1 2 3 4 5	Pleasant Grove City City Council Meeting Minutes Regular Session Tuesday, December 5, 2023 5:00 p.m.					
6 7	Mayor:	Guy L. Fugal				
8 9 10 11 12 13	Council Members:	Dianna Andersen Eric Jensen Cyd LeMone Todd Williams				
14 15 16 17 18 19 20 21 22 23 24	Staff Present:	Scott Darrington, City Administrator Deon Giles, Parks Director Tina Petersen, City Attorney Kathy Kresser, City Recorder Denise Roy, Finance Director Chase Gustman, Deputy Fire Chief Sheri Britsch, Library and Arts Director Neal Winterton, Public Works Director Kyler Brower, Assistant to the City Administrator Keldon Brown, Police Chief				
25 26	Excused:	Brent Bullock, City Council Member				
27 28 29	The City Council and st Utah.	aff met in the Community Room, 108 South 100 East, Pleasant Grove,				
30 31 32	5:00 P.M. REGULAR CITY COUNCIL MEETING 22					
33 34 35						
36 37	Mayor Guy Fugal called the meeting to order at 5:00 p.m.					
38	2) PLEDGE OF ALLEGIANCE					
39 40		e was led by Council Member Andersen.				
41 42	3) <u>OPENING REM</u>	<u>IARKS</u>				
43	The opening remarks we	re offered by Council Member Williams.				

## 4) APPROVAL OF MEETING AGENDA

City Administrator, Scott Darrington, reported that Agenda Item 12 K was to be continued indefinitely.

**ACTION:** Council Member Andersen moved to APPROVE the Meeting Agenda with the note that 12K will be moved to a date in the Spring. Council Member Jensen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Williams voting "Aye".

**ACTION:** Council Member Williams moved to ADJOURN AND CONVENE as The Board of Canvassers. Council Member Jensen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

## 5) CONVENE AS THE BOARD OF CANVASSERS

 A. To Consider for Adoption a Resolution (2023-053) Authorizing the Mayor and Municipal Council Sitting as the Board of Canvassers to Accept the Election Returns and Declare and Certify the Results of the Municipal General Election Held on November 21, 2023. *Presenter: Recorder Kresser*.

City Recorder, Kathy Kresser, reported that the election results from the November 21, 2023, Election for City Council positions and results for Proposition 14 were as follows:

26	<u>Candidate</u>	<u>Votes</u>
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28	LeMone, Cyd	3,623
29	Jensen, Eric	3,582
30	Rogers, Steve	3,479
31	Bullock, Brent	2,679
32	Swanson, Greg	2,655
33	Trickler, Denise	<u>1,918</u>
34		17.936

If the Board chooses to accept the election results, Section 2, pertaining to Elections, and Section 3, pertaining to the Proposition, will need to be included in the motion.

Proposition 14:	3,533 "No" votes
	2,157 "Yes" votes

The Proposition did not pass.

**ACTION:** Board Member Williams moved to ADOPT Resolution 2023-053 Authorizing the Mayor and Municipal Council sitting as the Board of Canvassers to accept the Election returns and declare and certify the results of the Municipal General Election held on November 21, 2023. With

the Board certifying candidates Cyd LeMone, Eric Jensen, and Steve Rogers with the highest number of votes, it declares them as ELECTED as City Council members for a four-year term.

3 The Board also hereby certifies that Proposition 14 establishing the fiscal year 2024 property rate 4

was REJECTED by the voters. Board Member Jensen seconded the motion. Vote on motion:

5 Board Member Andersen-Yes, Board Member Jensen-Yes, Board Member LeMone-Yes, Board 6

Member Williams-Yes. The motion passed unanimously.

