Sheri Britsch, Alan Michaelis, Barry Lunt, Jaime Makin, Ashli Schulz, Kesha Tullis, Kristina Davis.

Board Members Excused: Cheryl Williams, Camille Davis.

Motion to Convene: by Barry Lunt, second by Kesha Tullis. Motion Approved. Meeting began at 7:15 p.m.

Public: McKay Garrett, who is joining the Library Foundation Board.

Proceedings:

February Minutes: Motion to approve by Barry Lunt. Motion seconded by Ashli Schulz. Motion Passed.

City Business – None. Our new city council rep for the library is Eric Jensen.

Director's Business –

- Distribute requests for funds for summer reading.
- Some long-term library employees are retiring. Carolyn is retiring after 31 years. And Eloise is retiring at the end of April.
- The library is updating its procedure manual. Perhaps discuss at next meeting.

Chairperson business and Group discussion

- Committee assignments:
 - Policy and Finance: Ashli. Reviewed Utah library material. Looking at grants. We are a certified state library. We discussed various grant options.
 - Fund raising: Alan. Will work with Sheri on a time for the fundraising board to meet with Eric Jensen and other potential new members, Eric Larsen and possibly others. Also see if we can get ideas from AF's Friends of the Library program.
 - Programs: Kati and Jaime. Reviewed programs for March.
 - PR: Kesha and Kristina. Look at email newsletter options. Also, see if we can get the library calendar into the utility bills.
 - Technology: Barry. Look at text message options, to send reminders of programs.
 - Educational liaisons: Camille and Cheryl
 - Others?

- Governance. Decide in July.
- Emily discussed the importance of board members attending regularly.

Review of action items:

- Distribute requests for funds for summer reading.
- Alan will work with Sheri on a time for the fundraising board to meet with Eric and other potential new members.
- Plan to discuss Strawberry Days plans related to the library at our next board meeting.
- Explore email newsletter options (PR)
- Research text message communication options (Barry)

Next Meeting

- April 13, 7:15 p.m. at the library (note, one week later than usual due to Spring break the week before).

Motion to adjourn by Kristina, Second by Barry. Motion passed. Meeting adjourned at 8:21 p.m.

Minutes submitted by Alan Michaelis to the board on March 14, 2023.

Amended/Approved by

Minutes approved by board on April 13, 2023.