

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
December 3, 2019
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Lynn Walker
Todd Williams

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Kathy Kresser, City Recorder
Marty Beaumont, Public Works Director
Kyler Ludwig, Assistant City Administrator
Sheri Britsch, Library Director
Mike Roberts, Police Chief
Dave Thomas, Fire Chief
Tina Petersen, City Attorney

Excused: Cyd LeMone, Council Member
Daniel Cardenas, Community Development Director
Tyler Wilkins, Recreation Director

The City Council and staff met in the Community Room, 106 South 100 East, Pleasant Grove, Utah.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) CALL TO ORDER

Mayor Fugal called the meeting to order and noted that Council Member LeMone was excused.

2) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Andersen.

3) OPENING REMARKS

The opening remarks were given by Sargent Carl Nielson.

4) APPROVAL OF MEETING'S AGENDA

ACTION: Council Member Jensen moved to approve the agenda, as written. Council Member Williams seconded the motion. The motion carried with the unanimous consent of the Council.

5) **OPEN SESSION**

There were no public comments.

6) **CONSENT ITEMS**

(Consent items are only those which have been discussed beforehand, are non-controversial and do not require further discussion.)

- a. **City Council Minutes:
City Council Minutes for the November 12, 2019 Meeting.**
- b. **To Consider for Approval Payment Request No. 6 to Cody Ekker Construction Inc. for the 300 East Street and Utility Project.**
- c. **To Consider for Approval Payment Request No. 4 and Change Order No. 3 to Staker Parson Companies dba Staker Parson Materials & Construction for the 1100 North Road and Storm Drain Improvement Project.**
- d. **To Consider for Approval Payment Request No. 6 and Change Order No. 2 to S&L Incorporated for the Battle Creek Springs Rehabilitation Project.**
- e. **To Consider for Approval Payment Request No. 3 to C&L Water Solutions Inc. for the FY 2018-19 Sewer Rehabilitation Project.**
- f. **To Consider Approval of payment approval reports for (November 20 and 27, 2019).**

ACTION: Council Member Williams moved to APPROVE the Consent Items. Council Member Andersen seconded the motion. The motion carried with the unanimous consent of the Council.

7) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

There were none.

8) **PRESENTATIONS**

A) **PRESENTATION TO THE CITIZENS ACADEMY GRADUATES.**

Police Chief, Mike Roberts explained that the purpose of the Citizens Academy was to build transparency between the public and the police. The program was established by Sargent Shawn Nielson with Carl Nielson continuing to make the program a success.

Police Captain Britt Smith presented the Citizens Academy graduates and each was given a Certificate of Completion. The graduates were identified as Doug Skinner, Dillin Giles, Amber Gordon, Terry Wallen, Don Henscheid, Craig Rollins, Andrew Davis, Adam Rymer, Roman Smith, Shih-An Chen, Todd Williams, James Pruett, Jim Adams, Kevin Criman, Erik Gray and Nathan Criman.

A few of the graduates were invited to share their thoughts about the academy.

Don Henscheid reported that he had been looking for ways to give back to the community since the loss of his son. The Police Department has a stellar group of officers and they had the tools needed to do the job they were required to do. He wanted to be sure that the City carefully studies what the department needs and ensure that it is funded properly.

Terry Wallen congratulated the Chief, Captain, and Sargent for their work on the program. He stated that the department is filled with hard-working men and women. He appreciated their time in the Virtual Training Center because it helped them see how the officers' decisions affect the lives of citizens. He stressed that there is a difference between knowing and applying the law.

Andrew Davis appreciated the transparency of the program and stated that there is no better way to come to understand the difficulties a police officer faces on a daily basis. He suggested the program be publicized better to reach more residents.

Todd Williams remarked on the excellence of the police force. The citizens only see a small portion of what they do. The officers put their lives on the line every day and should be compensated appropriately.

Mayor Fugal thanked all for their participation in the Academy.

