

**Pleasant Grove City
City Council Meeting Minutes
Work Session
October 18, 2022
4:30 p.m.**

Council Members: Brent Bullock – Mayor Pro Tempore
Dianna Andersen
Eric Jensen
Cyd LeMone
Todd Williams

Staff Present: Scott Darrington, City Administrator
Daniel Cardenas, Community Development Director
David Packard, Human Resources Manager
Kyler Brower, Assistant to City Administrator
Deon Giles, Parks Director
Tina Petersen, City Attorney
Kathy Kresser, City Recorder
Neal Winterton, Public Works Director
Denise Roy, Finance Director
Drew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
DaSheek Akwenye, Recreation Director

Excused: Mayor Guy Fugal

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

In the absence of Mayor Guy Fugal, Mayor Pro Tempore, Brent Bullock, called the meeting to order at 4:30 p.m. and welcomed those present.

a. Recognition of Fire Department.

Fire Chief, Drew Engemann, introduced Utah County Emergency Medical System (“EMS”) Relations Director, Kris Shields. She stated that it is a privilege to recognize their partnership with Pleasant Grove’s Fire Department, their good work, and the lives saved. EMS was recently involved in two instances where Cardio-Pulmonary Resuscitation (“CPR”) was required. Ms. Shields introduced Timpanogos Regional Hospital Kimball Anderson, CEO, and its Chief Nursing Officer. He also recognized Rick Burgin and his family. Mr. Burgin was one of the individuals whose life was saved by CPR.

Ms. Shields reported that Mr. Burgin, while at the Pleasant Grove Recreation Center on September 15, 2022, collapsed and had no pulse. CPR was immediately administered by Pleasant Grove Recreation Department employees and 911 was called. The Pleasant Grove Fire Department arrived quickly and Advanced Life Support was performed. The Timpanogos EMS crew arrived, took over treatment, and transported him to the Timpanogos Emergency Department. She described Mr. Burgin's six-day stay in the Intensive Care Unit ("ICU"), which included undergoing multiple medical interventions. She was pleased to report that he was discharged from the Hospital for rehabilitation on September 21. Ms. Shields recognized EMT crew members Cody Best, Cash Montana, Colby Draney, Nick Houston, Sarah Doyman, Kyle Hardy, and Jake Larsen and allowed Mr. Burgin to personally meet them. All were honored to be part of his care.

Ms. Shields reported that the second person receiving CPR collapsed at a restaurant, where Captain Jerry Lund from the Saratoga Springs Fire Department, happened to be present. He performed CPR and 911 was called. In addition to Captain Lund, the EMT crew involved in the second event included Scott Ashe, Collin Ward, Scott Slatter, Jack Picksler, Cage Hall, Elliott Wilde, and Nathan Tobler. Although the victim was ultimately discharged and sent home, he, unfortunately, had a heart attack two weeks later and passed away. She was not able to provide any additional detail.

Ms. Shields emphasized that those who suffer from cardiac arrest are more likely to survive if the CPR response is quickly initiated. She also noted that EMS, police, or firefighters are seldom recognized for their dedicated service and hard work, which is why she thought this presentation was so important. The EMTs were given certificates and an EMS plaque that lists the names of all whose lives have been saved over the past two years, for display in the Emergency Department at Timpanogos Regional Hospital. She thanked the City Council for the opportunity to recognize the good work done by EMS and first responders. She also thanked the Fire Department for their service to the community.

b. Recognition of Two citizens for their Heroic Efforts in Saving a Life.

Chief Engemann introduced Colton Edwards and DaSheek Akwenye and Fire Captain Lund and presented them with a life-saving CPR award. Messrs. Edwards and Akwenye were to be provided with Fire Department helmet shields, to signify their involvement in performing CPR. Chief Engemann praised the Fire Department's paramedics and stated that CPR truly saves lives. A large group photograph was taken.

c. Staff Business.

Human Resources Director, David Packard, reported that eight applicants were being considered for the position of Water and Sewer Manager. Interviews were to begin the following week. 22 applications had been received for the Police Chief position, most of which are local. Applications were received from throughout the U.S. Once the applications are reviewed, interviews will be set for November 2, 2022. The Council will be involved in the process. He additionally reported that beginning the following day and Thursday, they will begin the Supervisor Training Academy, which will involve nine to 10 sessions covering key city functions. He noted that the goal of the Academy is to increase the level of knowledge about City functions and processes.

Library and Arts Director, Sheri Britsch, reported that the Arts Commission has been involved in several projects. One project is a songwriting competition, with the top 10 songs being performed, followed by voting, at Stonegate. They were also sponsoring a monthly lecture series at the Grove Theater. The following night was on astronomy featuring Jason Trump. It was noted that the topics vary from month to month. The Library is also offering after-school activities for elementary school children. Police Officer, Chris Ruiz was helping with the activity, which is a crime scene investigation where the children will look for clues in the Library. Additionally, the Library staff will be involved in a pumpkin decorating contest. Director Britsch invited the Council and staff to come to see the amazing work and vote. Mayor Pro Tempore commented that it was nice to see all of the publicity on the marquee.