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#### **6**) RECONVENE AS THE PLEASANT GROVE CITY COUNCIL

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ACTION: Board Member Jensen moved to ADJOURN AND RECONVENE as the Pleasant Grove City Council. Board Member Andersen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

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#### **7**) **OPEN SESSION**

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Bob Scott, a Pleasant Grove resident, proposes that a public meeting be held to address what is being built at the Pipe Plant and the cost. He stated that a public meeting and City-wide vote should have taken place before the bond was issued 10 months ago. He stated that the project is the most expensive in the City's history and results in a 25-year debt.

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Mr. Scott contended that the public would have rejected the project had they known the following:

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The actual cost of the loan is twice as much as the Parameters Resolution, which brings the cost to over \$58 million plus the \$8 million donation, which is further increased with the addition of interest.

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The 400-page bond document contains details about the bond including that the money is to be spent within three years and 100% of the City's sales taxes are to be used as collateral for 25 years.

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The annual loan payments for the bond are higher than what they would have been for the 2017 proposed Road Work Bond which was defeated because it was too expensive. The primary complaint from the community has been roads.

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Mr. Scott questioned the following:

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• It is not clear what is being built on-site as the City has obscured maps and hidden map details.

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• A 2013 public survey referenced public buildings, a cemetery, and a drainage system to be built and asked for the costs and timing.

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There is no information about the use of the 10 reserved acres.

41 42 The City is paying \$70,000 to rebuild the website and he has not had an opportunity to comment on it.

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There were no further public comments. The Open Session was closed.

### 8) **CONSENT ITEMS**

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- A. **City Council Minutes:** City Council Minutes for the November 7, 2023, Meeting.
- To Consider Approval of Payment Request No. 8 for BD Bush Excavation, Inc. В. 6 for the 1300 East Street and Utility Improvement Projects.
  - C. To Consider Approval of Payment Request Nos. 1 and 2 for Big-D Construction for the Cook Family Park Project.
  - D. To Consider Approval of Payment Request No. 4 for Pronghorn Construction for the Loader Avenue from 300 South to 500 South SRTS Project.
  - Ε. To Consider Approval of Change Order No. 4 and Payment Request No. 8 for Newman Construction, Inc. for the 1300 West Street and Utility Improvement Project.
  - F. To Consider Approval of Payment Request No. 2 for Holbrook Asphalt Co. for the 3-Year High-Density Mineral Bond Contract (FY23).
  - To Consider Approval of Payment Request No. 3 for RB Construction & G. Concrete, Inc. for the 300 East Waterline and Roadway Reconstruction Project.
  - H. To Consider Approval of Payment Request No. 4-final for Fullmer Excavation for the 2022 Battle Creek Park Sewer Project.
  - I. To Consider Approval of Payment Request No. 2 for Insituform Technologies, LLC for the FY 2022-23 Sewer Rehabilitation Project.
  - J. To Consider Approval of Payment Reports for November 16, 2023.

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**ACTION:** Council Member Jensen moved to APPROVE the Consent Items, as read. Council Member Andersen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

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### 9) BOARD, COMMISSION, COMMITTEE APPOINTMENTS

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To Consider the Approval of Trent Dyer and Brett Robertson as Members of Α. the Design Review Board ("DRB")

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Mayor Fugal introduced Trent Dyer who has lived in the Mudhole Section of Pleasant Grove for the past 6 ½ years. He currently works for Lehi City. Mr. Dyer has served on Pleasant Grove's Beautification Commission for six years and on Lehi's Design Review Board ("DRB") for the past six years. He was pleased to serve and give back to the community.

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Mayor Fugal stated that he has interviewed both men and the DRB is down two members. He was pleased to have the two applicants who were willing to serve.

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ACTION: Council Member Jensen moved to APPROVE Trent Dyer and Brett Robertson as Members of the Design Review Board. Council Member Andersen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

### 10) PRESENTATIONS

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There were no presentations.

# 11) PUBLIC HEARING ITEMS

There were no public hearings.

