

**Pleasant Grove City
City Council Meeting Minutes
Work Session
Wednesday, February 21, 2024
4:30 p.m.**

Mayor: Guy L. Fugal

Council Members: Dianna Andersen
Eric Jensen
Steve Rogers
Todd Williams

Excused: Cyd LeMone
Daniel Cardenas, Community Development Director

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Tina Petersen, City Attorney
Wendy Thorpe, City Recorder
Denise Roy, Finance Director
Drew Engemann, Fire Chief
Sheri Britsch, Library and Arts Director
Neal Winterton, Public Works Director
Kyler Brower, Assistant to the City Administrator
Keldon Brown, Police Chief
Megan Zollinger, Recreation Director
David Packard, HR Manager

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

Mayor Fugal called the meeting to order at 4:28 PM and welcomed those present.

a. Update from the Arts Commission.

Arts Commission Chair, Brian Fogelberg introduced Vice Chair, Brady Hoggard; Secretary, Emily Hammerstad; Tina Fontana; Stacy Martineau; and Mandi Lund (who runs the newsletter and is the historian/record-keeper). Additional members included Emma Martineau, Madi Fontana, and Melissa Lindstrom who were not present. The Art Commission's goals are to facilitate artistic opportunities within the community, become the art center of Utah County, increase learning, and influence quality programming.

Vice Chair Hoggard described the following recurrent programs:

- Taste of the Arts, which is a bi-monthly event highlighting different art areas to promote interest (i.e., acrylic painting, display and costume making, drawing for beginners, gourmet chocolate tasting, ballroom dancing, etc.).
- Concert in the Park series, which is held weekly during the summer months with an average attendance of 276 per event.
- Open-Mic Night is a monthly opportunity for 12 to 14 entertainers to perform, with a waitlist. This year will be its' third year, with participation steadily growing. The average attendance is 100 per event, and a local vendor serves as a sponsor.
- An Annual Songwriters' Competition for local Utah County musicians and songwriters. Last year, at the first competition, 70 songwriters participated. The group was narrowed to 10 who performed original songs before the audience and a panel of judges. Local recording artist Cherie Call was one of the judges. Two winners are selected, a grand prize winner and the audience's choice. Local community businesses provide the prizes.
- Local Artist Spotlight is an article featuring local Pleasant Grove artists (music, fine arts, performing arts). Such exposure alerts the community to the person's talents and allows the artist to share his or her art.

It was suggested that the winners of the various competitions hold a Concert in the Park, similar to the PG Players Night.

Chair Fogelberg identified the City-led events which the Commission supports, including:

- The Summer-Bratton event;
- Strawberry Days, where they offer an all-ages arts competition;
- Trick or Treating on Main Street; and
- the Heritage Festival.

For future activities, they are exploring ways to further support Viking Days and the Christmas Tree lighting. The Commission was also exploring ways to expand its social media presence by creating a one-stop resource to find art-related County events; and developing a relationship with Hale Theater. They are looking for someone with photography expertise to help with that expansion.

Tina Fontana reported that the Commission supports three community groups including the PG Players, the Pleasant Grove Orchestra, and the Utah Children's Choir ("UCC"). The Commission was aware of Center Stage but understands that it is no longer affiliated with Pleasant Grove.

After being asked about working with high school drama or arts, it was noted that a relationship is starting but they have a way to go. The possibility of such a use as part of the summer activities was suggested. The Commission's work was described as outstanding and the talent in Pleasant Grove is phenomenal. Ms. Fontana thanked the City Council for its support and stated that the funding provided is essential to their task and offers major support.

b. Update from the Historic Commission.

Historic Commission Chair, Laurel Cunningham, identified member Denise Trickler, who was also present. The Commission is fully staffed and has 11 board members, which is the highest number they have had. They meet once a month with their busiest time being during the summer. Although they do many things, she highlighted the four main events they were involved in this past year, as follows:

Restoration of the Old Town Hall

This restoration provides a proud moment and is a huge win for the community, future programming, and preservation. In January, they obtained a \$20,000 competitive grant from the State Historic Preservation Office to help with that restoration. Additional grants will be sought for staffing needs, furnishings, and interpretative displays.

Historic Walking Tours

The program was developed by Chair Cunningham and Denise Trickler and consisted of three tours this past summer (Little Denmark area in May; “Money Town” in July; and Locust Avenue in August). In September, they also held a Historic Bus tour of the Downtown area in conjunction with the Heritage Festival. Each walking tour involved walking on specific streets and touring several representative house interiors. A booklet identifying the history and housing of the neighborhood was also provided. For the bus tour, high school drama students who were dressed in costume narrated the information. The walking tours will be done again this next year with Denise Trickler spearheading the effort. It will cover Center Street, Main Street, and one other that has not yet been determined.

