

**Pleasant Grove City  
City Council Meeting Minutes  
Work Session  
August 16, 2022  
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen  
Brent Bullock  
Eric Jensen

Staff Present: Scott Darrington, City Administrator  
Daniel Cardenas, Community Development Director  
Deon Giles, Parks Director  
Tina Petersen, City Attorney  
Kathy Kresser, City Recorder  
Neal Winterton, Public Works Director  
Britt Smith, Police Captain  
Denise Roy, Finance Director  
Drew Engemann, Fire Chief  
Sheri Britsch, Library and Arts Director  
DaSheek Akwenye, Recreation Director

Excused: Cyd LeMone, Council Member  
Todd Williams, Council Member

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

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**4:30 P.M. WORK SESSION**

Mayor Guy Fugal called the meeting to order at 4:30 p.m. and welcomed those present.

**a. Staff Business.**

The Regular Session agenda was reviewed and Staff Business was shared. Public Works Director, Neal Winterton reported that Item 10C related to Resolution 2022-045. The City applied for and was awarded a grant to study the 600 West and Center Street intersection. The Resolution would authorize the Mayor to sign an Interlocal Cooperative Agreement between the Mountainland Association of Governments (“MAG”) and Pleasant Grove City. Director Winterton explained that some of the data acquisition and analysis had already begun for that study. He noted that the findings would be reviewed during a future City Council Work Session.

Item 10D would be discussed by Parks Director, Deon Giles during the Regular Session. Item 10E was a Notice of Award for a project that went out to bid. The City felt that the Cody Ekker Construction, LLC bid for \$510,010 was the most appropriate. Director Winterton noted that several of the other bids received were much higher. As a result, the recommendation was to award the bid to Cody Ekker Construction, LLC for the Pleasant Grove City 2022 PRV Project.

Director Winterton reported that there had been a lot of rain in localized areas. There was one particular area in the City that experienced flooding. However, he had seen sandbags being placed in preparation for an upcoming rain event. He added that night crews were out until 3:00 a.m. fixing a water line that a directional bore company hit. It surfaced approximately 100 feet from where the line was. Director Winterton explained that it is located at 100 East 1700 North on the east side of the road. He shared information about the directional boring process. In the Mohican Lane area, manholes had been lowered and the asphalt would be replaced.

Community Development Director, Daniel Cardenas referenced a sign that had been posted for Kokonut Island Grill, a new restaurant. There was a Tenant Improvement ("TI") to indicate that work was being done on the inside of the building. However, there was no application for a Business License at the current time. Director Cardenas reported that the Planning Commission recently approved a Popeye's restaurant on the corner of State Street and 1650 West. He noted that the item would come to the City Council soon.

Library and Arts Director, Sheri Britsch shared updates with the Council. Interviews were conducted to find a replacement for Andrea Thurlow. An offer was made earlier in the day and she would share an update at a future meeting. Director Britsch reported that free library cards were distributed at Back to School Night. Several students took them and she was interested to see how many would visit the library. She added that Summer Reading has concluded.

Captain Britt Smith from the Pleasant Grove Police Department reported that a lot was happening in the Police Department. Two new female officers were hired. Both would start within the next few weeks. Additionally, the Police Department was in the process of revamping the Field Training Program. It would be upgraded to a digital system that would be on a tablet. The Training Officer would be prompted on the tablet to make sure that all of the appropriate training steps and evaluations are completed. He believed this would make the Field Training Program more robust and accurate. It would also allow Supervisors to have access to the data to determine how a trainee was doing. Previously, there was an oral report from the Training Officer, but the logs would ensure that data and reports are clear.

Captain Smith reported that the Explorers Program was something the Police Department has wanted to do for several years. It would allow young people who are interested in law enforcement to meet Pleasant Grove Police Officers and learn more. The program would also show young people that law enforcement is there to help. There would be some costs associated with the program, but the Honorary Colonels want to support and fund the program. It was important that everyone in the community has access to the program.

Captain Smith informed the Council that the Patrol Officers did a phenomenal job last week. Last Wednesday, all of the holding cells were full and approximately \$20,000 worth of meth was

confiscated. Council Member Andersen noted that a long time ago, the Police Department had an Intern from the high school who is now a Police Officer in California. Programs that involve young people are effective and she supported the Explorers Program.

