

**Pleasant Grove City
City Council Meeting Minutes
Work Session
Tuesday, October 3, 2023
4:30 p.m.**

Mayor: Mayor Guy Fugal (joined the meeting at 4:35 p.m.)

Council Members: Dianna Andersen
Brent Bullock
Eric Jensen
Cyd LeMone
Todd Williams

Staff Present: Tina Petersen, City Attorney
Drew Engemann, Fire Chief
Neal Winterton, Public Works Director
David Packard, Human Resources Manager
Kathy Kresser, City Recorder
Megan Zollinger, Recreation Director
Sheri Britsch, Library and Arts Director
Deon Giles, Parks Director
Britt Smith, Police Captain

Excused: Scott Darrington, City Administrator
Kyler Brower, Assistant to the City Administrator
Keldon Brown, Police Chief

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

In the absence of Mayor Fugal, Mayor Pro-Tempore Cyd LeMone called the meeting to order at 4:30 p.m. and welcomed those present.

a. Municipal Wastewater Planning Program (“MWPP”) Review – Director Winterton.

Public Works Director, Neal Winterton, reported that the State Department of Environmental Quality (“DEQ”) requires cities that own sewer systems to review and report on the status of their sewer systems. The reviews assist the State Department with future planning. Pleasant Grove’s sewer system falls within the Water and Sewer Division, which is led by Manager Drew Hoffman.

He is assisted by Sewer Foreman, Jared Barnett. The remaining operators are responsible for water, sewer, and secondary water. One employee is on-call to manage water and sewer emergencies that arise after regular business hours. Water leaks occur more frequently than sewer repairs, but all require a response. The MWPP is required to address financial evaluation, collections system, and the mechanical plant. Pleasant Grove City does not have a mechanical plant however, the Timpanogos Special Service District (“TSSD”) treats the City’s waste.

With regard to the collection system, Director Winterton showed a schematic exhibit depicting the sewer line from the residence to its attachment at the main sewer line. The property owner is responsible for the sewer collection line that runs from the house, through the yard, to the point it connects to the City main, which is underground in the middle of the City road. When calls about problems are received, the City checks the main line and downstream manhole to determine if it is a City issue. If the City system is functioning properly, the property owner is notified and asked to call a plumber. The City maintains the sewer pipes by lining them when problems arise if there is no grade break or separation. Installation of the lining results in making the pipe like new. He showed several examples of pipelining repairs.

Council Member Andersen asked about the life expectancy of the lining repairs and asked if something similar could be used on the water system. Director Winterton stated that some lining is used in the culinary system but the issue that arises is that each water connection site that is under pressure must be individually dug up and turned off. With a sewer repair, a robot is used. Because the system is not pressurized, the water is allowed to continue to flow. Although the sewer line repairs are very efficient, the cost that would be required to line the culinary pipes is not feasible. For the past 10 years, the City has spent approximately \$500,000 on sewer lining which, prolongs the life of the sewer pipes by 75 to 100 years. Director Winterton estimated that approximately ten to twenty percent of the pipes have been lined, noting there are 129 miles of sewer pipe in the City.

A separate sewer account shows that the average user charge is \$390.12 annually. The average cost shows that the 129-mile system is efficiently managed, especially considering that the monthly fee to remove waste is \$32.50. TSSD also has an \$8.00 charge. They have not raised rates in the last 10 years but are expected to do so to cover future projects.

Director Winterton provided statistical data regarding overflow events in Pleasant Grove. He noted that there were no sewage bypass overflows due to rain or equipment failures. There was one Sanitary Sewer Overflow (“SSO”) when some road base inadvertently entered a City manhole. Statistically speaking, one such event per year is a good track record.

b. Staff Business.

Director Winterton reported on the following:

- Irrigation water is being turned off and water will be drained from the pipes. The pipes will not be open during inclement weather.
- The 600 West sidewalk work has been reviewed with the contractor.

- A collapse from a stormwater pipe on Center Street requires emergency repair. They anticipate issues with stormwater pipes and are actively surveilling with cameras. Some of the pipes were installed with corrugated metal that can more easily get crushed.
- The Pipe Plant Project was underway.
- 2600 North is now milled to 600 West. They are moving along as quickly as possible. He noted recently, they found a UTOPIA line that was four inches underground instead of the required six inches.
- They are still in the planning stages for next year.

Community Development Director, Daniel Cardenas, reported on the following:

- They will be looking at a subdivision for a future restaurant.
- Projects are ongoing in the City.
- The site plan has been approved and a meeting was held on the Tabitha's Way Project the previous Thursday. A Pre-Construction Meeting was scheduled for this next week after which they will be ready to go.