## 12) ACTION ITEMS READY FOR VOTE

A. To Consider for Adoption a Resolution (2023-054) Authorizing the Mayor to Sign an Agreement for Mutual Aid for Fire, Training, and Emergency Medical Services between Various Local Government Agencies in Utah County and Pleasant Grove City to Provide Mutual Aid Assistance in Instances of Emergency and Providing an Effective Date. *Presenter: Chief Engemann*.

Deputy Fire Chief, Chase Gustman reported that Mutual Aid Assistance has been in place among the County Fire Departments since 1995. The proposed Resolution renews that agreement and updates the wording for mutual aid that is already occurring. Council Member Jensen asked how often other cities are used for mutual assistance. Deputy Chief Gustman reported that the Department's goal is to be under 10% usage of mutual aid. He estimated that there are 15 to 20 responses per month to Pleasant Grove with American Fork responding most often as they share the same dispatchers for two of the three Pleasant Grove areas. He estimated that Pleasant Grove responds to American Fork three to five times per month. He estimated that Orem responds to Pleasant Grove five to six times per month with Pleasant Grove responding to Orem once or twice per month.

**ACTION:** Council Member Andersen moved to ADOPT Resolution 2023-054 Authorizing the Mayor to sign an Agreement for Mutual Aid for Fire, Training, and Emergency Medical Services between various local government agencies in Utah County and Pleasant Grove City to provide Mutual Aid Assistance in instances of emergency and providing an effective date. Council Member Jensen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

B. To Consider for Adoption a Resolution (2023-055) Authorizing the Mayor to Sign an Interlocal Cooperative Agreement between Mountainland Association of Governments ("MAG") and Pleasant Grove City for a Project Known as "2600 North Roadway Widening and Reconstruction" and Providing an Effective Date. *Presenter: Director Winterton*.

Director Winterton presented the proposed Resolution and stated that if adopted, it would authorize additional funding for the 2600 North Roadway Widening and Reconstruction Project. The City has been awarded additional funding from the Mountainland Association of Governments ("MAG") as construction costs have risen since the bid was awarded three years ago. The proposed Resolution reflects that agreement. Director Winterton noted that the City is doing a lot of road work and infrastructure. Consent Items B through I represent requests for payments on

projects completed since the last City Council Meeting. Items 12 B through G are all Public Works infrastructure projects. He complimented the City Council and stated that this activity shows the Council's commitment to infrastructure.

**ACTION:** Council Member Jensen moved to ADOPT Resolution 2023-055 Authorizing the Mayor to Sign an Interlocal Cooperative Agreement between Mountainland Association of Governments ("MAG") and Pleasant Grove City for a project known as "2600 North roadway widening and reconstruction" and providing an effective date. Council Member Williams seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

 Council Member Andersen asked for an update on the 2600 North Project as she is receiving questions about the status. Director Winterton responded that depending on the weather, concrete will be poured after which work will cease for the winter and restart in the Spring. By December 20, 2023, he expected all road closure signs to be removed. He confirmed that the underground structures, including storm drain structures to address high-water storms, are in place. The work currently taking place is to address surface issues.

C. To Consider for Adoption a Resolution (2023-056) Authorizing the Mayor to Sign a Lease Agreement with the Utah Department of Transportation ("UDOT") to Allow the City to Construct Storm Water Drainage Facilities in the Area of 2000 West and 400 North Lindon, Utah County, Utah, and Providing an Effective Date. *Presenter: Director Winterton*.

Director Winterton presented the proposed Resolution, which reflects another step in getting the stormwater drainage main lines installed to Utah Lake. The path includes property owned by the Utah Department of Transportation ("UDOT"). The proposed Resolution formalizes the Agreement to utilize the UDOT property for the City's channel.

