

**Pleasant Grove City
City Council Meeting Minutes
Work Session
October 19, 2021
4:30 p.m.**

Council Members: Eric Jensen, Mayor Pro-Tempore
Dianna Andersen
Brent Bullock
Cyd LeMone
Todd Williams

Staff Present: Scott Darrington, City Administrator
Drew Engemann, Fire Chief
Daniel Cardenas, Community Development Director
Kathy Kresser, City Recorder
Denise Roy, Finance Director
Tyler Wilkins, Recreation Director
Sheri Britsch, Library and Arts Director
Mike Roberts, Police Chief
Marty Beaumont, Public Works Director
Kyle Ludwlg, Human Resources Director

Excused: Mayor Guy Fugal
Tina Petersen, City Attorney
Deon Giles, Parks Director

The City Council and Staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

In the absence of Mayor Fugal, Mayor Pro-Tempore Eric Jensen called the meeting to order and welcomed those present.

1) **Community Service Award Presentation.**

The Community Service Award Presentation was to take place at a future meeting.

2) **Outstanding Employee Recognition.**

City Administrator, Scott Darrington reported that at the end of August, there was a positive E. coli test in the water system. It was a difficult experience and the focus was on getting the water service back to where it needed to be as quickly as possible. To resolve the issues, several employees went

better this time than the first time it happened. He thanked Administrator Darrington for his direction and ability to communicate well.

Administrator Darrington stated that when adversity like this happens, it is important for him to feel confident that someone can deal with the issue. He was confident that Director Beaumont and his team could effectively handle the situation. These are moments when management and leadership are especially important. He appreciated Director Beaumont for providing the needed management and leadership. Mayor Pro Tem Jensen thanked everyone for their time and dedication to the City. Director Beaumont stated that he appreciated the support from elected officials as well.

3) **Staff Business.**

Staff Reports were shared with the City Council. Recreation Director, Tyler Wilkins reported that the Pleasant Grove Recreation Center has a lot of programs taking place. For instance, dance, gymnastics, volleyball, basketball, and flag football. Mr. Wilkins also reported that one of the fitness instructors, Shauna Golightly, organized a Pink Party at the Recreation Center for High Fitness. Ms. Golightly was diagnosed with a rare form of breast cancer. The event was well attended and over \$3,000 was raised for breast cancer awareness. There was a lot of support from the community and local vendors. Mr. Wilkins reported that the Recreation Center also hosts a Zumba Halloween event and the drive-thru Trunk or Treat event. He explained that the latter was close to full on the signups. 40-50 cars will drive through every half hour from 5:00 p.m. to 8:00 p.m. There will be basketball signups in November.

Community Development Director, Daniel Cardenas reported that the Community Development Department has the following four divisions:

- Code Enforcement;
- Business Licensing;
- Planning and Zoning; and
- Building.

He shared updates related to the Building Department. There are only three people in that department including Tim Novinger, Steve Burgi, and Barbara Johnson. Director Cardenas reported that in fiscal year 2019/2020, there were 556 Building Permits issued. For fiscal year 2020/2021, from July to June, there were 777. There were more Building Permits filed with the same number of staff members. He was very proud of the Building Department and praised their hard work.

Library and Arts Director, Sheri Britsch shared updates related to the Library and reported that there will be a teen night for scary short stories to celebrate Halloween. In November, there will be a family night where children can come and make turkey puppets for Thanksgiving.

Police Chief, Mike Roberts shared statistics with the City Council. He reported that for parking violations, there were 99 citations last year and 185 citations so far this year. In terms of traffic violations, last year there were 2,552 and 2,961 so far this year. For physical arrests, last year there were 1,066 and 1,684 this year. He reported that the Police Department is getting busier as the City

continues to grow. Chief Roberts noted that the department is currently down two employees. One moved to the Sheriff's Office and another was leaving law enforcement.

There had been a shooting in The Gateway Village. Chief Roberts reported that there was an incident involving a group of teenagers aged 13 to 15. One lives in an apartment complex and invited friends over while their father was away. A 15-year-old showed up at the party and brought a stolen handgun. The teenager who lived at the apartment was playing with the gun assuming that it was unloaded and accidentally shot a girl in the ankle and the foot of another girl. The teenager left the apartment. The teenager who brought the gun left the apartment with his girlfriend and started to disassemble the weapon. The Fire Department transported both girls to the hospital and the three teenagers who left the area were found. The detectives found every part of the gun, which was spread over a one-quarter mile area. The two teenage boys went to Juvenile Detention for second-degree felonies, obstruction, and possession of a stolen firearm. Chief Roberts noted that it was a bad situation but it could have been much worse.

