

**Pleasant Grove City
City Council Meeting Minutes
Work Session
December 7, 2021
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Brent Bullock
Eric Jensen
Todd Williams

Staff Present: Scott Darrington, City Administrator
Marty Beaumont, Public Works Director
Drew Engemann, Fire Chief
Daniel Cardenas, Community Development Director
Kathy Kresser, City Recorder
Denise Roy, Finance Director
Tyler Wilkins, Recreation Director
Sheri Britsch, Library and Arts Director
Mike Roberts, Police Chief
Tina Petersen, City Attorney
Deon Giles, Parks Director
Kyler Ludwig, HR Director

Excused: Cyd LeMone, Council Member

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

Mayor Guy Fugal called the meeting to order and welcomed those present.

1) Introduce New Employees.

Police Chief, Mike Roberts introduced the newest Pleasant Grove Police Department employees. He explained that Dennis Green was a local Pleasant Grove Resident and Ryan Costa resides in Santaquin. Mr. Costa introduced himself and stated that he has lived in many different areas. He enjoyed working in Pleasant Grove so far. Mr. Green introduced himself and informed the Council Members that he has lived in Utah his entire life. The Council Members welcomed the new employees and were glad to have them working in Pleasant Grove.

City Attorney, Tina Petersen introduced New Prosecutor, Rob Higginson. Mr. Higginson noted that he had not been practicing law for very long. He overviewed some of his previous jobs and reported that at the age of 45, he decided to follow his dream and attend law school. He was happy to be working in Pleasant Grove and was grateful to meet the members of the City Council.

2) Discussion on Planning Codes.

Mayor Fugal reported that the next item on the Work Session agenda pertains to Planning Codes. City Administrator, Scott Darrington reported that this was a follow-up item from the last City Council Meeting where there were concerns about the Code in relation to one particular map. The map caused confusion in the past and there had been direction from the Council to make corrections. Attorney Petersen and Community Development Director, Daniel Cardenas looked at the map and found that the correction was not as simple as anticipated, and there needed to be a full review process. Administrator Darrington explained that the item would be discussed at the Planning Commission level and discussed at a City Council level. He anticipated that the Council would discuss the item in January 2022.

Administrator Darrington reminded Council Members that the confusion had to do with the fact that the Code specifies that the R1-10 Zone was allowed within a specific area, but the key on the map did not include that zoning designation. The update would ensure that the key reflects what is stated in the Code. Attorney Petersen planned to send out an internal memorandum to brief the Council on different options to consider. She understood there was some confusion and believed the memorandum would answer any outstanding questions. It would be sent out in the next couple of weeks.

3) Vision and Mission Statement Presentation.

Administrator Darrington discussed the Vision and Mission Statement. He reported that the old Vision and Mission Statement was created 11 years ago when Bruce Call first became Mayor. There was a Vision and Mission session at that time, but the Vision and Mission had not been discussed much since. Staff felt it was time to reengage and make sure that all employees understand what they are trying to accomplish in Pleasant Grove. Council Member Williams had volunteered his time to meet with City Staff, which included all department heads and a representative from each department. Several hours were spent discussing the City and overall vision. Three additional sessions took place by Executive Staff to further discuss the vision for the City. He noted that the Vision, Mission, and Values Statement document was included in the packet for review. It was clarified that this was a Pleasant Grove City Staff organizational statement. The language was overviewed as follows:

- Mission Statement (Who We Are)
 - Working together to provide exceptional services;
- Vision Statement (What We Will Become)
 - Cultivate a safe and thriving community that gives all a sense of pride and accomplishment;
- Value Statement (How We Do It)

- Make a difference by inspiring and demonstrating integrity, dedication, accountability, and innovation;
- Slogan or Tagline
 - Growing Together.

Administrator Darrington reported that the slogan is internal to the City and will not replace the current “City of Trees” slogan. He reported that an email was sent out to employees about a possible slogan or tagline and there were approximately 30 responses. Those responses were brought to Executive Staff, who settled on three. The final responses were voted on by employees. The top two responses were Growing Together and We are PG. Administrator Darrington noted that the votes were very close and Growing Together barely came out ahead.

The intention was to have an unveiling and create a celebratory experience, where t-shirts and hats with the slogan would be handed out to employees. Administrator Darrington would be meeting with the individual departments to review the Vision, Mission, and Values Statement document. From there, goals would be created within each department to determine how to accomplish the mission and vision. It was important to have a measurable way to track progress. There would also be specific training with employees about the values. Administrator Darrington also believed it would be beneficial to create posters for the different departments so that the statements are always visible. The follow-up items would take a month or two.

