

**Pleasant Grove City
City Council Meeting Minutes
Work Session
Tuesday, October 17, 2023
4:30 p.m.**

Mayor: Mayor Guy Fugal

Council Members: Dianna Andersen
Brent Bullock
Eric Jensen
Cyd LeMone
Todd Williams

Staff Present: Scott Darrington, City Administrator
Deon Giles, Parks Director
Kathy Kresser, City Recorder
Drew Engemann, Fire Chief
Neal Winterton, Public Works Director
Tina Petersen, City Attorney
Megan Zollinger, Recreation Director
David Packard, Human Resources Manager
John Clayton, Police Lieutenant
Kyler Brower, Assistant to the City Administrator

Excused: Keldon Brown, Police Chief
Denise Roy, Finance Director
Daniel Cardenas, Community Development Director

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

Mayor Guy Fugal called the meeting to order at 4:30 p.m. and welcomed those present.

a. Website Update – Kyler Brower.

Council Member Andersen thanked Assistant to the City Administrator, Kyler Brower, for the incredible job he has done updating the website. Assistant Brower stated that initially, the goals for the website were that it be current in content (updated regularly); esthetically pleasing; and easy to use. Today, he will be speaking about the look and feel of the website design. Content updates were to be addressed at another time.

Showing an exhibit of the original website's main page, he stated that the site is acceptable but is somewhat outdated and lacking in content. He showed the proposed new design for the main page, which is described as sleek, modern, and getting directly to the important information. The home page includes a beautiful photo and a link to important upcoming events such as Strawberry Days. That link, depending on what is to be highlighted, can be data-driven, contain analytical data, or include multiple pictures. A News and Events link will contain current announcements and a main calendar showing City events with links to Library and recreational activities. Each department will be responsible for uploading important dates to the main calendar. A Notification link will provide access to newsletters and social media links. Selected social media content will be displayed at the bottom of the page. Additionally, at the bottom of the main page, there will be a City Information site, with City internet login access that contains the City's internal calendar, birthday information, current events, and updated internal City information.

Development of the website was in the fifth week of an eight-week process. The more quickly the design is approved, the faster the process can be completed. The City Council was invited to offer comments. Council Member Williams asked if the templates selected were similar to what other cities are using. He was advised that they were not. Bits and pieces might be found elsewhere but nothing is used that is broadly similar. Time was spent on how the main page works with the different buttons. The site will also be accessible in Spanish.

There was discussion about making the logo have a more modern look. The logo is identified as part of the City's current branding as are the colors used. It could be updated if desired by the City Council. City Administrator, Scott Darrington, reported that a few years ago they put out a one-question survey about the brand to the public. The response at that time was that 90% of the respondents did not want the branding changed, primarily because of the related cost. He thought that the topic of rebranding could be put on a Work Session agenda if the City Council wanted to discuss it. It was thought that making branding changes makes sense with the updating of the website. It was noted that they were speaking only about color schemes and logos. Administrator Darrington and Assistant Brower would take the matter under further review to determine the next best steps. It was noted that changes can be made in the future.

Assistant Brower reported that each department will also have a specific main page that will contain quick links as identified by each of the departments as well as a calendar. He showed the face page for the internal city website. The next steps in the website development process to ensure the workability of the site were briefly reviewed. The project should be finalized early next year.

b. Staff Business.

Assistant Brower reported on the following:

- There have been a few challenges with the Old Town Hall project but no price changes. He was pleased with the overall budget. The Old Town Hall walk-through was likely to be set for the first week in November with the ribbon cutting to follow.

- Tree Discussion raised by Council Member Williams:

Administrator Darrington reported that the Historic Preservation Commission identified a different approach to the trees, which was provided in an email to the City Council. Feedback was sought. He asked if the topic should be put on the agenda or if the City Council's thoughts could just be shared with him. Council Member Williams stated that the trees are large and older and will need to be trimmed or taken out. Administrator Darrington reported that some of the trees have been trimmed because of roofing work. There was discussion about the trees being part of the historic site, their condition, and the impact on the building. Park Director, Deon Giles, stated that the Beautification Committee is working on a Water Savings Plan, which could address the trees in the design section.