9) **PUBLIC HEARING ITEMS**

A) **PUBLIC HEARING TO TAKE COMMENTS ON THE ISSUANCE OF THE WATER REVENUE BONDS, SERIES 2020 TO FINANCE ALL OR A PORTION OF CONSTRUCTION OF IMPROVEMENTS TO THE SECONDARY WATER SYSTEM.** *Presenter: Director Beaumont.*

Public Works Director, Marty Beaumont described the scope of the bond and the projects the bond will be funding. The City experienced several complications with the secondary water system this past year, mainly because there was a lot of water coming down from the mountain that brought a lot of sediment and rock into the system. It was difficult to keep the filters clean and water flowing through the system. There were also issues with moss growth in the water from the Provo River.

In the City's five-year plan, they had intended to install filters on three of their main turnouts from the Alpine Aqueduct, which is where the majority of the secondary water comes from. Rather than do it over a few years, the City decided to bond and complete all of the projects at once. Director Beaumont identified the three turnouts from the Alpine Aqueduct and the filter locations at Battle and Grove Creeks. These were the five areas they would be fixing with the bond funds. Staff believed they could provide a much higher level of service to the residents with the proposed improvements.

Finance Director, Denise Roy reported that the State requires the City to send out a mailer to all utility users regarding the bond. The letters had been sent and some comments had been returned. There were no plans to raise rates to cover the bond payment but rates could be raised in the future

for other water needs. She reported that they received a 1% interest rate from the Division of Water Resources, which was incredible. Based on the parameters resolution adopted by the City, they can borrow up to \$2.2 million and have set aside \$700,000 for this project.

Director Beaumont noted that they would be receiving bids in mid-January and hope to complete the projects in time to start providing secondary water service on May 1.

Mayor Fugal opened the public hearing.

Casey Larson, a resident, asked what type of filter they would be using and the micron rating of the filters. Director Beaumont reported that the filters will be screens rather than disks and will go to 500 microns.

David Howard, a 30-year resident, was not a fan of the secondary water system and was concerned that the City had been overcharging the residents for a long time in order to save up \$700,000.

There were no further public comments. Mayor Fugal closed the public hearing.

B) PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2019-24) TO AMEND CITY CODE SECTION 10-21-4: CONDITIONS, FOR THE ESTABLISHMENT OF HOME BUSINESS, BY CHANGING THE CONDITIONS AND REQUIREMENTS FOR USES INVOLVING SALES OR RETAIL OF PRODUCTS FROM A RESIDENCE, INCLUDING ONLINE SALES; AND PROVIDING FOR AN EFFECTIVE DATE. (PLEASANT GROVE CITY, APPLICANT) *Presenter: Attorney Petersen.*

City Attorney, Tina Petersen reported that City Code Section 10-21-4 sets forth the conditions under which home occupations must operate. The goal of the conditions was to allow people to establish home occupations without negatively impacting the residential quality and character of residential neighborhoods. The proposed amendment would include Online Sales as a permitted home occupation. This use is currently not permitted because it is not specifically listed. The use would be permitted subject to the following two conditions:

1. The use cannot generate more than two vehicular round trips related to the home occupation business activities during any single hour, including deliveries and shipping.
2. There would be no in-person monetary transactions and/or exchange of merchandise on the premises, or in any portion of the residential zone.

The Planning Commission recommended approval of the application.

Mayor Fugal opened the public hearing. There were no public comments. Mayor Fugal closed the public hearing.

ACTION: Council Member Williams moved that the City Council ADOPT Ordinance 2019-24 to amend City Code Section 10-21-4: Conditions for the Establishment of Home Business, by changing the conditions and requirements for uses involving sales or retail of products from a residence, including online sales; and providing for an effective date. Council Member Walker seconded the motion. A public hearing was held. A roll call vote was taken, with Council Members Andersen, Jensen, Walker, and Williams voting “Aye”. The motion carried unanimously.