Old Town Hall Event

This event included a Victorian Christmas meal with 200 in attendance. The goal was to get the community into the just-restored building to see what a great space it was going to be. In 2024, they plan to continue to use the building and highlight it through permanently exhibited topical displays, rotating installations, and holding public workshops, lectures, and other offerings. They have a partnership with the Arts Commission and the Beautification Committee to host an art show as well as other events to highlight Pleasant Grove events or people.

Facebook Page

The Facebook page now has 1,500 followers and reaches, at times, up to 3,000 people. The goal was to educate people about Pleasant Grove's history and its events.

Other activities scheduled for 2024 in addition to the above included the following:

- A lecture series beginning on April 22, 2024, about Pleasant Grove residents who were in the Mormon Battalion (speaker Mary Ann Kirk);
- Creation of a local Historic District where local historic homes will be inventoried (with plaques);

- The republication of the book of biographies completed 20 years ago highlights the settlers to the area. It is currently 80% done;
- Host a service project to help rehabilitate a historic home that will be spearheaded by Denise Trickler and involve light restoration work; and
- Continuation of a quarterly newsletter to the community identifying sources of low-interest loans from the State.

Chair Cunningham noted that they were open to suggestions for activities as well. Ms. Trickler stated that Chair Cunningham has also written several articles on historical topics and has been instrumental in updating the book. Council Member Andersen stated that both the Arts and Historic Commissions, who work very hard, are a blessing in educating and inspiring the community, and their success shows. Ms. Fontana thanked the City Council for providing the funds to restore the Old Town Hall.

c. Staff Business.

Public Works Director, Neal Winterton, reported on the following:

- The rain has required ongoing cleaning of the grates. A collapsed pipe was discovered on Main Street near Firebird Pete's, which will require emergency repair.
- Using a visual display, the 500 East Project was discussed in terms of how the cost of repair was determined.
 - The display includes an overlay of the KMZ file regarding the line work to be done and, by importing the parcels and creating asphalt limits, shows how the sidewalks and asphalt would look if they were to do a full build-out to full width.
 - Sidewalks are currently missing in various locations and some areas that do not have asphalt currently will require retaining walls and curbing. All of this is taken into consideration in cost.
 - The road was originally planned to be quite wide, which is why the parcel lines are back so there would be no need to negotiate a lot of rights-of-way. This big road goes right down the middle of town, creating a north-south corridor which is in rough shape.
 - Understanding that they will not have \$9 million to do everything, they will make the travel ways nice and take care of the utilities underneath.
 - The estimate is for the roadway only, as it would take another few million dollars to get everything done. A full analysis has not yet been done.
 - Also, it is identified that the pressurized irrigation was not put in at a depth that allows them to replace all of the road foundations without redoing the pressurized lines as well. That all adds to the costs.
- 200 West (from 400 North to Center Street) is on the list to be done, is out to bid today, and involves a full water line and pressure irrigation line replacement as well as a full asphalt replacement. There are a number of related parts out to bid, which are being done early so that contractors can plan for their summer work and get good pricing.
- The Orchard and Locust Project is on the list for this year and is also out to bid as they secured the four different properties needed for the project. An overview of the project was presented. Although the intersection is simple, it requires planning and engineering work and discussions with property owners to get needed rights-of-way on the corners. Some work here goes close to the homes (13 feet), which is common with infill projects. The home here is the original

farmhouse that originally sat on the corner of a 40-acre parcel. The positive point is that the roadway can now be constructed to allow for better visualization and increased safety, and sidewalks will be installed in an area that has no sidewalks. They have some money to do the project, but not much. The project is \$500,000, with \$60,000 designated for sidewalks.