Fire Chief, Drew Engemann, reported that his staff remains busy with the crews doing a great job.

Public Works Director, Neal Winterton, reported that the Fall Clean-up runs from Thursday to Saturday October 27 - 29. Crews were ready to man the stations, help residents, and clean up afterward. The Mohican and Mohawk Project is completely paved and looks great. He noted that tying into existing gutters and sidewalks has been challenging and he appreciated the many positive comments received from the neighborhood residents. He reported that the 1150 E Project is currently at the gravel and road base stage but should be done within the next couple of days due to the upcoming cold weather. Additionally, they responded to a reported water meter leak on State Street. Director Winterton reported that typically such repair work is a three to four-hour job. In this case, however, because of having to block lanes and the extensive prep work involving steel plates, the job took two days. He noted that prior workmanship created the need for creativity to fix the leak and get the system working. Otherwise, they were in full swing preparing for next season. Council Member LeMone reported that she had received positive feedback from residents regarding the Mohican and Mohawk Project.

Community Development Director, Daniel Cardenas, reported that he walked the site with the Hale Theater Project personnel in preparation for the ground-breaking ceremony, which will require a Special Event Permit. There will be several activities involving 200 performers with an estimated 3,000 to be in attendance. Other department work included receiving a Development Application for storage units along State Street, both east and west of Water Gardens. Additional commercial projects were being considered.

Finance Director, Denise Roy, reported that the Auditors are present in the City.

The Assistant to the City Administrator, Kyler Brower, reported that they are exploring software programs to develop a New Communications Plan to better connect with residents and provide them with the information they need. In addition, they are exploring digital management software as the global trend is going in that direction. Last, deer mitigation efforts would be taking place soon. Administrator Darrington was pleased to have Mr. Brower aboard. He stated that the intent is to improve communications and better promote what the City does in three phases.

In reviewing the schedule for November, Administrator Darrington stated that the residents' 30-day notice period has begun and the public hearing on the Hale Center Theater bond is set for tonight's meeting. The agreements were close to being finalized with doTERRA who donated the property,

and Hale Center Theater for performances. Once finalized, they will be presented to the City Council for approval. All items must be completed prior to closing on the bond, which should occur in mid-November. Once the bond has closed and the funds transferred, construction will begin. Administrator Darrington emphasized that a timely bond closing is critical to keeping the project on schedule. As regular City Council Meetings are scheduled for November 1 and 15, the Council may need to meet on November 8 for document approval. A meeting may also be required on November 22 for approval of the site plan. He noted that construction cannot commence without site plan approval. It is important for at least three City Council Members to attend the extra meetings.

In addition, a meeting is needed to address the conduit bond issue. As previously indicated, Hale Center Theater will be borrowing tax-exempt money. That conduit bond action requires the Council to declare its intention to take that action at a subsequent public hearing, which should be addressed at either the November 15 or 22 meeting. He reminded the Council that this type of bond is not a City debt and there is a guarantee by a member of the community who is using personal money to cover the amount of the bond. The intention of Hale Center Theater is to pay the bond off through fund-raising. He noted that the ground-breaking ceremony will include a public portion, with the involvement of performing arts, and a more private event that will involve the City Council. They should plan about four hours for the event.

Staff was asked for confirmation that doTERRA is leasing the property and not donating it. This was confirmed by Administrator Darrington and City Attorney, Tina Petersen. Attorney Petersen stated that the duration of the lease period is the useable life of the building. Administrator Darrington stated that for the City, the lease will be 25 years or the life of the bond. Once the bond is paid, the City will no longer be involved in the project, and Hale Center Theater will own it. After discussion about lease length terms, Attorney Petersen added that once the bond is paid in full the remaining parties can renegotiate the useful life. There was also a commitment of \$300,000 per year with Hale Center Theater to be set aside for operations.

With regard to the Police Chief position, Administrator Darrington confirmed that Police Chief interviews are scheduled for November 2, 2022. He understood that both Council Members Williams and Jensen want to be involved in the process. He expected there will be eight to 10 interviews, which will take all day to conduct. Additionally, on the same day, the candidates will be interviewed by a panel of police chiefs from the area who will have more technical, job-related questions. That panel will then provide feedback to the City. Administrator Darrington further stated that he has been proactive in this recruitment. The next interviews will likely occur on November 7. The final interviews will be conducted in an Executive Session.

ADJOURNMENT

MOTION: At 5:25 p.m. Council Member Williams moved to ADJOURN the Work Session. Council Member Jensen seconded the motion. Council Members vote: Dianna Andersen, Yes; Brent Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes and Todd Williams, Yes. The motion passed unanimously.

The City Council Work Session minutes of October 18, 2022, were approved by the City Council on November 1, 2022.

Kathy T. Kresser

Kathy T. Kresser, MMC
City Recorder

(Exhibits are in the Recorder's office.)

