

**Pleasant Grove City
City Council Meeting Minutes
Regular Session
March 5, 2019
6:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen (arrived at 5:10 p.m.)
Eric Jensen
Cyd LeMone
Lynn Walker
Todd Williams

Staff Present: Scott Darrington, City Administrator
Tina Petersen, City Attorney
Denise Roy, Finance Director
Deon Giles, Parks and Recreation Director
Mike Roberts, Police Chief
Dave Thomas, Fire Chief
Kathy Kresser, City Recorder
Marty Beaumont, Public Works Director
Daniel Cardenas, Community Development Director
Kyler Ludwig, Assistant City Administrator
Sheri Britsch, Library Director

The City Council and staff met in the Library, Main Level, at 30 East Center Street.

6:00 P.M. REGULAR CITY COUNCIL MEETING

1) **CALL TO ORDER**

Mayor Fugal called the meeting to order and noted that all Council Members were present.

2) **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Police Chief, Mike Roberts.

3) **OPENING REMARKS**

The opening remarks were given by Fire Chief, Dave Thomas.

Chief Roberts recognized Samuel Gonzalez and Landry Collins as recipients of the Good Information Citations Award.

4) **APPROVAL OF MEETING'S AGENDA**

ACTION: Council Member Jensen moved to approve the agenda, with Item 9B being continued to the March 19, 2019 City Council Meeting. Council Member Williams seconded the motion. The motion carried with the unanimous consent of the Council.

5) **OPEN SESSION**

There were no comments.

6) **CONSENT ITEMS**

- a. **City Council Minutes:
City Council Minutes for the February 5, 2019 Meeting.
City Council Minutes for the February 19, 2019 Meeting.**
- b. **To consider approval of payment approval reports for (February 21 and 28, 2019).**

ACTION: Council Member Williams moved to APPROVE the unanimous consent Items. Council Member LeMone seconded the motion. The motion carried with the unanimous consent of the Council.

7) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

There were none.

8) **PRESENTATIONS**

There were none.

9) **PUBLIC HEARING ITEMS**

- A) **CONTINUED PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2019-2) AMENDING SECTION 11-15-4, "TESTING AND INSPECTION FEE" OF THE PLEASANT GROVE CITY CODE, TO UPDATE FEE PROVISIONS AND MODIFY THE TERMS OF PAYMENT AND PROVIDING FOR AN EFFECTIVE DATE. *Presenter: Director Beaumont *Continued from the February 19, 2019 City Council Meeting.***

Public Works Director, Marty Beaumont, explained that in April of 2017, the City held public hearings regarding testing and inspection fees for engineering services. They wanted to make sure that the cost and time staff was spending with developers was being billed to the developers. As a result, they created the Testing and Inspection Fee. Staff was proposing an amendment to this section of Code to address issues that have arisen since its adoption two years ago. In the current Code, there is a requirement to have the fee paid before the pre-construction meeting. In some instances, those plans are approved just before the meeting, so there is not enough time to prepare

the fees. Staff was proposing a provision that would specify that the developer shall prepay the fee in the form of a cash payment either at the pre-construction meeting or no later than two weeks from when the developer receives calculations from the City. If payment is not made within the required time period, the City may issue a Stop Work Order for the project until the fee is paid.

Director Beaumont addressed the second proposed amendment, which would change the percentages of the required fee. Over the past two years, staff found that they had been collecting more fees than necessary on larger projects. They recommended reducing the fee on projects over \$1 million from 3% to 2% of the project. Projects under \$1 million would remain at 3%. They would also be adding a minimum fee of \$5,000. He noted that any unused money would be released back to the developer.

Mayor Fugal opened the public hearing. There were no public comments. Mayor Fugal closed the public hearing.

ACTION: Council Member Williams moved that the City Council ADOPT Ordinance 2019-2 amending Section 11-15-4: “Testing and Inspection Fee” of the Pleasant Grove City Code, to update fee provisions and modify the terms of payment; and providing for an effective date. Council Member LeMone seconded the motion. A roll call vote was taken, with Council Members Andersen, Jensen, LeMone, Walker, and Williams voting “Aye”. The motion carried unanimously.

- B) PUBLIC HEARING TO CONSIDER FOR ADOPTION AN ORDINANCE (2019-3) AMENDING PLEASANT GROVE CITY BOUNDARIES BY ANNEXING A 10.71 ACRE PARCEL FROM UTAH COUNTY INTO PLEASANT GROVE. PARCEL IS OWNED BY KEB ENTERPRISE, LLC. LOCATED AT APPROXIMATELY 2435 WEST 700 SOUTH PLEASANT, PLEASANT GROVE, UTAH (PARCEL #14:054:0155) WITH THE ZONING DESIGNATION OF GROVE BUSINESS PARK (GMP); AND PROVIDING FOR AN EFFECTIVE DATE. Presenter: Director Cardenas *Continued to the March 19, 2019 City Council Meeting.**

10) ACTION ITEMS READY FOR VOTE

There were none.

11) ITEMS FOR DISCUSSION

- A) Continued Items from the Work Session if needed.**

Administrator Darrington continued the budget discussion by reviewing the capital projects for the upcoming fiscal year. (*See the attached Supplementary Summary.*) He noted that staff would like to do a City-wide wage study for each position in the community, and they had already spoken to a group that does this specific study. This would likely take place in the fall and take two or three months to complete.

There were questions regarding the capital expense for street lights along State Street. Director Beaumont explained that it is the City's responsibility for lighting along any State right-of-way. The State is responsible for lighting the intersections. The Council should discuss what kind of lighting they would like along State Street.

There was discussion regarding the request for a street sweeper. Administrator Darrington explained that grant money is available through MAG, which would match 50% of the cost. Director Beaumont described the grant and stated that they applied for nine trucks to be replaced with this grant.

Council Member Williams reviewed the other items on the list that were not being recommended for funding. He assumed that the recommended projects would not cost as much as was estimated since staff normally estimates on the high end. He requested that they engage in an ongoing discussion on funding additional items throughout the fiscal year.

Administrator Darrington addressed the proposed wage increase and stated that there was room to increase to 3% this year. If the Council chose to increase to 3%, there would not be enough money to fund a new full-time position. They did not need to make a final decision tonight, but staff wanted to get feedback from the Council. The potential increase was discussed at the last Director's Meeting, and all of the directors seemed to lean toward an overall increase. The wage increase would benefit all full- and part-time employees, while having a new full-time position would only benefit one department. Staff's preference was to increase to 3%.

Council Member Walker preferred increasing to 3%. Council Member Andersen agreed to increase the wages for all employees except for those on the Director level. She argued that their salaries were negotiated differently. Administrator Darrington stated that there had not been a separate negotiation on salaries in the past, except for a few random cases. Staff would calculate numbers with Council Member Andersen's suggestion.

Council Member Williams stated that a 2% increase was not enough for the City employees. He was interested to hear from Chief Roberts about the proposal since he had requested a new police officer position. Chief Roberts explained that a new officer is absolutely needed, but he would not be opposed to a wage increase. Council Member Williams suggested that staff look into a 2.5% increase and using the rest for a new police officer.

Council Member Jensen was sure that the City would find themselves sorely behind when they conduct the wage study. He was in favor of the 3% increase. Council Member LeMone and Mayor Fugal agreed.

City Attorney, Tina Petersen, reminded the Council that the change would not go into effect tonight. Staff agreed to obtain the narrative from the department heads that requested employees but they would move in the direction of the 3% increase. There would be another budget discussion in April.

12) REVIEW AND DISCUSSION ON THE MARCH 19, 2019 CITY COUNCIL MEETING AGENDA

The aforementioned meeting agenda was briefly discussed. Administrator Darrington noted that the April 2 meeting was cancelled due to Spring Break but they would meet again on April 9.

13) MAYOR AND COUNCIL BUSINESS

Administrator Darrington reported that staff was working to install new software that would help the City Council stay up to date on major projects and operations. That should be up and working within the next month. The Council thanked staff for sending the bi-weekly email update, as requested.

Director Britsch reported on the Enchanted Forest Event that was held the previous Saturday. They held three sessions, totaling more than 250 children. She reminded the Council of the Open House with the Historic Commission at the Old City Hall, which would take place on Friday night.

Chief Roberts reported that the Police and Courts Building would be 90% complete by the end of the week. The Council Members were invited to go on ride-along at any time.

Chief Thomas reported on the status of the pole outside of the Fire Station and thanked Mayor Fugal for getting his hands dirty and helping with the removal of the pole.

Council Member LeMone inquired about the outside railings discussed at a previous meeting. Community Development Director, Daniel Cardenas, stated that most of the area needs railings but there are areas that do not. He invited the Council to take a field trip to the site so that he could show them the slope of the land.

Director Beaumont reported that Matt Redman came back to the work for the department on Monday. He also reported on the snowpack and stated that water levels would be determined by how fast the ice melts this year. He was glad to have so much snow but stressed that the City and residents still needed to be conservative. Administrator Darrington noted that they would still be utilizing the water schedule this year.

Council Member Andersen asked about the legislation with regard to metering. Administrator Darrington stated that staff did not receive much information about this in the last update from the League. The cities requested that if they were required to install meters, the State would offer a 50% grant and low to no-interest loans. He did not think the legislature would tackle the bill this year because they had a good winter.

Council Member Walker asked about upcoming crack seal projects. Director Beaumont stated that they had done about five times more crack sealing than in the past and they were planning to continue with that. It was their intent to do a lot more preventative maintenance when funding becomes available. In response to a question from Council Member Jensen, Director Beaumont explained why they chose to do crack seal over chip seal.

There was a brief discussion regarding upcoming street projects.

Director Cardenas reported that they hired a New City Planner who would be introduced to the Council at the next City Council Meeting. RAP sheets were available for the Council, which were included in the bi-weekly email update.

Council Member Andersen asked about the status of the McKay Christensen Project. Director Cardenas reported that the applicant was working on his final submittal. There had been a few changes from the original plan, including changing the townhomes to single-family homes.

Director Cardenas noted that the Planning Commission was glad to be holding meetings in the Fire Station rather than the Recreation Center.

Council Member LeMone reported that they were close to completing the update to the website.

Council Member Walker stated that he would be inviting the management of TSSD to present to the Council on April 9.

14) SIGNING OF PLATS

15) REVIEW CALENDAR

16) ADJOURN

Council Member Walker moved to adjourn the meeting at 7:30 p.m. Council Member Jensen seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council Minutes of March 5, 2019 were approved by the City Council on April 16, 2019

Kathy T. Kresser, MMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)