

**Pleasant Grove City
City Council Meeting Minutes
Work Session
April 14, 2020
5:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Brent Bullock
Eric Jensen
Cyd LeMone
Todd Williams

Staff Present: Scott Darrington, City Administrator
Daniel Cardenas, Community Development Director
Deon Giles, Parks Director
Tyler Wilkins, Recreation Director
Tina Petersen, City Attorney
Kathy Kresser, City Recorder
Marty Beaumont, Public Works Director
Kyler Ludwig, Assistant City Administrator
Sheri Britsch, Library Director
Mike Roberts, Police Chief
Dave Thomas, Fire Chief

Please note: City Council and staff participated electronically or telephonically.

The session was broadcast live via YouTube.

Public comments were accepted during the regular business session, either by personal presence at an anchor location mentioned above or through the comment session on the YouTube website.

5:30 P.M. WORK SESSION

1) FY21 BUDGET DISCUSSION

Mayor Fugal called the Work Session to order and a roll call was taken. All Council Members were present electronically.

City Administrator, Scott Darrington reported that there had not been many changes since the proposed budget was presented two weeks earlier. He and Finance Director, Denise Roy met with each of the department heads over the past two weeks to discuss their expenditures for the rest of this fiscal year. They were confident they will get through this fiscal year breaking even. They will not know how the COVID-19 situation will affect sales tax revenue until October.

Administrator Darrington briefly addressed the one-pager. The Council committed to three items staff recommended they continue with next year. They included the following:

- Employee Recognition Program;
- Communities That Care; and
- The part-time Police Administrator position.

According to State Law, the City Council is required to adopt a tentative budget by May 10. Staff intended to avoid the use of Fund Balance to the extent possible.

Council Member Williams asked when they will know if the property and liability insurance is increasing. Administrator Darrington reported that they anticipate receiving a quote within one month. The tentative budget may be adopted before the quote is received, however, they will receive the quote before the final budget is adopted. He reminded the Council that the budget can be amended any time after its adoption.

Director Roy presented the fee schedule. She explained that “NC” stands for “no change.” This means that the fee will remain unchanged from the adopted budget of the prior year. She added this description because a few citizens thought that it stood for “no charge.” Cemetery staff conducted a study of cemetery fees from surrounding cities and decided to raise some City fees. Staff was also studying utility rates, but would not increase rates amidst the uncertainty. Administrator Darrington indicated that they could look at raising utility rates if the economy recovers by January 2021. If not, they could revisit rate increases next year.

Council Member LeMone addressed the “NC” label and asked if they could change it to something different to avoid confusion. Director Roy indicated that she could include the adopted fee and highlight the fees that are changing.

Council Member LeMone suggested they reconsider the name “Baby Land” at the cemetery.

Administrator Darrington reported that the tentative budget will be ready for adoption at the next May 5 City Council Meeting.

2) DEPARTMENTAL REPORTS

Parks Director, Deon Giles reported that they had seen an increase in park use. He noted that the County shut down the shelters along the Murdock Trail. The restrooms were still open, but that may not last much longer. The City has three restrooms open at the parks.

Council Member Bullock reported that he received an email from Laurel Cunningham from the Historic Preservation Commission asking if anything else needed to be done to complete the Old Town Hall. Director Giles explained that the interior, aside from the remodel of the restroom, is complete. The only items left were to make the restroom ADA accessible and to install a ramp at the back door.

Mayor Fugal stated that the pickleball courts had come up during a Meeting of Mayors on Friday. Some cities had kept their pickleball courts open and others were considering opening them again.

Recreation Director, Tyler Wilkins reported that the Funshine Preschool finished their year early. Fitness instructors were still offering online classes. They were focusing on keeping everyone informed of future seasons and programs. Staff painted the curbs around the Recreation Center and did their spring cleaning. They were starting to work on the pools and figuring out how to train lifeguards online.

Library Director, Sheri Britsch stated that they were continuing to offer curbside pickup with roughly 1,300 items have been checked out so far. Story Time was being offered online.

3) ADJOURNMENT

ACTION: Council Member Williams moved to adjourn the Work Session at 5:58 p.m. Council Member Andersen seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council Work Session Minutes of April 14, 2020, were approved by the City Council on May 5, 2020.

Kathy T. Kresser, MMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)