- C) **PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2019-25) TO AMEND CITY CODE SECTION 10-11E-1-1: DV (DOWNTOWN VILLAGE) ZONE, TABLE OF PERMITTED, CONDITIONAL AND ACCESSORY USES, TO ALLOW THE PROCESSING, MANUFACTURING AND DELIVERY OF BAKERY PRODUCTS (USE #2150 BAKERY PRODUCTS) AS A PERMITTED USE IN THE DOWNTOWN VILLAGE ZONE – COMMERCIAL SUBDISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE. (DUANE ROPER (GRANNY B’S COOKIES), APPLICANT) Presenter: Attorney Petersen.**

Attorney Petersen reported that the proposed amendment would add the manufacturing of bakery products to the Downtown Village Zone-Commercial Subdistrict as a conditional use. The Downtown area used to be a manufacturing district and there had been some legal non-conforming uses established in that zone that centered around manufacturing. Over the last few years, it was recommended and approved by the Planning Commission and City Council to change the zone of that area to be more commercial. General manufacturing uses would be inconsistent with the intent of the zone; however, staff felt that the proposed manufacturing use was not intense enough to cause the detrimental effects that other manufacturing uses would. Staff and the Planning Commission recommended approval of the amendment to add this specific use as a conditional use in the zone.

The applicant, Duane Roper, gave a background of Granny B’s Cookies, which is currently operating in Orem. He confirmed that they will only be making cookies.

Mayor Fugal opened the public hearing. There were no public comments. Mayor Fugal closed the public hearing.

ACTION: Council Member Andersen moved that the City Council ADOPT Ordinance 2019-25) to amend City Code Section 10-11E-1: DV (Downtown Village) Zone, Table of Permitted, Conditional and Accessory Uses, to allow the processing, manufacturing and delivery of bakery products (Use #2015 Bakery Products) as a permitted use in the Downtown Village Zone – Commercial Subdistrict; and providing for an effective date. Council Member Jensen seconded the motion. A public hearing was held. A roll call vote was taken, with Council Members Andersen, Jensen, Walker, and Williams voting “Aye”. The motion carried unanimously.

10) **ACTION ITEMS READY FOR VOTE**

- A) **TO CONSIDER FOR APPROVAL A ONE-LOT FINAL SUBDIVISION PLAT CALLED THE GROVE SUBDIVISION PLAT ‘B’ ON PROPERTY LOCATED AT APPROXIMATELY 756 S PLEASANT GROVE BLVD IN THE GROVE ZONE – COMMERCIAL SALES SUBDISTRICT. (DAVID JOHNSON, APPLICANT) *Presenter: Director Beaumont.***

Director Beaumont reported that the proposed subdivision plat involves the vacation of an existing subdivision plat called The Grove Subdivision Plat A. A few months ago, they vacated a part of Sam White’s Lane to this property with the requirement that the City would not dedicate the property to the owner until the parcel is joined with their property. The City did not want any nuisance lots. The proposed plat would join the small parcel into the lot and the owner would develop the entire property.

ACTION: Council Member Jensen moved that the City Council APPROVE a one-lot Final Subdivision Plat called The Grove Subdivision Plat ‘B’ on property located at approximately 756 S Pleasant Grove Blvd in The Grove Zone – Commercial Sales Subdistrict. Council Member Williams seconded the motion. The motion carried with the unanimous consent of the Council.

- B) **TO CONSIDER FOR APPROVAL THE REQUEST OF KEN STUART TO EXTEND FINAL PLAT APPROVAL FOR SOMERSETT COURT PLAT ‘A’ FOR EIGHTEEN (18) MONTHS TO JULY 21, 2021 TO COMPLETE THE CONSTRUCTION OF THE INFRASTRUCTURE FOR PROPERTY LOCATED AT APPROXIMATELY 400 WEST 400 NORTH. *Presenter: Director Beaumont.***

Director Beaumont reported that the subject property is located behind the Costume Craze building. The development was approved in the spring of 2018. Per City ordinance, the developer is required to complete street and utility improvements within one year of the pre-construction meeting, which took place in June of 2018. The owner experienced obstacles in getting the project completed, although some work had been done. The applicant indicated that they would be able to get the required improvements done in a short time but they now want to construct the buildings in three phases. They estimated another 18 months before the completion of the entire development.

