

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
September 1, 2020
6:00 pm**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Brent Bullock
Eric Jensen
Cyd LeMone
Todd Williams

Staff Present: Scott Darrington, City Administrator
Daniel Cardenas, Community Development Director
Deon Giles, Parks Director
Tyler Wilkins, Recreation Director
Tina Petersen, City Attorney
Kathy Kresser, City Recorder
Kyler Ludwig, HR Director
Sheri Britsch, Library Director
Mike Roberts, Police Chief
Dave Thomas, Fire Chief
Denise Roy, Finance Director

Excused: Marty Beaumont, Public Works Director

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) **CALL TO ORDER**

Mayor Fugal called the meeting to order. All Council Members were present.

2) **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Human Resources Director, Kyler Ludwig.

3) **OPENING REMARKS**

The opening remarks were offered by Council Member Andersen.

4) APPROVAL OF MEETING AGENDA

ACTION: Council Member Andersen moved to approve the agenda as written. Council Member LeMone seconded the motion. The motion carried unanimously with Council Members, Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”.

5) OPEN SESSION

Mayor Fugal opened the Open Session.

Jim Adams reported that he spoke previously to the Council about a possible street name. He reported that Sergeant Leo Henscheid was born on April 20, 1989, to Jane and Don Henscheid. He grew up in Alpine and was commonly known as Landon or Leo. He loved his country and fighting for those without a voice. Leo followed in his older brother's footsteps and enlisted in the U.S. Army in 2006. He was assigned to the 405th Civil Affairs Battalion in Pleasant Grove under the United States Army Civil Affairs Psychological Operations Command “USA CAPOC”. He served in a Special Forces Unit where he worked as a Medic with the village elders in the mountains of Afghanistan.

Leo grew to respect those he served and fulfilled his assignments honorably. He bought his first home in Pleasant Grove in 2010 after his first tour of duty in Afghanistan. Unknown to Leo at the time, his ancestor, Henson Walker, played a pivotal role in the early days of Pleasant Grove City and served as the City's first Mayor. Mr. Adams reported that Leo was very giving and opened up his home to many. In 2012, he served his second tour in Afghanistan where he and several members of his unit came under enemy fire. Leo was a Combat Medic and while attending to the wounded, a mortar blast launched him approximately 20 feet into a wall. He continued to help the wounded and later that night was paralyzed from the chest down. He was medevaced out of Bagram Air Force Base where emergency surgery was performed to reduce the compression on his spine. His condition worsened and he was flown to Germany and then to Walter Reed Hospital in Bethesda, Maryland.

It was later determined that a very aggressive form of bone cancer had attacked Leo's spine. His parents left Alpine to spend the next 18 months assisting him and supporting his care until he passed away on December 7, 2013. Don and Janet then returned to Walter Reed Hospital to spend the next six months with their oldest son Cody, who was injured in a blast while in combat in Iraq. They moved into Leo's home in Pleasant Grove in 2014 and have lived there ever since. Their two other sons, Cody and Hayden, live nearby.

Mr. Adams met Leo in 2010 and stated that nine years earlier, he himself became paralyzed from the chest down. He and Leo had very similar symptoms, medications, limitations, and abilities. Mr. Adams commented that the past is being erased and veterans are being forgotten. He was pleased to see that Pleasant Grove honors its veterans. Mr. Adams requested that the street signs between 1300 West and 1550 West on 600 North have SSG Henscheid Way added to honor Leo and his family.

City Administrator, Scott Darrington reported that in two weeks a resolution will be presented to the Council for consideration. In response to a question raised by Council Member LeMone, Administrator Darrington stated that soldiers who are deployed outside of the Continental U.S. do not receive utility bills from the City.

There were no further public comments. Mayor Fugal closed the Open Session.

6) **CONSENT ITEMS**

- A. **City Council Minutes:
City Council Retreat/Planning Minutes for the July 29, 2020 Meeting.**
- B. **To Consider Approval of Payment No. 8 to Staker Parson Materials and Construction for 1100 North Road and Storm Drain.**
- C. **To Consider Approval of Change Order No. 1 and Partial Payment to BD Bush Excavation for the 700 South Sewer Improvement Project.**
- D. **To Consider Approval of Payment Approval Reports for August 27, 2020.**

ACTION: Council Member Bullock moved to APPROVE the Consent Items. Council Member Williams seconded the motion. The motion carried unanimously with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”.

7) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

There were no appointments.

8) **PRESENTATIONS**

There were no presentations.

9) **PUBLIC HEARING ITEMS**

- A) **PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2020-19) AMENDING CITY CODE SECTION 10-9B-7-F2: SINGLE-FAMILY RESIDENTIAL, HEIGHT CONSIDERATIONS FOR ACCESSORY STRUCTURES, ELIMINATING THE CONDITIONAL USE REQUIREMENTS AND MODIFYING THE QUALIFYING PROVISIONS FOR THE HEIGHT OF ACCESSORY STRUCTURES IN ALL OF THE R-1 (SINGLE-FAMILY RESIDENTIAL) ZONES. (CITY-WIDE) *Presenter: Director Cardenas.***

Community Development Director, Director Cardenas reported that when plans for accessory structures are presented to him he first looks at the building dimensions. Certain conditional uses, such as the size of the building, are approved and permitted. Those living within the R1-8 zone can have an accessory building that is no larger than 800 square feet in size. If the structure exceeds 800 square feet but is less than 1,200 square feet, it becomes a conditional use. The maximum setback required for an accessory structure is 10 feet. He noted that all permitted conditional uses are required to keep buildings a certain distance from the neighboring property line.

Director Cardenas reported that the Planning Commission wants the setback set at 10 feet with a maximum height of 25 feet. The first item is to apply the Code in R-1 single-family zones and the second involves all Rural Residential zones. He noted that other setbacks such as the distance from the main building to the accessory building are dictated by the Fire Department and cannot be

changed. The recommendation from the Planning Commission is to eliminate the conditional use requirement and keep the setback at 10 feet and the maximum height at 25 feet.

It was clarified that a property owner can have a home that is 30 feet tall with a 25-foot tall accessory building on the same piece of property. Director Cardenas reported that the ordinance has been well received in Utah and proposed that the Council consider increasing the 10-foot setback. Council Member LeMone asked why the Planning Commission has recommended that the setback remain 10 feet. Director Cardenas stated that they want to make sure that property owners make better use of their backyards and move closer to property lines. Administrator Darrington indicated that Director Cardenas made the initial recommendation to the Commission who agreed with the removal of the conditional uses.

Mayor Fugal opened the public hearing.

James Hancock agreed with the Planning Commission recommendation to leave the setback at 10 feet. If increased, it will significantly limit the ability of property owners to construct a detached garage on their property. He stated that a 35-foot home can be built with a 10-foot side setback.

Darrin Rigby commented the Planning Commission was concerned about the setback for the secondary structure being greater than the primary structure.

In response to a question raised, Director Cardenas stated that the proposed change would be City-wide.

There were no further public comments. Mayor Fugal closed the public hearing.

Administrator Darrington stated that the height considerations of the accessory structure will remain intact. The question was whether a Conditional Use Permit is required. The first item eliminates the conditional use, which eliminates the need for a public hearing. The second part involves the side and rear setbacks, which depend on the size of the structure.

Administrator Darrington explained that staff's recommendation is to tier it so that the taller the structure the more it is pushed back. He pointed out that the Planning Commission wants the setback to be no more than 10 feet. He further explained that the maximum height of the structure is 25 feet. Director Cardenas reported that the Planning Commission and staff want to eliminate the 18-foot bracket. Both agreed that there was no need for a conditional use. The Planning Commission wants the height set at 25 feet and the setback at 10 feet. Staff wants the height restricted to 25 feet and the setback at 16 feet. Director Cardenas further explained that the Planning Commission and staff wants to eliminate the conditional uses and the public hearings.

City Attorney, Tina Petersen reported that the reason people are not normally turned away is that through the Conditional Use Permit process, the City can only deny the application if there are criteria in the ordinance that the applicant does not meet. As long as the applicants can meet the setbacks and height restrictions required in the ordinance, the Planning Commission cannot deny the request.

Attorney Petersen stated that the intent is to eliminate the conditional use public hearing to eliminate false expectations by the public who often believe that coming to a public hearing and expressing concern means that the Planning Commission can somehow deny the request. She explained that the

Planning Commission always has the discretion to listen to the public. If an issue is raised, they can add a condition to address it. In terms of height and setbacks, they are addressed in the ordinance and the Planning Commission is bound by the requirements.