**ACTION:** Council Member Andersen moved to ADOPT Resolution 2023-056 Authorizing the Mayor to sign a Lease Agreement with the Utah Department of Transportation ("UDOT") to allow the City to construct stormwater drainage facilities in the area of 2000 West and 400 North, Lindon, Utah County, Utah and providing an effective date. Council Member Jensen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

D. To Consider for Adoption a Resolution (2023-057) Authorizing the Mayor to Declare a Caterpillar 938M Loader as Surplus and Direct that it be Disposed of According to the City's Policy for Disposing of Surplus Property and Providing an Effective Date. *Presenter: Director Winterton*.

Director Winterton presented the proposed Resolution, which authorizes the disposal of surplus property. He noted that it is a financially advantageous opportunity for the City which acquired a large loader, used it, and is now ready to sell it for the purchase price. As the value of the surplus property exceeds what is administratively authorized, City Council consent is required. It was noted that the loader has been in service for approximately 10 years.

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**ACTION:** Council Member Jensen moved to ADOPT Resolution 2023-057 Authorizing the Mayor to declare a Caterpillar 938M loader as surplus and direct that it be disposed of according to the City's policy for disposing of surplus property and providing an effective date. Council Member Williams seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

Ε. To Consider for Adoption an Ordinance (2023-28) Amending Title 8 "Utilities" Chapter 5 "Stormwater Utility Fee" to Provide a Discount for Multi-Family, Non-Residential, and Mixed-Use Developments who Retain or Detain Stormwater on Site and Providing an Effective Date. Presenter: Director Winterton.

Director Winterton presented the proposed Ordinance and reported that in 2017, an extensive study took place on reviewing equitable and fair practices to assess stormwater fees across the City. It was determined that a given credit or discount for properties that retain or detain water was appropriate. The proposed ordinance is a housekeeping measure to correct the language and reflect the current practice of providing a discount for the monthly fee, which has been in effect for the past six years.

**ACTION:** Council Member William moved to ADOPT Ordinance 2023-28 Amending Title 8 "Utilities" Chapter 5 "Stormwater Utility Fee" to provide a discount for multi-family, nonresidential, and mixed-use developments that retain or detain stormwater on-site and providing an effective date. Council Member Jensen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

Council Member Williams informed residents that for each of the items heard, the City Council has been previously provided with an information packet containing the materials necessary to make a decision that has been reviewed and considered prior to voting.

F. To Consider Awarding J. Lyne Roberts & Sons, Inc. the BLVD Well Facilities Project Bid in the Amount of \$2,058,324.34 and Authorize the Mayor to Sign the Notice of Award, Notice to Proceed, and the Agreement. Presenter: Director Winterton.

Director Winterton presented the item and stated that to secure and enhance the City's culinary water utility, the building, and equipment for the new well need to be completed. The City received three bids for the project and the proposed bid was the lowest. The other bids ranged from \$2.6 to \$2.9 million. J. Lyne Roberts & Sons, Inc. is a qualified contractor to take on the project and they are excited to move forward.

ACTION: Council Member Andersen moved to AWARD J. Lyne Roberts & Sons, Inc. the BLVD Well Facilities Project bid in the amount of \$2,058,324.34 and Authorize the Mayor to sign the Notice of Award, Notice to Proceed, and the Agreement. Council Member LeMone seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

G. To Consider Awarding AWC, Awolf Construction the 2024 Battle Creek PI Tank Cleaning Project Bid in the amount of \$26,010.27 and Authorize the Mayor to Sign the Notice of Award, Notice to Proceed. and the Agreement. *Presenter: Director Winterton.* 

Director Winterton reminded the City Council of the large amount of stormwater that came off the mountain carrying a lot of sediment. Although tank cleaning is normally a maintenance item, the quantity and complexity of cleanup require bidding. Seven or eight bids were received with this bid being the most advantageous for the City. The range of bids went between this low bid to \$90,000. Council Member LeMone stated that because she is related to an owner of Awolf Construction, she would recuse herself from the vote. It was noted that the tank is on top of 200 South.