Council Member Jensen wondered if this would replace PROUD. Administrator Darrington explained that this would pair with it. However, PROUD is primarily customer-service-focused. Mayor Fugal loved the idea of measurable department goals. He mentioned the culture of excellence and wanted to further determine what excellence looks like. Administrator Darrington noted that the word selected in the Mission Statement was exceptional, which was very similar. The measurable department goals would set a benchmark for exceptional work. Council Member Andersen asked if the City Council would have an opportunity to see the measurable department goals. Administrator Darrington noted that the measurable goals could be shared with the Council in the future. Council Member Bullock pointed out that measurable goals are often the most difficult to reach. Administrator Darrington stated that the goals needed to be achievable. Follow-up was also essential.

4) **Staff Business.**

Administrator Darrington overviewed the Regular Session agenda with the City Council. He asked Public Works Director, Marty Beaumont to discuss some public hearing items. Director Beaumont reported that as an MS4 community, the City needs to meet certain requirements. A new Environmental Protection Agency (“EPA”) requirement states that an updated Stormwater Management Plan was needed. The Council would look at that item during the Regular Session. There was also a requirement that MS4 communities obtain authority to discharge to waters of the State. Director Beaumont noted that the City has a good Stormwater Technical Manual that addresses a lot of issues but not all of that language was included in the Ordinance.

The first Action Item on the agenda was an amendment to City Code Title 6 Chapter “Storm Drainage,” which would incorporate items that were required by permit. Additionally, a Land

Disturbance Permit process had been added. If more than one acre was disturbed, a permit was required, which would manage boundaries and ensure that there are no impacts to adjacent properties. It would also make sure that no water or materials were moved off-site.

Director Beaumont reported that the second item was the State Street agreement. He explained that Pleasant Grove had a previous agreement, but the Utah Department of Transportation (“UDOT”) had not followed through. UDOT was now looking to widen State Street from 220 South to 500 East American Fork in 2023. More stormwater would be created by widening the road and there was an agreement that the City would handle the stormwater. This would require slight increases in the detention volumes and there was a value to that, which was \$305,500. The agreement was for UDOT to pay the City that amount to take the stormwater at 1300 West.

There were two agreements for Rocky Mountain Power and both dealt with the new pump station at Manila Creek Pond. The first was the agreement to provide the power and the second was the agreement for an easement. From 900 West through 3300 North, an easement was needed so a new transformer could be installed. Director Beaumont reported that the last item he would present during the Regular Session related to an overflow ditch. He explained that there had been issues in the past related to flooding and the piping project was intended to solve that issue. Bidding for the project had gone well and the total price was \$44,792, which was under the \$50,000 estimate.

Parks Director, Deon Giles reported that Item 10F was related to the Battle Creek Trailhead restroom. The item was part of the paperwork process for the Recreational Trails Program (“RTP”) grant. Once everything is signed and returned, the agreement would be secured with the vendor and it would be possible to move forward with the restroom. He stated that there had been one additional meeting with the engineers to start planning the sewer. They contacted CXT and would order the building on January 1, 2022. Council Member Jensen wondered whether the restroom would be similar to what was at the pickleball courts. Director Giles confirmed this and explained that it was from the same manufacturer. However, there would be a two-stall restroom rather than a four-stall restroom.

Administrator Darrington overviewed the remaining Action Items. He reported that Item 10G related to participation in the Utah Opioid Abatement Settlement Fund. The State of Utah and the Counties were involved in suing opioid manufacturers and a settlement had been negotiated. As a result, the State of Utah and the Counties would receive some money. There was a chance that some of that money could trickle down to the cities. In order for Pleasant Grove to claim that money, a Resolution needed to be passed by the end of the year. Administrator Darrington explained that any money received would be earmarked and focus on opioid addictions.

Item 10H pertained to the 2022 meeting schedule. Administrator Darrington reported that City Council Meetings typically take place on the 1st and 3rd Tuesdays of the month. In April, the schedule was set to meet on the 2nd Tuesday and hold only one meeting, due to Spring Break and the Utah League of Cities and Towns Conference. The schedule could change in November as well, due to election schedules. He noted that the Ordinance also included schedules for the Planning Commission as well as other Boards, Commissions, and Committees.

