

**Pleasant Grove City
City Council Meeting Minutes
Work Session
June 2, 2020
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Brent Bullock
Eric Jensen
Cyd LeMone
Todd Williams

Staff Present: Scott Darrington, City Administrator
Daniel Cardenas, Community Development Director
Deon Giles, Parks Director
Tyler Wilkins, Recreation Director
Tina Petersen, City Attorney
Kathy Kresser, City Recorder
Marty Beaumont, Public Works Director
Kyler Ludwig, HR Director
Sheri Britsch, Library Director
Mike Roberts, Police Chief
Dave Thomas, Fire Chief

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

Please Note: City Council Members and Staff member(s) may participate electronically or telephonically.

The session was broadcast live via YouTube at the following link:

<https://www.youtube.com/user/PleasantGroveCity>

Public comments were accepted during the regular business session, either by personal presence at our anchor location mentioned above or through the comment session on the YouTube website.

4:30 P.M. WORK SESSION

1) DISCUSSION ON THE FY21 BUDGET – Presenter: Administrator Darrington.

City Administrator Scott Darrington reported that staff had been working on the budget for the upcoming fiscal year and would be ready for a public hearing and final adoption on June 23, 2020. He addressed the one-pager, which was a synopsis of the revenue projections and potential

expenses for the next fiscal year. The only change made to the one-pager since the last meeting was the inclusion of deer mitigation as an expense.

Regarding revenue, Administrator Darrington reported that they anticipate a reduction in revenue of just under \$1.1 million. That amount came from a decrease in sales tax revenue, building and planning permits, and other revenues. Staff hoped their projections were conservative enough, as they still were unsure of how the COVID-19 shutdowns affected sales tax revenue. He noted that the March figures came in but they would not see the April numbers until later in June.

Administrator Darrington reported that there was a savings of \$165,000 from the changes in Dispatch and they were planning on using \$900,000 of one-time reserve money from the previous year. To balance the budget completely, they would need to use approximately \$445,920 from the General Fund reserves. If the sales tax revenues come in higher than anticipated, that amount would be amended.

Administrator Darrington addressed expenses and stated that the only additional expenses incurred this year would be the Employee Recognition Program, the Communities that Care position, and Deer Mitigation. There would also be an amount moved from the Police Department to Community Development because the position of Code Enforcement Officer would be moved to that department. They were also proposing wage increases for all employees.

Regarding vacation time, the current policy capped rollover vacation hours to 168 hours. The rollover took effect on the work anniversary for each employee. Because of COVID-19, many employees were unable to take their scheduled vacation time before the work anniversary, and these employees do not want to lose it. Staff recommended that for the 2020 calendar year, vacation time not be taken away at the work anniversary. However, by the work anniversary of 2021, the employees need to be back down to 168 hours.

2) DISCUSSION ON DEER MITIGATION CONTROL PLAN AND COST – *Presenter: Administrator Darrington.*

Administrator Darrington explained that the City submitted a Certificate of Registration with the Division of Wildlife Resources regarding an Urban Deer Control Plan for lethal removal in Pleasant Grove City. The Council and staff discussed this option last fall. The Division of Wildlife Resources responded to the submission and would allow the lethal removal of up to 100 deer per year. Twenty-five of those deer may be antlered, and their removal allowed between August 1 and October 31. The remainder could be un-antlered deer with removal allowed between August 1 and December 31. The Division of Wildlife Resources also authorized the use of a bolt gun to euthanize the deer. Pleasant Grove City must adopt a Deer Control Plan and contract with an approved company or individual to do the actual deer removal. Administrator Darrington presented the proposed plan and requested feedback. A public hearing was to be held on July 7, 2020.

Administrator Darrington briefly addressed bait boxes, tagging, and Chronic Waste and Disease samples. The cost of a bait box is \$2,500 annually, and they would be charged \$75 per deer caught and euthanized. If they choose to place three bait boxes and they euthanize 100 deer, the cost would be \$15,000.

Council Member LeMone asked how they would determine the location of the bait boxes. Administrator Darrington stated that the location would be determined by the company or individual they contract with. They would be at the public hearing in July, so the Council could ask specific questions at that time.

3) STAFF BUSINESS

Public Works Director, Marty Beaumont reported on the status of the Battle Creek Springs Rehabilitation project, the filter project, the 150 North project, the 1300 East project, and the 1400 East project. They were currently reviewing applications for a Staff Engineer.

Mayor Fugal asked if they had received the sweeper truck yet. Director Beaumont reported that it would not come until the end of July.

Director Beaumont briefly addressed the American Fork water line project and explained how they will be working with American Fork City in that regard.

Community Development Director, Daniel Cardenas reported that they had seen a slowdown in Building Permit applications for commercial development, but they were higher in residential building permits than last year.

Library Director, Sheri Britsch reported that the Library reopened the day after Memorial Day. They were slow the first few days, but things began to pick up later in the week. The previous day they had 350 visitors. About half of the visitors were wearing masks. The Online Summer Reading Program was already in progress.

Recreation Director, Tyler Wilkins reported that the pool opened the previous Monday. They came close to the 350-person capacity limit, but they have not yet had to turn anyone away. Attendance at the Recreation Center was brisk and they planned on opening up normal hours the following Monday. The full opening would include the daycare.

Parks Director, Deon Giles reported on the City Cleanup that took place after Memorial Day. City employees were to begin mowing again today. The tennis nets had also been installed.

4) ADJOURNMENT

ACTION: Council Member Jensen moved to adjourn the work session at 5:25 p.m. Council Member Andersen seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council Work Session Minutes of June 2, 2020, were approved by the City Council on June 23, 2020.

Kathy T. Kresser, MMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)