Fire Chief, Drew Engemann reported that the Fire Department has been very busy. They are fully staffed but were looking for part-time Medics to cover shifts. The new ambulance was in service and running well. He invited Council Members to come to see the different safety features. One ambulance had been out for approximately two months waiting for a part and another would be back the following day. Fire Marshal, Jake Larsen had started a new program a month and a half ago called Live pertaining to inspections. When companies go out to inspect sprinkler and hood systems, a live report is sent back to specify whether it passed and identify any deficiencies.

Director Beaumont reported that a meeting took place with UTOPIA, who indicated that they have 30,000 feet of pipe in the ground with approximately 20,000 to go. That should happen very quickly. UTOPIA currently has five to six crews working throughout the City. Street Excavation Permits had been issued for Phases 1, 2, and 3 and there were five phases in total. More crews would be brought in and the focus would shift to individual neighborhoods in the next few weeks. Director Beaumont stated that things were moving well and there had only been three complaints from citizens so far.

Council Member Bullock wondered how they hit the gas line on 100 East. Director Beaumont stated that they were supposed to bore through the pothole that they dug but they were off to the side slightly and the line changed its elevation. That happened on a culinary water line as well. UTOPIA had spoken to their crews to state that that could not happen again. The crews need to bore exactly where they potholed. Director Beaumont noted that this process would be difficult for a time but it would be beneficial to the City in the end.

Director Beaumont hoped the weather would break next week so that milling could be done on Center Street and Pleasant Grove Boulevard. The work had been put off for two weeks due to weather. The following Wednesday, milling was scheduled to take place with paving to take place a few days later. Micro-surfacing was also underway. Director Beaumont reported that Manila Pond would be drained on December 1, 2021, for the winter season and filled back in April 2022 before the irrigation season started again. That had been coordinated with the Division of Drinking Water ("DDW"). A lot of work was taking place in the City and everything was moving forward with the Utah Department of Transportation ("UDOT"). They were getting ready to move forward on the North County Boulevard

and Pleasant Grove Boulevard projects as well. There had been numerous meetings with UDOT in that regard.

Mayor Pro Tem Jensen wondered if UTOPIA could provide information on what had been done so far. It would be a good marketing opportunity but would also allow residents to learn more about what to expect in the future and where to find answers to some of their questions.

Finance Director, Denise Roy reported that the Auditors were on site the day before. Since the City received Coronavirus Aid, Relief, and Economic Security ("CARES") Act funds and the American Rescue Plan ("ARP") funds, a single audit was triggered. Whenever a City receives \$750,000 or more from the Federal Government, a single audit is required. Director Roy explained that this will take place for the next couple of years.

Administrator Darrington reminded the Council Members that the holiday season is quickly approaching. After he spoke to the Mayor, he would send out information about the annual gathering that takes place in December. He discussed the joint Work Session with the Alpine School District and explained that it was something the school district brought up. They wanted to show the City Council what they have going on but also wanted to build relationships. It would likely be an informal meeting but the logistics still need to be solidified.

Director Ludwig reported that there will be a Flu Shot Clinic on November 2, 2021, for those on the City insurance. An email would be sent out with the details. He also made note of the Cyber Security Training and stated that the Council Members had already received that information. Additionally, a badge printer would be coming in the next few weeks and anyone without ID badges would be able to obtain one. They are important in critical incidents.

Council Member Williams noted that a few residents had asked about street striping. When it rains it is difficult to see the lines on the road. Director Beaumont reported that they need to wait for good weather but striping will take place in the fall. There is a three-year contract in place. Council Member Williams wondered what happens with County and State roads. Director Beaumont explained that the City needs to reach out to the County or the State. He noted that Pleasant Grove has a 30-year contract with the County that is responsible for the paint. However, Pleasant Grove is responsible for crosswalks and signage.

Mayor Pro Tem Jensen reported that the Big O Tires ribbon-cutting went well. Council Member Andersen wondered if the City had considered a Fleet Manager for servicing vehicles. Administrator Darrington responded that it had not been done but could be researched, if desired by the Council. A cost analysis was done previously and it was determined to be less costly for the City to have work done on an individual basis. There were further discussions on the suggestion.

Council Member LeMone shared information related to the Viking Day event. It was a success and there were food trucks, Strongman and Strongwoman competitions, a beard contest, and 25 booths. The event was a lot of fun and there was a large turnout.

4) **Adjournment.**

MOTION: Council Member Williams moved to ADJOURN the Work Session at 5:30 p.m. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”.

The City Council minutes of October 19, 2021, were approved by the City Council November 16, 2021.



Kathy T. Kresser, MMC

City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)

