

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
April 14, 2020
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Brent Bullock
Eric Jensen
Cyd LeMone
Todd Williams

Staff Present: Scott Darrington, City Administrator
Daniel Cardenas, Community Development Director
Deon Giles, Parks Director
Tyler Wilkins, Recreation Director
Tina Petersen, City Attorney
Kathy Kresser, City Recorder
Marty Beaumont, Public Works Director
Kyler Ludwig, Assistant City Administrator
Sheri Britsch, Library Director
Mike Roberts, Police Chief
Dave Thomas, Fire Chief

Please note: City Council and staff participated electronically or telephonically.

The session was broadcast live via YouTube.

Public comments were accepted during the regular business session, either by personal presence at an anchor location mentioned above or through the comment session in the YouTube website.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) CALL TO ORDER

Mayor Fugal called the meeting to order. A roll call was taken, and all Council Members were present electronically.

2) PLEDGE OF ALLEGIANCE

Mayor Fugal noted that they would not be doing the Pledge or Opening Remarks in the meeting tonight.

3) **OPENING REMARKS**

4) **APPROVAL OF MEETING AGENDA**

ACTION: Council Member Jensen moved to approve the agenda, as written. Council Member Williams seconded the motion. The motion carried with the unanimous consent of the Council.

5) **OPEN SESSION**

There were no citizens present at the meeting. Mayor Fugal invited residents who may be participating electronically to submit comments.

Assistant City Administrator, Kyler Ludwig reported that a comment was submitted by Denise Trickler who asked if Strawberry Days was expected to go forward as planned. Mayor Fugal stated that they were not certain at this point. The Strawberry Days Committee had not met to finalize plans.

Mayor Fugal reported that they would accept public comment at any point during the session. Any comments received would be read at the end of the meeting.

6) **CONSENT ITEMS**

(Consent items are only those which have been discussed beforehand, are non-controversial and do not require further discussion.)

- a. **City Council Minutes:
City Council Minutes for the March 17, 2020 Meeting.
City Council Minutes for the March 31, 2020 Meeting.**
- b. **To Consider Approval of Payment Approval Reports for April 9, 2020.**

ACTION: Council Member Bullock moved to APPROVE the Consent Items. Council Member Andersen seconded the motion. The motion carried with the unanimous consent of the Council.

7) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

There were none.

8) **PRESENTATIONS**

There were none.

9) **PUBLIC HEARING ITEMS**

There were none.

10) **ACTION ITEMS READY FOR VOTE**

- A) **TO CONSIDER FOR ADOPTION A RESOLUTION (2020-019) ACCEPTING THE MUNICIPAL WASTEWATER PLANNING PROGRAM SELF-ASSESSMENT REPORT FOR THE 2019 CALENDAR YEAR; AND PROVIDING FOR AN EFFECTIVE DATE.** *Presenter: Director Beaumont.*

Public Works Director, Marty Beaumont reported that the City was required to conduct a self-assessment of the sewer system annually. The report was included in the City Council packet. Staff was confident that the system was working well.

ACTION: Council Member Jensen moved that the City Council ADOPT Resolution 2020-019 accepting the Municipal Wastewater Planning Program Self-Assessment Report for the 2019 calendar year; and providing for an effective date. Council Member Andersen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

- B) **TO CONSIDER AWARDED NEWMAN CONSTRUCTION THE BID FOR THE 2020 SEWER IMPROVEMENT PROJECT IN THE AMOUNT OF \$338,350.00 AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF AWARD AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE TO PROCEED AND THE AGREEMENT UPON RECEIPT AND APPROVAL OF FINAL CONTRACT DOCUMENTS.** *Presenter Director Beaumont.*

Director Beaumont described the location of the 2020 Sewer Improvement Project. The City put the project out to bid last year as part of the State Street Pipe Project but decided not to award the bid based on the bid amounts received. It was good that they waited because the bids received this year were significantly lower. Two bids were received and staff recommended awarding the bid to Newman Construction.

ACTION: Council Member Jensen moved that the City Council AWARD Newman Construction the bid for the 2020 Sewer Improvement Project in the amount of \$338,350.00 and authorizing the Mayor to sign the Notice of Award and to sign the Notice to Proceed and the agreement upon receipt and approval of final contract documents. Council Member Andersen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

- C) **TO CONSIDER AWARDED JOHNSTON & PHILLIPS INC. THE BID FOR THE 150 NORTH STREET AND WATERLINE PROJECT IN THE AMOUNT OF \$240,435.00 AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF AWARD AND TO SIGN THE NOTICE TO PROCEED AND THE AGREEMENT UPON RECEIPT AND APPROVAL OF FINAL CONTRACT DOCUMENTS.** *Presenter: Director Beaumont.*

Director Beaumont described the location of the 150 North Street and Waterline Project and reported that the waterline has had several breaks over the past few years. The City elected to redo the road when the waterline was replaced. Six bids were received and staff recommended awarding the bid to Johnston & Phillips, Inc.