**ACTION:** Council Member Williams moved to AWARD AWC, Awolf Construction the 2024 Battle Creek PI Tank Cleaning Project bid in the amount of \$26,010.27 and Authorize the Mayor to sign the Notice of Award, Notice to Proceed. and the Agreement. Council Member Andersen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; and Todd Williams, Yes. Motion carried unanimously. Council Member LeMone did not participate in the vote.

H. To Consider for Adoption a Resolution (2023-058) Requesting the Recertification of the Pleasant Grove City Justice Court; Affirming a Willingness to Continue to Meet all Requirements Set Forth by the Judicial Council for Continued Operation of the Justice Court and Providing an Effective Date. *Presenter: Attorney Petersen*.

 City Attorney, Tina Petersen reported that the Justice Court needs to be recertified every four years and is due this year. The recertification process is lengthy and involves the City Attorney, Head Clerk, and the Justice Court personnel. The Justice Court, which is a Class Three Court, was found to meet all requirements. It requires the following minimal findings:

- The court must be open at least three hours per day.
- There is a Courtroom, which doubles as the Council Chamber.
- There is a separate Judge and Clerk's Office;
- The Clerk must be available daily during the scheduled hours of Court to aid citizens.
- There needs to be a Prosecutor and Defense Counsel must be available for indigent defendants.
- Certain legal resources and research are to be made available.
- A sworn law enforcement officer is to be present during Open Court and serve as Bailiff. This service is contracted out. The officer who is present is to be a sworn law enforcement officer.
- The Judge is law trained, meaning a law school graduate.

Attorney Petersen referred the City Council to the packet provided and stated that all of the questions were answered in the affirmative in Section 1 with regard to operations. The Resolution confirms that the Justice Court is to continue for another four years and requires the City to commit to maintaining those requirements as outlined.

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The Court caseload consists of an average of 160 cases per month. Over the past two to three years it has remained steady; however, traffic citations fluctuate based on Police Department staffing. Some time ago, there was a dedicated Traffic Officer and the number of citations increased. As that position is currently not filled, the number of tickets being issued has decreased. Misdemeanor citations have remained steady but the severity has increased over the last few years with more domestic violence and drug cases. Driving Under the Influence("DUI") cases have remained steady.

**ACTION:** Council Member LeMone moved to ADOPT Resolution 2023-058 Requesting the Recertification of the Pleasant Grove City Justice Court; affirming a willingness to continue to meet all requirements set forth by the Judicial Council for continued operation of the Justice Court and providing an effective date. Council Member Jensen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

I. To Consider for Adoption an Ordinance (2023-29) Setting the Time and Place of the Regular Meeting of the City Council, Boards, Commissions, and Committee Meetings of Pleasant Grove City for the Year 2024 and Providing an Effective Date. *Presenter: Attorney Petersen*.

Administrator Darrington reported that the proposed Ordinance sets regular meeting times and the location of the identified City Council, Boards, Commissions, and Committees for 2024. The City Council regularly meets on the first and third Tuesday of the month with the following exceptions:

 • In April, The City Council will meet on the second and fourth Tuesdays. The first week of April is Spring Break and the third Tuesday is the Utah Cities and Towns Conference ("ULCT").

• In June, the City Council will meet on the first and fourth Tuesday because the third

Tuesday is Strawberry Days.
In November, the election will take place on the first Tuesday so the City Council will meet once that month on November 19, 2024.

• December also involves only one meeting that will take place on December 3, 2024.

Administrator Darrington reported that has discussed with each City Council Member the possibility of having the second of the monthly City Council Meetings in January and February 2024 take place on Wednesdays for personal reasons as he has season tickets to BYU basketball games. He made clear that if the City Council feels that such a change would not be good for the public, meetings can be held on Tuesday. Mayor Fugal reported that he also has season tickets. Council Member LeMone preferred that the meeting dates not be changed to maintain consistency for the public. She did not object to Administrator Darrington missing those meetings.

Administrator Darrington stated that if the meetings remain on Tuesday he will be present. He clarified that it was a personal request.