- A Road Plan is an Asphalt Action Plan and not a Master Plan. The Master Plan work was done before the Finance Plan was created and funding identified. The plan earlier presented was an Action Plan of the projects, which has been summarized on the KMZ file with the different layers to show the different work that has been done and is yet to be done.
- Based on a citizen comment received at a recent City Council Meeting about when a specific road would be done, Director Winterton drove to the road site mentioned at Harvest Moon to see its condition and took a photograph. He concluded that taxpayer time and money would be wasted putting this road in, which may require an eventual crack seal and Repair Plan while other roads have far greater problems. The City has a plan in place for roads that require more significant repairs, which is where time and energy should be expended. Harvest Moon is still a functioning road, has great rideability, and a lot of function remaining, and does not need immediate repair.
- Council Member Roberts asked about the need for a Maintenance Plan for all the roads based on the life expectancy of the type of roadway and described his experience with Homeowners Associations ("HOAs") dealing with maintaining private roadways in their common areas. The roads would then be on the radar for maintenance. Director Winterton stated that keeping such data would involve resources beyond what is available. Now that they have dedicated funding they can address the changes identified on this new map, however, identifying every single road in Pleasant Grove for maintenance did not seem feasible.
- When asked if it was possible to have a Maintenance Schedule put in place that would identify when roads have been resealed to anticipate when work might need to be done. Director Winterton stated that that is what they have started doing and this map is their first attempt. There are Geographic Information Systems ("GIS") tools and they are keeping better track of things than they have in the past.
- Administrator Darrington asked if the Pavement Condition Index ("PCI") Test would provide information about what needs to be done next with each road. He was advised that PCI will provide the condition of each individual road and the results will be more like a guiding Master Plan. The Master Plan that was done in 2013 will be updated with the PCI information, which will provide the recommendations indicated. It is, however, difficult to say that every road will need resurfacing in five years, and is inaccurate. The life expectancy of asphalt products and the life span of road surfaces varies, particularly based on use.
- The City has a Road Plan that can be done with one and three-to-five-year plans for the identified roads that can be funded. It is also noted that a certain number of roads will need seal coating. Steps can then be taken to fund the needed work.
- Council Member Andersen asked if the finished 500 East Project will reduce the level of traffic currently on 700 East, which is a heavier traffic corridor. Director Winterton did not have the traffic counts for that location but noted that the 700 East area, which was under consideration for road work, was found to have a water main issue that requires resolution before any road work is to be done. If the repair cannot be done by the Spring, 700 East will be moved to next year. He noted that regarding changing traffic patterns, people will self-regulate and that rides in both locations will improve.

- The comment that Pleasant Grove does not take care of failed roads was incorrect. The City is taking care of failed roads (citing 200 West and Nathaniel, which involves a full rebuild of the water main and the roadway).
- Council Member Rogers stated that he wants to use the map that Director Winterton shared this week and commented that the assessment that was done in-house, saved the City a lot of money. Director Winterton informed him that the map is on the City's website under Public Works and is labeled "City Road Plan 2024". Administrator Darington added that the City is working on a public relations roll-out including a press release, to list the 117 roads that will be worked on this summer. The City has done a lot of work, and they want to let the citizens know what is coming before the work starts.
- Flooding was being controlled and the water supply is looking good.
- Council Member Andersen commended Director Winterton and his crew. The past years with limited funding have been difficult and funding is now available.
- Initial contact has been made with the property owners with regard to the 4000 North Project, which involves Cedar Hills. Work is expected to take place in Summer/Fall 2024 or possibly Spring 2025. Right-of-way agreements had yet to be done, which will likely require plan revisions. A Concept Report that was submitted in 2020, shows a concept design that has not yet been engineered.

There were no reports from Police Chief, Keldon Brown or Recreation Director, Megan Zollinger.

Parks Director, Deon Giles, reported on the following:

- The batting cages will not be poured in rainy weather. The cages are located in the southwest field at the old sand volleyball court location.
- With regard to the decision on using the money for the irrigation smart controllers, they are in the process of deciding which smart controllers will be used.
- They are still trying to contact the company doing the surfacing at Discovery Park

Library and Arts Director, Sherri Britsch, reported on the following:

- There will be a cooking class sponsored by the Utah State University Extension in one hour's time.
- On Monday there will be a 1,000 Books Before Kindergarten celebration.
- A Dr. Seuss party was forthcoming.
- A program by In-N-Out Burger that provides free hamburgers for reading was to start in March.

Fire Chief, Drew Engemann, reported on the following:

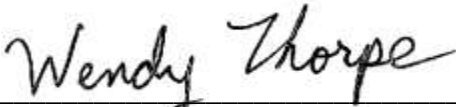
- Earlier in the day, the department saved a cat that was stuck in a tree.
- Last week, they received a call regarding a 30-year-old female who required Cardiopulmonary Resuscitation ("CPR") and transport. She woke up during the trip to the hospital and there was a good outcome. Once discharged, the patient visited the Station and thanked the firefighters.

- They had training with the American Fork and Lone Peak Fire Departments at Tesla on firefighting approaches to battery fires, home generator fires, and other battery-powered issues facing firefighters.

ADJOURNMENT

MOTION: At 5:30 p.m. Council Member Jensen moved to ADJOURN the Work Session. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Jensen, LeMone, and Williams voting “Yes”.

The City Council minutes of February 21, 2024, were approved by the City Council on April 9, 2024.



Wendy Thorpe, CMC

City Recorder

(Exhibits are in the Recorder's office)