Council Member Williams asked about the timeframe of the project. Director Beaumont stated that the 150 North Street project and the 2020 Sewer Improvement project both had a flexible start time, but the contractors had 60 days to complete the projects once work commenced. Staff anticipated both of projects to be completed between now and the end of September.

ACTION: Council Member Bullock moved that the City Council AWARD Johnston & Phillips, Inc. the bid for the 150 North Street and Waterline Project in the amount of \$240,435 and authorize the Mayor to sign the Notice of Award and sign the Notice to Proceed and the agreement upon receipt and approval of final contract documents. Council Member Williams seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

- D) TO CONSIDER FOR ADOPTION A RESOLUTION (2020-020) AUTHORIZING THE MAYOR TO SIGN A SECOND AMENDED INTERLOCAL AGREEMENT FOR JOINT AND COOPERATIVE ACTION OF CENTRAL UTAH 911 SERVICES BETWEEN CENTRAL UTAH 911 “911” AND PLEASANT GROVE CITY, TO PROVIDE PUBLIC SAFETY DISPATCH SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Administrator Darrington.***

Administrator Darrington reported that the City Council adopted an Operating Agreement a few months earlier to facilitate the transition to Central Utah 911 for dispatch services. The proposed resolution was the official documentation making Pleasant Grove City a member of the service district. The agreement would need to be approved by all cities that are part of the service district. This agreement was a “second amended” agreement because this was the second time the agreement was amended to accommodate another city.

ACTION: Council Member Williams moved that the City Council ADOPT Resolution 2020-020 authorizing the Mayor to sign a Second Amended Interlocal Agreement for Joint and Cooperative Action of Central Utah 911 services between Central Utah 911 “911” and Pleasant Grove City, to provide public safety dispatch services; and providing for an effective date. Council Member Bullock seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone and Williams voting “Aye”. The motion carried unanimously.

- E) TO CONSIDER FOR ADOPTION A RESOLUTION (2020-021) APPOINTING A MEMBER REPRESENTATIVE TO THE CENTRAL UTAH 911 DISPATCH SPECIAL SERVICE DISTRICT BOARD; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Administrator Darrington.***

Administrator Darrington reported that Pleasant Grove City needs to appoint a representative for the Central Utah 911 Dispatch Service District Board. The Board meets on the second Thursday of each month at 9:00 a.m. If no elected officials are willing or able to serve as the representative, Administrator Darrington was willing to act as the representative.

Mayor Fugal recommended Council Member Jensen serve on the Board. There were no objections.

ACTION: Council Member LeMone moved that the City Council ADOPT Resolution 2020-021 appointing Eric Jensen as a Member Representative to the Central Utah 911 Dispatch Special Service District Board; and providing for an effective date. Council Member Andersen seconded the motion. A roll call vote was taken with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting “Aye”. The motion carried unanimously.

11) ITEMS FOR DISCUSSION

A) **Continued Items from the Work Session, if needed.**

Continued Departmental Reports.

Director Beaumont updated the City Council on the Battle Creek Irrigation Project and stated that they would be shutting down the canyon on weekdays to complete the project. With respect to the filter stations, there had been delays in delivery, so they did not have the filters yet. The vaults had been tested and were ready to be used. Staff would install the filters as soon as they arrive, which they anticipated to be mid-June. They would turn on the secondary water system on May 1 but recommended that residents refrain from using the water while it is still cool. Director Beaumont also reported the status of Manila Pond and the 900 West Road Project.

Director Cardenas reported that the number of residential building permits had increased since the COVID-19 situation began. Many commercial building projects were slowing due to the uncertainty surrounding the shutdown.

Assistant City Administrator Ludwig reported that they received a public comment from David Walling. He asked if this time was just for elected officials to comment. Mr. Ludwig replied that public comment was being accepted but Mr. Walling had not made any additional comments.

Council Member Williams commented that the next City Council Meeting is scheduled for May 5, but it was possible that the Governor would lift the lockdown restrictions by May 1. He asked if staff had a plan in place to start opening the City back up to the public, including the Library and the Recreation Center. He wondered if the City Council needed to make any formal decisions before things opened up again. Administrator Darrington stated that it would depend on the Governor's directive. He may allow larger gatherings but on a limited basis. He felt it was important to start opening things like the Library, Recreation Center, and Pool as soon as they are comfortable. The City Council did not need to make an official decision, but staff would consult with them.

12) **REVIEW AND DISCUSSION ON THE MAY 5, 2020 CITY COUNCIL MEETING AGENDA**

The aforementioned meeting was briefly discussed.

13) **MAYOR AND COUNCIL BUSINESS**

14) **SIGNING OF PLATS**

15) **REVIEW CALENDAR**

16) **ADJOURN**

Council Member Williams moved to adjourn the meeting at 6:40 p.m. Council Member LeMone seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council minutes of April 14, 2020, were approved by the City Council on May 5, 2020.

Kathy T. Kresser, MMC

City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)