Item 10I related to a voter participation map. Administrator Darrington explained that the adoption of the map was required by State law. Since the County was running behind on the census, they suggested that the City adopt the old maps to remain compliant and to adopt the new maps when they were available in early 2022. Council Member Jensen wondered what the map adoption would accomplish. Attorney Petersen clarified that the City would not be divided into voting districts where council members would be elected to represent certain districts. The purpose was to calculate the percentage of voters for initiatives and referendums.

Staff Reports were shared with the City Council. Library and Arts Director, Sheri Britsch reported that there were events taking place every night that week. Pleasant Grove Players currently had, "The Best Christmas Pageant Ever" and tickets were on sale. Director Britsch explained that the Fine Free project would start the following day. There were some technical difficulties dealing with fines that were already in the system, so there would be a soft launch initially.

Director Cardenas reported that the City Planner is moving to Virginia and gave her two weeks' notice. The position had been posted and they were looking for a new City Planner. Recreation Director, Tyler Wilkins reported that the "Shake Ya Tail Feather," event had taken place on Thanksgiving and there were 250 participants working out on Thanksgiving morning. It was an incredible event. Director Wilkins noted that there were a lot of basketball games happening within the City. Additionally, the Funshine Early Learning Center would hold a Christmas event, where children put on a show for their parents. The dance group would also put on a show. He stated that they were still trying to find employees to fill vacant positions.

Fire Chief, Drew Engemann discussed a recent call that involved choking. A family member started CPR and the medic showed up shortly after. They were able to dislodge the item and by the time the woman was taken to the hospital, she was fine and could breathe fully. Chief Engemann also discussed Timpanogos Regional Hospital. He explained that the hospital had been very good to work with, they listened to the Pleasant Grove Medics, and response times were solid. Discussions were had about the new ambulance. Chief Engemann also made note of the recent dinner for the department that was dedicated to mental health resources. There was a presentation as well as games and there was also an opportunity to ask questions. He explained that there were free mental health services for first responders and their families. It was important to create an environment where first responders were comfortable enough to reach out for help when needed.

Director Giles noted that there had been good weather lately and it had allowed them to get caught up on several projects. For instance, the trail builders had been in Pleasant Grove for approximately one month and there had only been one day where work could not take place due to weather. While they anticipated the trail builders would get one loop done this winter and return in spring, the trail builders would leave the site the following afternoon. He added that equestrian trails were designed throughout the system to ensure that there were no conflicts. There were equestrian trails on the south and north end. Director Giles explained that all trails need to be marked appropriately because Phase 1 was beginner and Phase 2 was more intermediate.

Director Beaumont reported that the UTOPIA Fiber work was going well and there were currently 12 crews working currently. The City was continuing to meet with UTOPIA Fiber to discuss how to continue the work but still ensure that the process is manageable. For instance, being able to

keep track of all necessary inspections. Director Beaumont noted that the City received notification before Thanksgiving about some of the Safe Routes to School funding. The organization awarded half of what the projects would cost. As an example, Grovecrest Elementary was a \$103,000 project and the City had asked for \$90,000 but was awarded \$60,000. There were some gaps to cover and Staff would work to try to figure out what that meant for funding. Staff would also look into timelines to either accept or reject the funding. Mayor Fugal asked Director Beaumont to keep the City Council informed about the timeline and decision-making process.

Finance Director, Denise Roy stated that the Audit was completed on November 22, 2021. It was posted on the State Auditor's website and would be added to the Government Finance Officers Association website as well as the City's website. The Pleasant Grove Metro Report was almost complete and would be posted shortly. Director Roy explained that the Continuing Disclosure had been posted on the Securities and Exchange Commission (SEC) website.

Administrator Darrington informed the Council that the Christmas Dinner would take place on December 14, 2021, at 6:30 p.m. It would include Elected Officials and Executive Staff and there would be a White Elephant gift exchange. This was the last meeting of the month for the Pleasant Grove City Council and the next meeting would take place on January 4, 2021.

5) **Adjournment.**

MOTION: Council Member Jensen moved to ADJOURN the Work Session at 5:32 p.m. Council Member Bullock seconded the motion. The motion carried unanimously with Council Members Andersen, Bullock, Jensen, and Williams voting "Aye".

The City Council Work Session minutes of December 7, 2021, were approved by the City Council January 4, 2022.


Kathy T. Kresser, MMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office)

