

**Pleasant Grove City  
City Council Meeting Minutes  
Work Session  
October 1, 2019  
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen (arrived at 4:45 p.m.)  
Eric Jensen  
Cyd LeMone  
Lynn Walker  
Todd Williams

Staff Present: Scott Darrington, City Administrator  
Daniel Cardenas, Community Development Director  
Deon Giles, Parks Director  
Tyler Wilkins, Recreation Director  
Tina Petersen, City Attorney  
Kathy Kresser, City Recorder  
Marty Beaumont, Public Works Director  
Kyler Ludwig, Assistant City Administrator  
Sheri Britsch, Library Director  
Drew Engemann, Battalion Chief  
Mike Roberts, Police Chief  
Denise Roy, Finance Director

The City Council and staff met in the Community Room, 106 South 100 East, Pleasant Grove, Utah.

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**4:30 P.M. WORK SESSION**

**1) Emergency Situations - *Presenter: Administrator Scott Darrington.***

City Administrator, Scott Darrington reported that a few Council Members requested that they speak about emergency procedures, specifically during a public meeting. He asked Police Chief, Mike Roberts to address emergency protocol during these emergency situations. Prior to the presentation, the Council requested that the live-stream be turned off. City Attorney, Tina Petersen stated that because the live-stream is not required, they could turn it off for this portion of the meeting. However, the audio recording and minutes would reflect the discussion.

Chief Roberts explained that during a public meeting, they can encounter a deliberate or dynamic threat. A deliberate threat is when someone waits for their turn to speak and attacks with a weapon or advance on the elected officials. In this situation, Chief Roberts recommended they

immediately go to the ground and make their way to the exit. It was noted that the entire desk is bulletproof. He suggested that individuals keep their key cards easily accessible.

Council Member LeMone asked if each staff member had their own key card or fob. Administrator Darrington stated that they should.

Chief Roberts explained that a dynamic threat is when someone enters the room and begins shooting. In that situation, individuals should fight, run, or hide. If someone moves toward the elected officials to attack without a weapon, he would try to engage the suspect.

Administrator Darrington stated that another topic they should discuss is communication during emergencies. In these situations, it is important to keep appropriate communication between staff, elected officials, dispatch, and public relations. He suggested that all parties download the GroupMe app, which allows for group texting. This would be used for emergencies rather than day-to-day operations. Staff would like to get this set up in the next few weeks and do a few test runs.

Mayor Fugal asked about the protocol during a natural disaster. Administrator Darrington said that there were national standards when it comes to incident chain of command. Staff and City officials conducted trainings a few years ago, but it was probably time to do them again. Depending on the type of incident, the Police and Fire Departments already have infrastructure in place to handle the emergency. Staff would likely engage the City Council for informational purposes, and if a financial decision needs to be made.

The Council discussed the continuation of CERT training in all neighborhoods in the City. They wanted the training to be better advertised. Administrator Darrington that the stakes of the Church of Jesus Christ of Latter-day Saints had systems in place to take care of people within their boundaries during emergencies as well. The Council requested that staff gather information on who is CERT trained and make a presentation.

## **2) City Council and Staff will Review and Discuss Items on the Agenda.**

10A and 10B were continued at the request of the applicant.

Community Development Director, Daniel Cardenas explained that Item 9A was a public hearing for a Code Amendment to the CS-2 Zone. This was a commercial zone, but it allows for residential uses under certain circumstances. Currently, housing projects over five acres are required to have three different housing types. The applicant has two properties that are just over five acres, and he desires to develop only townhomes. The amendment would increase the threshold from five to eight acres, but it would also make additional requirements for residential developments between five and eight acres. The above item was discussed several times with the Planning Commission, and they were able to give their final recommendation at the last meeting.

Director Cardenas briefly addressed Items 10C, 10D, 10E and 10F. There were no questions about these items.

Public Works Director, Marty Beaumont explained that Item 10G was a resolution to sign an agreement with UDOT to allow the City to work within State-owned right of ways in certain situations. The City had a similar agreement with UDOT that was about to expire. The term of the new agreement was five years.

Parks Director, Deon Giles addressed Item 10H regarding surplus items. He noted that the lawnmowers will be sold for parts and the vehicles will go to auction.

Mayor Fugal noted that there would be a closed session tonight, and that needed to be added to the agenda.

Administrator Darrington briefly reviewed the agenda for the October 15, 2019, City Council Meeting.

### **3) Staff Business.**

Library Director, Sheri Britsch reported on the success of the Harry Potter Event. About 700 were in attendance. Also Make-A-Wish granted a wish for a girl named Ava in connection with the Harry Potter event.

Recreation Director, Tyler Wilkins stated that the pool officially closed last Monday. The High School Swim Team will be using the pool in American Fork for practices. There will be a City Halloween Party on October 25 at the Recreation Center.

Council Member Williams received positive feedback from the Mother/Son Star Wars event and thanked Director Wilkins for planning it.

Director Giles reported that the City has been meeting with the County and the Forest Service to plan a trail system in the foothills above Pleasant Grove City. They were getting close to finalizing the northern portion of the County Trail System and will be bringing a presentation to the City Council in the near future.

Battalion Chief, Drew Engemann reported that the department met with a new group that may be able to provide medical supplies at a better price. More information would follow.

Chief Roberts indicated that the Citizen's Academy started on Wednesday with 20 participants.

Director Cardenas reported on the status of the Iceberg and other upcoming projects.

Director Beaumont stated that they were nearing the end of the construction season and were finishing up the Walker Tank project at 300 East, 200 South, 1100 North, and the State Street Sewer Project. The Battle Creek Rehabilitation Project will continue as long as weather permits.

**4) Adjournment.**

**ACTION:** Council Member Jensen moved to adjourn the work session at 5:30 p.m. Council Member Williams seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council Work Session Minutes of October 1, 2019, were approved by the City Council on November 12, 2019

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Kathy T. Kresser, MMC  
City Recorder

*(Exhibits are in the City Council Minutes binders in the Recorder's office.)*