Fire Chief, Drew Engemann reported that there were 162 calls last month and there will likely be over 2,000 calls by the end of the year. The Fire Department recently hired three people, which included one female and two males. All three were good candidates. Mayor Fugal asked about the chassis for the truck. Chief Engemann had not heard anything.

Recreation Director, DaSheek Akwenye shared pool-related updates. He reported that the leak detection company has come back. There were inconclusive findings with the camera but the company that built the heater had come in as well to look at the heater further. Due to the leak, the water was constantly going back into the heater. However, the hard water had started to clog the pipes inside the heater and this had created issues. A new bid was received and infrared cameras would be brought in to look at the area. All of the holes would be clogged to push air through and accurately determine where the leaks were coming from. Director Akwenye explained that a new heater would be needed but it is standard to have two heaters in a pool. A proposal would be sent to the City to determine those costs. An engineering company also submitted a bid proposal to level the pool.

Director Akwenye stated that there was an end-of-year Appreciation Party for Staff at the pool the previous Friday. 50 to 60 employees were in attendance. It was an opportunity to end the season on a high note, even though there had been some difficulties. He reported that the Recreation Center closure took place recently to clean the facility. A lot of work had been done and the facility has been deep cleaned. When the Recreation Center opened back up there were a lot of positive comments from members. LED lights were installed throughout the facility, which added consistency and improved the lighting. This ensured that the building would be more cost-effective and save energy. It was beneficial to have LED lights in place.

Officer Chris Ruiz did a walk-through with staff at the Funshine Early Learning Center to address active shooting concerns. This included an overview of certain policies and procedures that could be implemented to keep the community safe. For instance, changing some of the locks so that it is possible to lock the classrooms if needed. The lockdown procedures had also been further reviewed. Director Akwenye explained that the alarm system had been examined as well. It had not been functional because a network box had not been working. A company had come in to look at the camera system and improve monitoring in the facility. Certain items were on back order, but he hoped that the installation would be done fairly soon.

Director Akwenye reported that there was a desire to have a kiosk for registration of new members. A computer kiosk would make it possible for members to sign up digitally, which would make the process more efficient. He noted that the front desk remodel budget was low and some contractors were not interested in the work. As a result, there was a desire to find additional funds to raise the budget so that the remodel could start in the fall. Director Akwenye also informed the Council that there had been some work related to policy procedures for clock-in employee cards. There was existing software that would make the process more streamlined and would ensure that the information was recorded digitally. He added that the fall programs would start soon. This

included programs like Junior Jazz (registration opened on November 1, 2022) and basketball (registration opened on October 1, 2022). There were many events and activities in the City.

Director Giles shared additional Staff Business with the Council. He reported that the Parks Department had been busy over the last week as there were six events related to the doTERRA party. There had also been some vandalism at the pickleball court restrooms. Some sinks had been torn off the wall and some baby changing stations were damaged. Council Member Andersen asked if there are cameras in the pickleball court area. Director Giles responded in the negative. Director Giles stated that the Murdock Canal Trail had 142,000 visitors at the trailhead during the first six months of the year. It is still the busiest trailhead in Utah County. He informed the Council that the clock tower lights were on as of last week and there was a kickoff meeting for the cemetery irrigation design work. Director Giles explained that there were certain temperatures and weather considerations that limited concrete and paint work, especially as the fall season started.

City Administrator, Scott Darrington expressed his appreciation to all of the Department Heads. There were many projects currently underway that were above and beyond the day-to-day operations. The City was well served by the employees and Department Heads. He was grateful for their dedication and hard work. Administrator Darrington reported that the Heritage Festival would take place on September 12, 2022. On September 26, 2022, at 6:00 p.m. there was a meeting with the neighboring City Councils. Lindon would host that meeting and it would take place at their Community Center.

