TEMPORARY OFF PREMISES SIGN PERMIT APPLICATION

Information:
The main purpose of a temporary off premise sign permit application is for yard and/or garage sales. City Ordinances allow Yard/Garage sales on your own premises (on your own yard) with a temporary sign on your own yard for a maximum of five (5) days per calendar year without requiring a Business License and a Home Occupation Permit. Off premise sign permits will be issued at NO COST according to the following conditions:

• The number of signs and location areas are to be identified
• Signs must be placed on private property with owners permission (It is prohibited to place any signs on public property, public poles, street signs, park strips and etc.)
• Signs to be constructed of suitable material (A-Frame signs are not permitted)
• The day or days the signs will be up and taken down (5 days maximum)
• The applicant is responsible for removing the signs
• Place permit sticker on the front of the sign
• Sign the Permit and the Permit stickers

No off premise signs will be allowed in the city for a sale conducted in another city or area.

Number of Signs________________________

Indicate Location of Signs on the Map Provided

Location of Yard/Garage sale ________________________________________________________________

Date(s) signs will be up _____________________

I will abide by the above guidelines.

________________________________________  _________________________________
Applicant                                          Phone

________________________________________  _________________________________
Community Development Department                   Date

Note: A separate fine will be accessed for each sign that is determined to be in violation.