ACTION: Council Member Andersen moved that the City Council APPROVE the request of Ken Stuart to extend final plat approval for Somerset Court Plat ‘A’ for eighteen (18) months to July 21, 2021, to complete the construction of the infrastructure for property located at approximately 400 West 400 North. Council Member Walker seconded the motion. The motion carried with the unanimous consent of the Council.

- C) TO CONSIDER FOR ADOPTION A RESOLUTION (2019-058) AUTHORIZING THE MAYOR TO DECLARE 0.40 ACRES OF REAL PROPERTY AS SURPLUS, PROPERTY LOCATED AT APPROXIMATELY 700 SOUTH 225 WEST; AND AUTHORIZING THE MAYOR TO EXECUTE A SALES AGREEMENT WITH ACE INTERMOUNTAIN RECYCLING CENTER, LLC FOR SAID PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Director Beaumont.***

Director Beaumont reported that Ace Intermountain Recycling previously purchased 22 acres surrounding the current Public Works facility and are in the process of getting the property ready to open. As they were conducting boundary surveys, they noticed a small piece of property belonging to Pleasant Grove along their southern boundary. The property is approximately 32 feet wide and 400 feet long, for a total of 0.4 acres. The parcel was landlocked between the applicant's property at the railroad. Staff was unsure how the parcel was created or its purpose. The applicant approached the City about purchasing the property so that they could install trees along the property line, as required. Staff and the applicant negotiated \$3 per square foot for a total of \$51,948. There was, however, a section of storm drain that needed to be piped, and part of the agreement was that the City would reduce the cost of the property for the applicant to pipe that portion of the storm drain. The agreement also included the creation of easements so that the City could maintain access to the storm drain and sewer line.

ACTION: Council Member Walker moved that the City Council ADOPT Resolution 2019-058 authorizing the Mayor to declare 0.40 acres of real property as surplus, property located at approximately 700 South 225 West; and authorizing the Mayor to execute a sales agreement with Ace Intermountain Recycling Center, LLC for said property; and providing for an effective date. Council Member Jensen seconded the motion. A roll call vote was taken, with Council Members Andersen, Jensen, Walker, and Williams voting "Aye". The motion carried unanimously.

- D) TO CONSIDER FOR ADOPTION A RESOLUTION (2019-059) AUTHORIZING THE MAYOR TO DECLARE A 2018 CATERPILLAR 938M LOADER AS SURPLUS AND DIRECTS THAT THEY BE DISPOSED OF ACCORDING TO THE CITY'S POLICY FOR DISPOSING OF SURPLUS PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Director Beaumont.***

Director Beaumont explained that each year for the past few years, they have purchased equipment and sold it after one year of use. Normally they make a profit. He reported that staff received an offer to sell the 2018 Caterpillar 938M Loader for \$165,000.

ACTION: Council Member Walker moved that the City Council ADOPT Resolution 2019-059 authorizing the Mayor to declare a 2018 Caterpillar 938M Loader as surplus and direct that it be disposed of according to the City's policy for disposing of surplus property; and providing for an effective date. Council Member Williams seconded the motion. A roll call vote was taken, with Council Members Andersen, Jensen, Walker, and Williams voting "Aye". The motion carried unanimously.

- E) TO CONSIDER FOR ADOPTION A RESOLUTION (2019-060) AUTHORIZING THE MAYOR TO EXECUTE A REIMBURSEMENT AGREEMENT WITH WELCOME HOME ASSISTED LIVING CENTER, BRUCE MORRISON, OWNER, FOR CONSTRUCTION OF A PORTION OF ROADWAY AND ACCOMPANYING STREET IMPROVEMENTS ON 930 NORTH 1870 WEST, PLEASANT GROVE, UTAH COUNTY, UTAH; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Director Beaumont.***

Director Beaumont reported that staff received a request from a developer for a Reimbursement Agreement for improvements they are required to install. The agreement would be recorded against the adjacent property, which is undeveloped. Director Beaumont identified the location of the property and identified the improvements that were made. The applicant was asking for half of the asphalt, the waterway, and curb and gutter along the north side of the road, to be reimbursed by the future developer of the other property.

ACTION: Council Member Andersen moved that the City Council ADOPT Resolution 2019-066 authorizing the Mayor to execute a Reimbursement Agreement with Welcome Home Assisted Living Center, Bruce Morrison, Owner, for construction of a portion of roadway and accompanying street improvements on 930 North 1870 West, Pleasant Grove, Utah County, Utah; and providing for an effective date. Council Member Walker seconded the motion. A roll call vote was taken, with Council Members Andersen, Jensen, Walker, and Williams voting “Aye”. The motion carried unanimously.

- F) TO CONSIDER AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH THE CENTRAL UTAH WATER CONSERVANCY DISTRICT, ALLOWING PLEASANT GROVE CITY TO INSTALL WATER FILTERING STATIONS IN CERTAIN ALPINE AQUEDUCT REACH 3 TURNOUT VAULTS AND ESTABLISHING THE TERMS AND CONDITIONS OF SAID INSTALLATION. *Presenter: Director Beaumont.***

Director Beaumont reported that the above item was before the Council in relation to the water bond discussed earlier in the meeting. The City wanted to install filters inside the Central Utah Water Conservancy vaults, which required an agreement. The District had done this with other cities. Because the facility belongs to the District, they would not allow the City to put infrastructure into their facility. Instead, the City would pay for the installation and work with the District to coordinate the design and installation. After the project is complete, the District will take ownership of the filters and be responsible for maintenance and repair. Maintenance and repair costs would be funded by the City.

ACTION: Council Member Walker moved that the City Council AUTHORIZE the Mayor to sign an agreement with the Central Utah Water Conservancy District, allowing Pleasant Grove City to install water filtering stations in certain Alpine Aqueduct Reach 3 Turnout Vaults and establishing the terms and conditions of said installation. Council Member Williams seconded the motion. The motion carried with the unanimous consent of the Council.

G) TO CONSIDER AUTHORIZING THE MAYOR TO SIGN A LETTER OF SUPPORT TO MOUNTAINLAND ASSOCIATION OF GOVERNMENTS (MAG) FOR TRANSPORTATION IMPROVEMENT PROJECTS (TIP).

Presenter: Director Beaumont.

Director Beaumont reported that MAG has funding through several sources to do projects on regionally significant roads. They would be submitting projects for funding soon, but funding would not be available for four years. Staff wanted to be sure that some of the projects are significant to Pleasant Grove. With MAG funding, they were able to do 2600 North Phase 1 and the 1800 North signal. For the next cycle of funding, they would like MAG to consider four potential projects with the idea reports needing to be submitted the following day.

Director Beaumont indicated that the first project they want MAG to consider is the intersection of Proctor Lane and North County Boulevard, including a signal. The Council briefly discussed this intersection and the ownership of the surrounding property. Council Member Andersen expressed concerns about the traffic and congestion created by doTERRA.

Director Beaumont stated that the other potential projects are finishing 1000 South for the east-west connection; Phase 2 of the 2600 North project; and projects on 4000 North. Staff requested that the Mayor sign a letter supporting these projects. If the funding committee prioritizes these projects, the City would need to submit concept reports by the beginning of March.

ACTION: Council Member Walker moved that the City Council AUTHORIZE the Mayor to sign a Letter of Support to Mountainland Association of Governments (MAG) for Transportation Improvement Projects (TIP). Council Member Jensen seconded the motion. The motion carried with the unanimous consent of the Council.

H) TO CONSIDER FOR ADOPTION A RESOLUTION (2019-061) AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL COOPERATIVE AGREEMENT WITH UTAH COUNTY DEPARTMENT OF DRUG AND ALCOHOL PREVENTION AND TREATMENT FOR SUBSTANCE MISUSE PREVENTION SERVICES AND COMMUNITIES THAT CARE PREVENTION MODEL; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Administrator Darrington.*

Administrator Darrington reported that this is the final agreement between the City and Utah County for the Communities That Care program. He briefly described the program and stated that the County would be funding a new City employee for one year and commit to \$13,000 per year for the next three years, with a minimum of \$3,000 for “capacity building”. The City would commit to \$10,000 per the agreement.