Attorney Petersen explained that the reason for scaling back the setbacks is because the farther a structure is from a neighbor's home the smaller the accessory building will appear. She further explained that being 10 feet from the property line will result in the accessory building having a significant visual impact. Attorney Petersen commented that Director Cardenas was attempting to implement a visual distance for the neighboring property owners so that it appears smaller and farther away but the Planning Commission believed it was not necessary.

ACTION: Council Member Andersen moved that the City Council ADOPT Ordinance (2020-19) amending City Code Section 10-9B-7-F2: Single-Family Residential, Height Considerations for Accessory Structures, Eliminating the Conditional Use Requirements, and Modifying the Qualifying Provisions for the Height of Accessory Structures in all of the R-1 (Single-Family Residential) Zones. Council Member Bullock seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, and Williams voting “Aye”. Council Member Jensen and LeMone voted “Nay”. The motion passed 3-to-2.

- B) PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2020-20) AMENDING CITY CODE SECTION 10- 9A-8-2A, YARD REQUIREMENTS, ELIMINATING THE CONDITIONAL USE REQUIREMENTS FOR HEIGHT CONSIDERATIONS FOR ACCESSORY STRUCTURES IN THE R-R (RURAL RESIDENTIAL) ZONE. (CITY-WIDE)**
Presenter: Director Cardenas.

Director Cardenas reported that the above regulation will be applied to the Rural Residential Zone. He explained that it will be similar to the one in the Single-Family Residential Zones.

Mayor Fugal opened the public hearing. There were no public comments. The public hearing was closed.

Mayor Fugal confirmed that the request would allow for more room to build on one-half acre lots.

ACTION: Council Member Bullock moved that the City Council ADOPT Ordinance (2020-20) amending City Code Section 10- 9A-8-2A, Yard Requirements, Eliminating the Conditional Use Requirements for Height Considerations for Accessory Structures in the R-R (Rural Residential) Zone. Council Member Andersen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, and Williams voting “Aye”. Council Member Jensen and LeMone voted “Nay”. The motion passed 3-to-2.

- C) **PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2020-21) TO APPLY THE R1-8 (SINGLE-FAMILY RESIDENTIAL) ZONE TO APPROXIMATELY 2.98 ACRES ON PROPERTY CURRENTLY ZONED R-R (RURAL RESIDENTIAL) ZONE AND R1-10 (SINGLE-FAMILY RESIDENTIAL) ZONE, LOCATED AT APPROXIMATELY 920 WEST 1100 NORTH. (JAMES A. HANCOCK APPLICANT) (NORTH FIELD NEIGHBORHOOD)** *Presenter: Director Cardenas.*

Director Cardenas presented a zoning map showing the location of the property. On the same parcel there is an R1-8, R-R, and a strip of R1-10 zoning. He reported that when rezoning occurs, property lines are followed. When a property has multiple zones on it, the most predominant zone is chosen. He stated that in this case, going with the R1-8 zone would be the best option.

Mayor Fugal opened the public hearing.

James Hancock identified himself as the developer of the parcel and stated that there are nine lots proposed in the subdivision that are 12,800 to 13,200 square feet in size. He explained that the R1-12 zone creates setback issues.

There were no further public comments. Mayor Fugal closed the public hearing.

ACTION: Council Member Bullock moved that the City Council ADOPT Ordinance (2020-21) to apply the R1-8 (Single-Family Residential) Zone to approximately 2.98 acres on property currently zoned R-R (Rural Residential) Zone and R1-10 (Single-Family Residential) Zone, located at approximately 920 West 1100 North. Council Member Jensen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

10) **ACTION ITEMS READY FOR VOTE**

- A) **TO CONSIDER THE REQUEST OF JAMES A. HANCOCK FOR A 9-LOT FINAL SUBDIVISION PLAT, CALLED AUTUMN GROVE AT HULLINGER ESTATES PLAT ‘A,’ ON PROPERTY LOCATED AT APPROXIMATELY 920 WEST 1100 NORTH IN THE R1-8 (SINGLE-FAMILY RESIDENTIAL) ZONE. (NORTH FIELD NEIGHBORHOOD)** *Presenter: Director Cardenas*

Director Cardenas reported that the applicant is proposing a nine-lot residential subdivision plat called Autumn Grove at Hullinger Estates on property located 920 West 1100 North. The lots are larger than the required 8,000 square feet. He explained that if there are no requirements set, each lot would fit into an R1-10 or R1-12 zone. He presented the zoning map and described the various proposed designs.

