

SPECIAL EVENT APPLICATION

(A Special Event Application is required for licensing any of the following: Private Parties, Exhibitions, Fairs, Films, Shows or Carnivals, Concerts, Charity Events, Parades, Athletic Events, etc.)

DATE			
NAME		Email:	
(Person responsible for supervis	ion of event, coordination of perm	nits, inspections and compliance with all codes & ordinances)	
BUSINESS/CELL PHON	IE	FAX NUMBER	
ORGANIZATION (if any	/)		
CONTACT PERSON		PHONE	
MAILING ADDRESS			
	(Street)	(City)	(Zip)

★<u>DO NOT PRINT</u> BROCHURES, PACKETS, MAPS, ADVERTISEMENTS, ETC., OR CIRCULATE SUCH <u>WITHOUT APPROVAL OF THE EVENT</u>!

EVENT TITLE/NAME (indicate type of event)				
PROPERTY LOCATION (if applicable include map				
EVENT SET UP DATE/TIME			M/PM)	
DATE(S) EVENT WILL TAKE PLACE				
STARTING TIME OF EVENT	(AM/P	M)		
ENDING TIME OF EVENT	(AM/P	M)		
EVENT TAKE DOWN DATE/TIME		at (AM	A/PM)	
NUMBER OF PARTICIPANTS EXPECTED				
NUMBER OF SPECTATORS EXPECTED				
PLEASE ANSWER THE FOLLOWING QUESTIC	DNS:			
YES NO				
Are you requesting any public roadways/streets or parking areas to be closed/traffic obstacles?				
Are you requesting Police	Are you requesting Police, Fire/Emergency Medical personnel?			
Does the event involve fo	eas?			
Does the event involve the sale or use of alcoholic beverages?				
Will items or services be sold at the event/will sales tax be collected? If 'YES' Special Event #				
Will there be any physical hazard, i.e.: marathon, walk, or race?				
Are there any other special conditions or requirements? (e.g. accessibility, etc.)				
□ □ Will there be a fee or don	- · · -	showing, etc.)		
	the fee/donation amount and what will i	t be used for? Please list the name ad	ldress	
& phone number of the cl	naritable organization	t be used for a rease list the hane, ad)	
-				
APPLICABLE FEE'S:				
BUSINESS LICENSE FEE	TEMPORARY USE PERMIT FEE			
	OUTDOOR FACILITY RENTAL FEE			
■POLICE FEE (PER OFFICER/CAR)	■501.C3NON- PROFIT STATE TAX ID NUMBER			
■FIRE DEPARTMENT APPARATUS FEE/PERSONNEL				
MISCELLANEOUS FEES	[garbage clean up, road barrio	er removal, electrician, park/city personnel,	, etc.]	
OTHER RELATED REQUIREMENTS:				
D PROOF OF INSURANCE	CITY COUNCIL APPROVAL	TEMPORARY SITE PLAN		
D POLICE DEPARTMENT APPROVAL	☐ FIRE DEPARTMENT APPROVAL	TEMPORARY USE PERMIT		
□ RECREATION DEPARTMENT APPROVAL	□ STREETS DEPARTMENT APPROVAL	LOCATION RENTAL AGREEMENT		
COMMUNITY DEVELOPMENT APPROVAL	PARKS DEPARTMENT	HEALTH DEPARTMENT APPROVAL		
DOWNTOWN ADVISORY BOARD APPROVAL	CONDITIONAL USE PERMIT	DEPT OF AGRICULTURAL APPROVAL		
C EVENT WAIVER/LIABILITY STATEMENT	□ LANDOWNER APPROVAL	APPLICABLE STATE LICENSES		
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I certify that the information contained in this application is true and correct and agree to adhere to all rules, regulations, and policies of Pleasant Grove City. Applicant also understands that a Special Event Authorization does not authorize any violation of the provisions of Pleasant Grove City code or any other code or law, rules, regulations or ordinances. The undersigned agrees to waive and release all rights and claims that might be had against Pleasant Grove City for any and all injuries or losses suffered because of participation in or use of Pleasant Grove City facilities or services, except in the case of gross negligence on the part of the City.

Signature: