

**Pleasant Grove City
City Council Meeting Minutes
Work Session
October 16, 2018
5:00 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Cyd LeMone
Lynn Walker
Todd Williams

Staff Present: Scott Darrington, City Administrator
Denise Roy, Finance Director
Deon Giles, Parks and Recreation Director
Dave Thomas, Fire Chief
Mike Roberts, Police Chief
Kathy Kresser, City Recorder
Daniel Cardenas, Community Development Director
Marty Beaumont, Public Works Director
Tina Petersen, City Attorney
Sheri Britsch, Library and Arts Director
Kyler Ludwig, Assistant City Administrator

The City Council and staff met in the Library, Main Level, at 30 East Center Street.

5:00 P.M. WORK SESSION

a) Fire Department Deployment to California.

Fire Chief, Dave Thomas, explained that the State of Utah has an Emergency Management Assistance Compact (EMAC) Agreement with other states that would allow states to call on each other in the event of an emergency. In this case, when California was in need of assistance, Pleasant Grove's fire fighters were deployed to help. The agreement benefits the City because it paid for the fire engine, the fire fighters, and provided backfill at the station. He noted that the South County fire was different in that the wildfire was handled locally until it began to spread. Once the fire hit the highest level, federal agents were brought in to oversee the management of the fire. In this case, the United States pays for the fire fighters.

Council Member Andersen asked if there was a lease situation for the engine. Chief Thomas explained that they pay for the vehicle hourly. There was a slight profit because they would be paying for the truck as long as it is on the scene, regardless of whether it is being used.

Chief Thomas reported that they sent a team of four individuals and a fire engine to California to fight the Mendocino fire. Kyle Hardy and Sarah Domyan discussed their experience.

Kyle Hardy stated that they had the opportunity to go to California at the beginning of August. Within one hour of arriving at the camp, they were sent out on their first 24-hour shift. In total, they were out for 16 days. They had only two days of work left when Battalion Chief Bruchett was killed. He presented photographs of the fires and the fire fighters, and shared a few stories.

The Council asked if there was a medical team to assist them. Sarah Domyan confirmed that there was. She shared a few of her experiences with her deployment as well. Kyle Hardy confirmed that there were about 4,000 fire fighters in the area and food was catered each day.

Council Member Andersen asked what happened after they heard that Chief Bruchett had been killed. Mr. Hardy stated that they gathered as a small group near the scene of the incident and then went to the hospital. When they arrived at the hospital there was no available parking, so they left their trucks in the middle of the road and went inside. After working all day long, they were dirty and black, and as they walked through the hospital other fire fighters saluted them. They were able to go into the hospital room to be with Chief Bruchett, and they stayed with his body until Mrs. Bruchett arrived. They escorted the body to the airport. The team stayed in California a few extra days to be part of the investigation and then they came home.

Mayor Fugal and the Council thanked them for their hard work and for providing insight into their experience.

b) Strawberry Days Recap.

Amy Lundell, the Secretary and Bookkeeper for the Strawberry Days Committee, presented the revenue and expenditures for the year. The revenue from Strawberry Days events, the rodeo, concessions, and sponsorships totaled \$548,752.25. The total expenses were \$417,400.20. Ms. Lundell reported that their contributions to the community included four scholarships awarded to local high school seniors, monetary contributions to the Public Safety building project, Children's Races hosted by the Kiwanis, the Heritage Festival, the Historical Society, and the Honorary Colonels. Volunteer hours for the year were roughly 4,938. With regard to the rodeo, Ms. Lundell explained that as a PRCA rodeo, they are required to have a certain amount of money in the bank to cover all of the next year's contracts with anyone who holds a PRCA card. Essentially, these individuals must be paid even if the rodeo is rained out or if they don't sell a single ticket. She confirmed that they are still considered a non-profit organization.

In response to a question raised, Ms. Lundell reported that they spent just over \$1,000 on legal fees this year. She believed the expense was carry over from the previous year.

Mayor Fugal asked if the organization carries their own insurance policy. Ms. Lundell confirmed that they do. Administrator Darrington noted that the City has a policy for the grounds but the rodeo participants must have their own insurance as part of the PRCA.

Council Member Andersen recognized Lisa Young for her amazing work as Chair of the Strawberry Days and Rodeo Committee. Mayor Fugal thanked them for their work and stated that it was a great celebration.

c) Public Safety Building Financial Update.

Administrator Darrington presented the Financial Update for the Public Safety Buildings, beginning with the revenue. He noted that revenue has not changed much since they last received an update. A parcel of property was purchased 10 years ago using public safety impact fees and that property is currently under contract with a potential developer. As soon as this developer obtains site approval, the City will close on the sale of the property. Staff was hoping to close the sale by the end of January at which time those funds will be put back into the Public Safety account.

Administrator Darrington addressed “winter conditions” listed at about \$150,000. He reported that last year, they only spent \$25,000 of the money set aside for winter conditions, and they may not use much this year either. Administrator Darrington addressed the line items for “Interest/General Fund Balance/Capital Project Changes”. He explained that they received about \$265,000 in interest because they have \$9 million in the bank. That amount was put back into the Public Safety Building Fund. The General Fund balance is approximately \$2.43 million and they normally keep the balance at \$2.3 million. Because the balance is higher than normal, they would be taking \$130,000 out of the General Fund balance and putting it into the Public Safety Building Fund. There were also a few Capital Project changes that had taken place in the last few months that freed up about \$150,000 in capital money that would be put toward the Public Safety Building Project. Administrator Darrington reported that there was a transfer of funds from the Fire Department for the installation of the alarm system, which they originally thought they could install in-house. They discovered that they need a qualified electrician to install the alarm system.

Administrator Darrington next addressed expenses, which include the cost to relocate the Fire Department and the Community Development Department, demolition, construction costs, insurance, contractor fees, and contingency fees. There were a few items that the City initially had on the table that they did not want to include because of cost savings, but since that time the City Council has indicated that they need to be included in the project. The four items included on the list were the restrooms, security fencing, a west access road, and audio/visual equipment. Those expenses totaled \$425,986. Administrator Darrington briefly addressed soft costs and stated that the Chiefs were meeting with the designers regarding furniture. He noted that they would be bringing in three or four types of chairs for the Council to choose from for the Council Chambers.

d) City Council and Staff will Review and Discuss Items on the Agenda.

Administrator Darrington reviewed the items that would be discussed during the Regular Session and noted that Items 9A and 9C would be continued.

ACTION: Council Member Jensen moved to adjourn the Work Session. Council Member Walker seconded the motion. The motion carried with unanimous consent of the Council at 5:55 p.m.

The meeting adjourned at 5:55 p.m.

The City Council Minutes of October 16, 2018 were approved by the City Council on November 13, 2018

Kathy T. Kresser, City Recorder, MMC

(Exhibits are in the City Council Minutes binders in the Recorder's office.)