Fire Chief, Drew Engemann, reported on the following:

- The City employees are back from Texas and all went well. The paperwork has been submitted for reimbursement.
- The Fire Department is functioning well.
- The Fire Department is technically fully staffed but some employees are going to camp for about six weeks. One new employee was scheduled to start work at the end of October.
- Last month the Department had 177 Medical and Fire calls. They average five to six calls per day.

Police Department Captain, Britt Smith, reported on the following:

- There has been an increase in felony crimes lately including an increase in domestic violence.
- Detectives have been working hard and doing phenomenal jobs including arresting and jailing a suspect for a stabbing at Star Salon and identifying a suspect in a car theft ring from Colorado. Additionally, they have been able to recover more stolen vehicles and side-by-sides as a result of breaking up the car theft ring.
- With respect to department needs, the body and dash cameras used over the past five to six years have reached the end of their technological life and can no longer be warranted.
- Last week, they purchased a New K-9 dog. Django will be retired in style and will be presented to the City Council with a description of all he has done for the City. He has been one of, if not the most, successful dog in the County. He will join his handler, Kaesha Estrada, as a pet. She also will be the trainer/handler for the new dog, which will take about 12 weeks. The new dog has been specially selected and is an outstanding choice. The dog's name has not yet been chosen.

Parks Director, Deon Giles, reported on the following:

- The grass section near the Library has been finished.
- The storm drain issues at the Mudhole Basin located at 650 West Basin have been completed with the help of the Public Works Department.
- The lights were adjusted at the pickleball courts to work better.
- A Rails-to-Trails (“RTC”) grant request for \$100,000 for the Battle Creek restrooms was submitted.
- The G Project is near completion. The trail remains closed; solar panels, poles, and fencing remain to be done; and high school students will be helping with the cleanup. A Ribbon Cutting was planned to be held downtown and on-site at the end of the month.
- Staff has begun installing the Christmas lights.
- Staff will be shutting irrigation down to city properties early.

Library and Arts Director, Sheri Britsch, reported on the following:

- The Library will be closed on Columbus Day and staff will conduct a Training Day at the Fire Station.
- After-school activities include creating dragon eyes and an after-school eclipse preparation party where an Astronomer will be available to answer questions. Eclipse glasses will be given to the first 300 in attendance.
- The following Tuesday they will have an Upcycled Book Pumpkin Class.
- Other upcoming activities included a Teen After Hours Harry Potter Escape Room scheduled for October 13, 2023. A Harry Potter Party was scheduled for October 21.

Recreation Director, Megan Zollinger, reported on the following:

- Requests for Proposals (“RFP”) are out for the pool and staff was waiting on that process. Funds were also being applied for through the County.
- Recreation programming was ongoing.
- The Recreation Department offers several programs and activities. A monthly “Did You Know” segment will be presented regarding various department activities. This month, they will be highlighting the cost-effective parent-friendly preschool program, called the Funshine Program, which is unique to the State. It is held mornings and afternoons and currently has about 420 children in attendance throughout the school year. It was suggested that involvement in the preschool program would be beneficial for high school students who are learning about childhood education.
- Tonight’s activities were still on track, depending on the weather.

Finance Director, Denise Roy, reported on the following:

- Preparations were underway regarding the Audit, which was set to take place in about two weeks.

- Staff was nearly done with the Government Financial Officers Association’s (“GFOA”) Certification. It was expected to be done by the end of the week.

City Attorney, Tina Petersen, reported on the following:

- The City is running smoothly while she is acting City Administrator.
- Attorney Petersen attended a recent Utah County Tourism Taxation Meeting and stated that the Hale Center Theater is asking about funding from that source. The committee has about 10 members with one being an elected official. This committee makes recommendations to the County Commission for Tourism Tax Grants.

Human Resource Manager, David Packard, reported on the following:

- He is filling in for Assistant to the City Administrator, Kyler Brower.

Council Member LeMone reported that Viking Day will take place on Saturday, October 7, 2023.

Council Member Williams stated that *Arsenic and Old Lace* is being performed and encouraged those interested to purchase tickets.

ADJOURNMENT

MOTION: At 5:10 p.m. Council Member LeMone moved to ADJOURN the Work Session. Council Member Williams seconded the motion. City Council Member vote: Dianna Andersen, Yes; Brent Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.


Kathy T. Kresser, MMC
City Recorder



(Exhibits are in the Recorder's office.)