ACTION: Council Member Walker moved that the City Council ADOPT Resolution 2019-061 authorizing the Mayor to sign an Interlocal Cooperative Agreement with Utah County Department of Drug and Alcohol Prevention and Treatment for Substance Misuse Prevention Services and Communities That Care Prevention model; and providing for an effective date. Council Member

Williams seconded the motion. A roll call vote was taken, with Council Members Andersen, Jensen, Williams, and Walker voting “Aye”. The motion carried unanimously.

I) TO CONSIDER FOR ADOPTION AN ORDINANCE (2019-26) SETTING THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEE MEETINGS OF PLEASANT GROVE CITY FOR THE YEAR 2020; AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Attorney Petersen.*

Attorney Petersen reported that the City is obligated, by State Statute, to let the public know when the Boards and Commissions will meet the upcoming year. The proposed ordinance was simply the Council’s approval of those meetings. There were no significant changes from this year’s meeting schedule. She noted that they only scheduled one meeting in April to accommodate Spring Break, one meeting in June to accommodate Strawberry Days, and one meeting in November and December for the holidays. Meetings could be added or altered with proper notice, if necessary. They would likely be adding a meeting in June to approve the final budget.

ACTION: Council Member Walker moved that the City Council ADOPT Ordinance 2019-26 setting the time and place of the regular meetings of the City Council, Boards, Commissions and Committee meetings of Pleasant Grove City for the year 2020; and providing for an effective date. Council Member Andersen seconded the motion. A roll call vote was taken, with Council Members Andersen, Jensen, Walker, and Williams voting “Aye”. The motion carried unanimously.

11) ITEMS FOR DISCUSSION

A) Continued Items from the Work Session, if needed.

Staff Business

Library Director, Sheri Britsch reported that Mrs. Claus would be at the Library that night and the Messiah Sing-Along will take place on Saturday at 7:00 p.m. at the High School.

Parks Director, Deon Giles thanked his crew for getting the City buildings and parks ready for Christmas. He reported that they were able to purchase the Anderson Wadley property the previous day and were now one step closer to completing the trail.

Fire Chief, Dave Thomas and Police Chief, Mike Roberts thanked the Parks Department for putting the lights on the police and fire buildings.

Administrator Darrington reported on the Christmas event held the night before. There were lines for hot chocolate and Santa, but also several people visiting. It showed him that this was a good community event, where people can get to know each other. The school choir used the pavilion for their performance, which was one of the intended uses of the pavilion. They estimated that there 600 people in attendance. Next year, it was suggested that they consider heaters for Santa and the line.

Attorney Petersen reported that the following day would be the Prosecutor's last day. They received 10 applications for the position with initial interviews to take place the following week.

Director Beaumont stated that the construction season finished strong and there were only a few small items left to complete. Public Works would be working to finalize next year's Street Plan.

12) REVIEW AND DISCUSSION ON THE JANUARY 7, 2020 CITY COUNCIL MEETING AGENDA

The aforementioned meeting was briefly discussed. It was noted that Mayor Fugal would not be present and that Mayor Pro Tempore Todd Williams would be conducting.

13) MAYOR AND COUNCIL BUSINESS

Each Council Member expressed their appreciation to Council Member Walker for his service. Council Member Walker had been attending City Council meetings for 15 years and he cared deeply for the City.

Council Member Walker thanked everyone for their words and time. The work they do is very important and he encouraged them to take advantage of the time they have.

Mayor Fugal reported that he received a letter from the Anthon Cole, the Mayor Pro Tempore of Irvine, California. He spent a week in Pleasant Grove visiting family and recognized the pride the residents take in the community.

14) SIGNING OF PLATS

15) REVIEW CALENDAR

16) ADJOURN

Council Member Walker moved to adjourn the meeting at 7:56 p.m. Council Member Jensen seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council minutes of December 3, 2019, were approved by the City Council on January 7, 2020.

Kathy T. Kresser, MMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)