ACTION: Council Member Williams moved that the City Council APPROVE the request of James A. Hancock for a Nine-Lot Final Subdivision Plat, called Autumn Grove at Hullinger Estates Plat ‘A,’ on property located at approximately 920 West 1100 North in the R1-8 (Single-Family Residential) Zone. (North Field Neighborhood). Council Member Jensen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

- B) TO CONSIDER THE REQUEST OF JEAN A. SHOAE FOR A 1-LOT FINAL SUBDIVISION PLAT, CALLED GUNN SUBDIVISION PLAT ‘A’ ON PROPERTY LOCATED AT APPROXIMATELY 500 NORTH 2000 WEST IN THE GROVE ZONE – COMMERCIAL SALES SUBDISTRICT. (SAM WHITE’S LANE NEIGHBORHOOD) *Presenter: Director Cardenas***

Director Cardenas reported that the Grove is becoming populated and the City appreciates when a new business comes in. The business owned by Jean Shoaee creates a new lot for a Chiropractic Medical Office. The property is located at approximately 500 North 2000 West in the Grove Zone within the Commercial Sales Sub-District. There are no requirements regarding the size of lots in that area. Director Cardenas stated that the lot has great access and frontage. The footprint is approximately 7,000 square feet. The Design Review Board (“DRB”) approved the landscaping. It was noted that the request received a positive recommendation from the Planning Commission.

ACTION: Council Member Andersen moved that the City Council APPROVE the request of Jean A. Shoaee for a One-Lot Final Subdivision Plat, Called Gunn Subdivision Plat ‘A’ on property located at approximately 500 North 2000 West in The Grove Zone – Commercial Sales Sub-District. Council Member Jensen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

- C) TO CONSIDER A REQUEST OF JEAN A. SHOAE FOR A SITE PLAN FOR A TWO-STORY, MULTI-TENANT PROFESSIONAL OFFICE BUILDING ON PROPERTY LOCATED AT APPROXIMATELY 500 NORTH 2000 WEST IN THE GROVE ZONE – COMMERCIAL SALES SUB-DISTRICT. (SAM WHITE’S LANE NEIGHBORHOOD) *Presenter: Director Beaumont***

ACTION: Council Member Andersen moved that the City Council ADOPT the request of Jean A. Shoaee for a Site Plan for a two-story, multi-tenant professional office building on property located at approximately 500 North 2000 West in The Grove Zone – Commercial Sales Subdistrict. Council Member Jensen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

- D) TO CONSIDER FOR ADOPTION A RESOLUTION (2020-051) AUTHORIZING THE MAYOR TO SIGN A SEWER HOOKUP AND SERVICE AGREEMENT AND AN ENCROACHMENT AGREEMENT WITH STEVEN D. AND DIANE W. WEST TO ALLOW AN EXISTING ACCESSORY BUILDING TO REMAIN WITHIN THE PUBLIC RIGHT-OF-WAY UNTIL SUCH TIME AS FURTHER DEVELOPMENT OCCURS ON THE PROPERTY GENERALLY LOCATED AT 1400 NORTH 950 EAST PLEASANT GROVE UTAH AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Attorney Petersen***

Attorney Petersen reported that Steve and Diane West own a home in the rural area east of Murdock Canal. Steve and Diane want to build a home for their daughter and rather than go to the expense of improving the pink area of Murdock Drive, they will dedicate the area to the City for further improvement as they further subdivide and develop the property. Attorney Petersen reported that the

City will receive the dedication for the public right-of-way and the extension of Murdock Drive in the future. The City has agreed to allow them to not raze their barn at this point and encroach on the public right-of-way for that corner until they further develop. Attorney Petersen explained that since they are currently served by a septic system, they do not want to connect to the City's sewer system. The City has agreed to allow them to continue using their current septic system unless it fails or until the property is further developed. Attorney Petersen reported that whoever develops will be responsible for the cost of the improvements

ACTION: Council Member Jensen moved that the City Council ADOPT Resolution (2020-051) authorizing the Mayor to sign a Sewer Hookup and Service Agreement and an Encroachment Agreement with Steven D and Diane W. West to allow an existing accessory building to remain within the public right-of-way until such time as further development occurs on the property generally located at 1400 North 950 East Pleasant Grove, Utah and providing for an effective date. Council Member Williams seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting "Aye". The motion carried unanimously.