Administrator Darrington stated that The G looked a little bit different after last Saturday. Lisa Young had headed a group of 365 volunteers. There were over 1,000 hours of volunteer time dedicated to the removal of the aluminum slats at The G. Some information would be shared via social media shortly. It would let residents know that it was possible to donate money to complete the project. A lot of money had been raised so far, but more was needed to complete the work. Gunitite would be used for surfacing on The G. Moving forward, some wires needed to be moved as well as weeds that needed to be removed and leveled. There would be other volunteer opportunities in the future to handle that work. The intention was for that to be done in September. He added that the construction and contracting would be done in October, but this was pending a permit from the U.S. Forest Service. He was hopeful that the permit would be received in time.

Council Member Andersen noted that residents were wondering how to assist with the volunteer work. Administrator Darrington stated that there would be a link created with different volunteer slots and residents could sign up using that link. When that was ready, it would be shared on social media. He did not believe it would be an issue to find enough volunteers. Council Member Andersen asked that Council Members be notified when the link was ready to be shared.

Administrator Darrington reported that a few Staff Members visited Mariposa, California a few weeks ago. The reason for that trip was to look at an indoor composting facility. The Timpanogos Special Service District ("TSSD") wanted to do something similar and had asked Pleasant Grove if the City was willing to entertain this type of concept. Rich Mickelson was asked to attend the next Work Session on September 6, 2022. Mr. Mickelson would share some information and answer any outstanding Council Member questions.

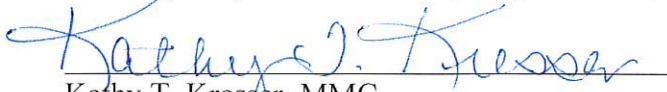
There were still negotiations with the Hale Center Theatre and doTERRA as it related to the building being placed on the doTERRA property and the bonding. City Attorney, Tina Petersen, and Administrator Darrington had been part of numerous discussions over the last several weeks. There were still some moving parts that needed to be taken care of. The City was working diligently to handle the work on their end. He did not want the City to be the bottleneck. Administrator Darrington hoped there would be additional information to share at the next City Council Meeting related to the bonding and lease agreement. He thanked Attorney Petersen and Finance Director, Denise Roy, for their work temporarily assisting the HR functions. An offer had been made to an individual for the HR position. He believed the City would know the results of that offer within the next day or so. There was someone in mind for the Assistant position as well.

The Regular Session agenda was reviewed further. Administrator Darrington reported that Item 10A would be continued to the September 6, 2022, City Council Meeting. Director Cardenas stated that Item 9A was a public hearing item. It was a minor amendment to a Vicinity Plan for property located at approximately 1024 West 550 North in the Rural Residential (RR) Zone. He shared the existing Vicinity Plan with the Council. The applicant wanted there to be one large lot. As a result, the cul de sac was no longer proposed. Director Cardenas shared an image of the amendment. Item 10B was a new commercial subdivision, called North Grove Retail Subdivision Plat 'B' on 4.162 acres of land located at 1575 West State Street in The Grove – Commercial Sales (GRV-CS) Zone. The applicant proposed the creation of several new commercial lots.

Director Giles reported that Item 10D was an addendum to a Storm Drain Agreement that was in place with the Metropolitan Water District of Salt Lake and Sandy. This was to utilize their property and cross their pipe to bring the sewer down from the new restroom at Battle Creek. There would also be two conduits to extend fiber in the area. This would allow there to be some security cameras. Attorney Petersen reported that Item 10F was related to a Notice of Claim of Interest in Cemetery Parcels. She stated that the State and local codes regarding cemeteries allowed the City to try to recapture lots that had not been used for more than 60 years. There was an individual who wanted to purchase three lots that were previously purchased by relatives. However, there was no proof of a successor in interest. The City wanted to exercise its right to put the family on notice so that if anyone had an interest or claimed an interest in those three plots, the City needed to be notified. After 30 days, the City had the authority to take those back and resell them. Noticing required there to be a notice in the newspaper and online. A notice would also be sent to the last known address of the person on file.

## **ADJOURNMENT**

**MOTION:** Council Member Jensen moved to ADJOURN the Work Session at 5:29 p.m. Council Member Bullock seconded the motion. Council Members vote: Dianna Andersen, Yes; Brent Bullock, Yes; and Eric Jensen, Yes; The motion passed unanimously.

  
Kathy T. Kresser, MMC  
City Recorder

*(Exhibits are in the City Recorder's office.)*