ACTION: Council Member Williams moved to ADOPT Ordinance 2023-29 Setting the Time and Place of the Regular Meetings of the City Council, Boards, Commissions, and Committee Meetings of Pleasant Grove City for the year 2024 as listed and providing an effective date. Council Member Jensen seconded the motion. Vote on motion: Council Member Andersen-Aye, Council Member Jensen-Aye, Council Member LeMone-Aye, Council Member Williams-Aye. The motion carried unanimously.

The meeting schedule was to be posted on the City website.

J. To Consider for Adoption a Resolution (2023-059) Adopting a Certified Tax Rate for the City of Pleasant Grove for Fiscal Year 2024 (July 1, 2023 to June 30, 2024) and Providing an Effective Date. *Presenter: Administrator Darrington*.

Administrator Darrington reported that on June 20, 2023, the City Council set the Property Tax Rate for 2024 at .001231, which is an increase from the County rate set for the City. This action triggered a Truth in Taxation Hearing that took place on August 1, 2023. The City Council approved the new rate at that time. That action was challenged and a Referendum was voted on two weeks prior. The former tax rate is now in place. The City Council will need to adopt the tax rate that was provided to the City by the County of .001041.

The rate that went out on the property tax bills was the higher rate of .001231. Those who paid their property taxes on November 30, 2023, paid the higher rate. The City was working with the County to determine how the bill is to be revised. Administrator Darrington will inform the City Council on what is to be done once a decision has been made. There may be a charge to the City for costs such as postage. Council Member Williams stated that even with the higher rate, his taxes decreased.

**ACTION:** Council Member Andersen moved to ADOPT Resolution 2023-059 Adopting a Certified Tax Rate for the City of Pleasant Grove for Fiscal Year 2024 (July 1, 2023, to June 30, 2024) and providing an effective date. Council Member Jensen seconded the motion. Vote on motion: Council Member Andersen-Aye, Council Member Jensen-Aye, Council Member LeMone-Aye, Council Member Williams-Aye. The motion carried unanimously.

K. To Consider for Adoption a Resolution (2023-060) Authorizing the Mayor to Sign an Amended Contract between Pleasant Grove City and the Miss Pleasant Grove Scholarship Pageant for the Purpose of Establishing the Terms of Cooperation between the Two Entities and Providing an Effective Date. *Presenter: Administrator Darrington*.

**CONTINUED INDEFINITELY** \* \* \*

### 13) ITEMS FOR DISCUSSION

	A.	Continued Items from the Work Session if needed.	
14)	REV	TEW AND DISCUSSION OF THE JANUARY 2, 2024, CITY COUNCIL	
<b>1</b> •)		ETING AGENDA	
Adm	inistrato	or Darrington reported that the two Incumbent City Council Members who were	
electe	cted and the New City Council Member Elect will be sworn in. They will also appoint the New		
City !	Record	er.	
<b>15</b> )	MAY	YOR AND COUNCIL BUSINESS.	
<b>16</b> )	<u>SIG</u> 1	NING OF PLATS.	
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<b>17</b> )	<u>REV</u>	TEW CALENDAR.	
10)	ADI	OLIDA	
<b>18</b> )	ADJ	OURN.	
ACT	ION:	At 5:52 p.m. Council Member Jensen moved to ADJOURN. Council Member	
		conded the motion. City Council Member vote: Dianna Andersen, Yes; Eric Jensen,	
		Mone, Yes; and Todd Williams, Yes. Motion carried unanimously.	
105,	Cyd Le	wione, 10s, and 10dd winiams, 10s. Motion carried unanimously.	
The (	City Co	uncil minutes of December 5, 2023, were approved by the City Council on January 2,	
2024	•	and initiates of 2 countries, 2020, were approved by the bright countries of an entire approved by	
Wend	dy Thor	rpe, CMC	
City	Record	er	
(Exhi	bits are	e in the Recorder's office.)	