E) TO CONSIDER FOR ADOPTION A RESOLUTION (2020-052) AUTHORIZING THE MAYOR TO EXECUTE AN EXTENSION TO THE PROFESSIONAL SERVICES CONTRACT WITH CUSTOM LIGHTING SERVICES, LLC, DBA/BLACK & MCDONALD FOR ASSET MANAGEMENT AND STREET LIGHT MAINTENANCE AND CONSTRUCTION SERVICES AND PROVIDING AN EFFECTIVE DATE.

Presenter: Attorney Petersen

Attorney Petersen reported that three years ago, the City entered into an agreement with Black & McDonald to maintain the streetlights within the City and install them where necessary. The contract includes a three-year automatic extension provision and both parties have decided to exercise it. Director Beaumont was satisfied with the service being provided by Black & McDonald. Attorney Petersen reported that there have been significant cost increases, however, Director Beaumont felt that they were reasonable.

ACTION: Council Member Andersen moved that the City Council ADOPT Resolution (2020-052) authorizing the Mayor to execute an extension to the Professional Services Contract with Custom Lighting Services, LLC, DBA/Black & McDonald for asset management and streetlight maintenance and construction services and providing for an effective date. Council Member Bullock seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting "Aye". The motion carried unanimously.

F) TO CONSIDER FOR ADOPTION A RESOLUTION (2020-053) AUTHORIZING THE MAYOR TO EXECUTE VARIOUS EASEMENT AGREEMENTS AND QUIT CLAIM DEEDS BETWEEN ROCKY MOUNTAIN POWER, NORTH UTAH COUNTY WATER CONSERVANCY DISTRICT, AND PLEASANT GROVE CITY FOR THE BATTLE CREEK WATER TANK PROPERTY GENERALLY LOCATED AT 1700 EAST AND 200 SOUTH, PLEASANT GROVE, UTAH TO IMPLEMENT THE TERMS OF THE MEMORANDUM OF AGREEMENT DATED OCTOBER 17, 2017, BETWEEN THE ENTITIES REGARDING CLARIFICATION OF

PROPERTY Lines and Access Easements in that Area and Providing for an Effective Date. Presenter: Attorney Petersen

Attorney Petersen reported that the above project has been in development for over three years. All three entities have worked diligently with the neighboring property owners to reach an agreement regarding access. A few years ago, the North Utah County Water Conservancy District was making improvements. Attorney Petersen noted that part of that project involved the three entities requesting property boundary lines. The City agreed to swap properties to reflect the needs of each entity, clean up the boundary lines, and grant each other easements. She further explained that there is a road that the property owners are using for access to their property which is pasture land right now.

Attorney Petersen reported that as part of the overall resolution, the Council granted License Agreements to the property owners. A gate will be constructed and a key provided to each of the parties to allow them to access their property for existing and historical uses. If the owners wish to develop the property in the future and change the use, they will no longer have access to the road and will have to gain access from the bottom of the site. She explained that all parties need access to the Rocky Mountain Power and North Utah County Water Conservancy District areas.

ACTION: Council Member Andersen moved that the City Council ADOPT Resolution (2020-053) authorizing the Mayor to execute various Easement Agreements and Quit Claim Deeds between Rocky Mountain Power, North Utah County Water Conservancy District, and Pleasant Grove City for the Battle Creek Water Tank Property generally located at 1700 East and 200 South, Pleasant Grove, Utah to implement the terms of the Memorandum of Agreement dated October 17, 2017, between the entities regarding clarification of property lines and access easements in the area and providing for an effective date. Council Member Bullock seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

11) ITEMS FOR DISCUSSION

A) Continued Items from the Work Session, if needed.

Police Chief, Mike Roberts reported that Linda Chipman has retired after 36 years of service as a Dispatcher in the City. He noted that there would be a reception for Ms. Chipman the following day from 3:00 p.m. to 5:00 p.m.

Chief Roberts reported that with regard to openings, the Police Department received an official signature from Justin Penrose. Mr. Penrose had been working for Orem City for about 18 months. He grew up in Texas where he worked for six months. Mr. Penrose was expected to spend one or two weeks familiarizing himself with the City.

Chief Roberts reported that Mr. Ludwig helped the department conduct interviews the previous week and there were promising candidates. He described a domestic violence incident that took place over the weekend. With the help of American Fork and Lindon, authorities were able to set a perimeter to catch the suspect. The police dog, Django, caught the offender after he fled three times.

Library Director, Sheri Britsch reported that the Library had about 5,000 visitors in August. The Library has reduced its hours and there were no summer readings. She appreciated the work done to

provide separation at the checkouts. Ms. Britsch stated that occasionally teen groups meet at the Library so they eliminated furniture to encourage social distancing.

Fire Chief, Dave Thomas reported that Zach Larson has been fighting fires in California and has a lot of wildland firefighting experience. When deployed to fight large fires, Mr. Larson will be able to pick up and gain valuable experience that will help him advance in his career. Chief Thomas noted that Mr. Larson's 16-day deployment was to end the following week.

Parks Director, Deon Giles reported that the parks have been busy and there are several ongoing projects. Recreation Director, Tyler Wilkins stated that they are busy getting ready for the fall and noted that the Recreation Department will offer childcare and senior fitness classes.

Director Cardenas indicated that interviews will be conducted for the Code Enforcement and Assistant positions with a total of eight interviews conducted over a two-day period.

Administrator Darrington reported that a joint meeting with the City Council and Planning Commission would take place the following week in the Community Room. They will discuss The Grove Zone and the vision of the City Council and Planning Commission.

Administrator Darrington recommended that the City establish a COVID-19 Committee comprised of staff and a few elected officials. The committee will review expenses the City will incur with the Coronavirus Aid, Relief, and Economic Security ("CARES") Act funds. Most of the decision making to date has been between Administrator Darrington, Director Roy, and Attorney Petersen. He felt there was a need to expand those efforts.

Administrator Darrington stated that it would be in the best interest of the City to create a committee to review the expenses incurred in preparation for the Audit. The committee would consist of Administrator Darrington, Attorney Petersen, Director Roy, the Police Chief, Fire Chief, or representatives from their departments, and elected officials. Administrator Darrington expected the meetings to extend through July or October 2021. Meetings will be held monthly, however, the frequency will increase if the deadline for spending COVID-19 funds is not extended.

Administrator Darrington reported that he emailed the Council regarding a situation on Main Street where plywood was used as a fence. After meeting with the business owner, they promised to paint the plywood to make it look presentable. He pointed out that this has not yet been done. The business owner stated that they are doing some remodeling and will be painting the fence and the plywood within the next two months. Council Member Williams commented that he has been disappointed by the landowner's quality of work. Administrator Darrington stated that staff will follow the will of the Council in terms of what action to be taken. Council Member LeMone suggested that the City approach the matter as a Code Enforcement issue and stated that the lack of compliance is unfair to other business owners on Main Street. Administrator Darrington stated that a plywood fence is not allowed in the area. With Council approval, the next step would be to fine the business in an effort to bring it into compliance. Administrator Darrington stated that the Code will be enforced and the business cited.

12) **REVIEW AND DISCUSSION ON THE SEPTEMBER 15, 2020 CITY COUNCIL MEETING AGENDA**

13) MAYOR AND COUNCIL BUSINESS

Council Member Jensen reported that there will be a Ribbon Cutting for Ghost Longboards on September 19. He noted that the company is selling 150 to 300 longboards a day. They will also be offering a giveaway at the upcoming golf tournament.

14) SIGNING OF PLATS

15) REVIEW CALENDAR

Council Member Andersen moved to adjourn the City Council Meeting and reconvene into a Closed Session to discuss the sale of real property. Council Member LeMone seconded the motion. The motion carried with the unanimous consent of the Council.

16) CLOSED MEETING TO DISCUSS THE SALE OF REAL PROPERTY (UCA 52-4-205(e)).

Council Member Andersen moved to go into Closed Session to discuss the sale of real property. Council Member LeMone seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council was in Closed Session from 7:58 p.m. to 8:36 p.m.

17) ADJOURN

Council Member Jensen moved to adjourn at 8:36 p.m. Council Member Bullock seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council minutes of September 1, 2020, were approved by the City Council on October 6, 2020.

Kathy T. Kresser, MMC

City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)