Administrator Darrington reported that he received an email from Historic Preservation Commission Member, Laurel Cunningham, who reported on the three trees. The tree in front will be retained. The tree to the north that is leaning will be removed. The tree to the south will be trimmed. If the City Council approves of the recommendation, they could proceed or the matter could be addressed with the Council. Council Member Andersen wanted more background information.

Director Giles stated that the trees would likely be fine for 10 years more years but an Arborist could evaluate them. It was determined that currently, they will stick with the status quo.

Public Works Director, Neal Winterton, reported on the following:

- Paving was recently done on 900 West as part of the 2600 North Construction Project. A plant shutdown delayed the progress. Once weather permits, they will need to decide whether 600 West to 180 West can be done. They do not want to do the asphalt work prematurely, which will require the work to be redone in the spring. The work will include new pavement at 600 West, including the intersection. So far, things have gone well with this large \$7 million project in terms of the widening and utility changes.
- The North County Boulevard/Pleasant Grove Boulevard Project will not be finished this year due to weather. Temporary asphalt to create a smooth functional surface will be placed. Staff requested that the Utah Department of Transportation ("UDOT") raise all water and sewer utilities and manholes for City access. They will be lowered back in the Spring.
- The Pipe Plant Construction Meeting has been moved on site, which is where all the action is. A five-foot hole for the splash pad has been dug and the soil moved.
- Council Member Jensen asked if there is a Comprehensive Road Plan, if it is on the website, and how long it has been in place. Director Winterton responded that a Three-Year Comprehensive Road Plan has been in place for three years and includes major roads that are to be repaved. The plan is available on the City website. The plan evolves and changes because of the utility needs beneath the roads. Early next year there will be a new three-year plan that will represent what is being planned. The plan does not identify preventative and updated maintenance to include seal coating and crack coating, which is considered pavement preservation. \$300,000 to \$400,000 in seal coats and crack sealing is done every year. It was noted that additions will continue to be made to the plan.

Fire Department Chief, Drew Engemann, reported on the following:

- A small number of employees have been involved in training including Hell Week and Lt. Hutchinson finished Peace Officer Standards and Training (POST) this last week.
- Captain Eric Nish is currently in California attending SWAT medic training.
- A Fire Safety Open House is scheduled for children between 3:00 p.m. and 6:00 p.m.

Library and Arts Director, Sheri Britsch, reported on the following:

- Staff Training was held the previous Monday. She was pleased by the number of participants and thanked the Fire Department for the use of the space.
- The Harry Potter Event will take place this Saturday. Volunteers are needed.

Recreation Director, Megan Zollinger, reported on the following:

- The Recreation Department continues to address pool issues. Updates will be provided.
- The Department is busy with Flag Football, Volleyball, Junior Jazz, Pre-School Activities, and Pickleball.

Police Lieutenant, John Clayton, reported on the following:


- A plan was in place regarding the Gedo house, which included a Wednesday court appearance and service of Criminal and Nuisance Abatement Citations.
- A couple of officers will participate in Crisis Intervention Training ("CIT") next week.
- A couple of incidents arose during the graveyard shift. One incident involved an aggravated kidnapping with a gun. The suspect, a Pleasant Grove resident, was located, and the victim was freed. Another incident involved an accident where a vehicle drove into the Panda Express restaurant. Two ambulances responded but the outcome was unknown.

Parks Department Director, Deon Giles, reported on the following:

- They are obtaining dirt from Orem City to help rebuild the diamonds. Thanks to Director Winterton, they now have access to better dirt for the diamond. They will begin work at Discovery Park. Similar soil would have cost \$100 per yard. The City is paying \$35 per yard.
- Staff is busy winterizing and after some debate, decided to leave the restrooms open this weekend. There has been a rash of vandalization of restrooms recently. They will be shut down after fall break except for the four that remain open year-round.
- The G Mountain Project is much closer to completion. The solar poles and panels have been installed and equipment continues to be moved. The project was expected to be completed before winter.

ADJOURNMENT

MOTION: At 5:08 p.m. Council Member Williams moved to ADJOURN the Work Session. Council Member Andersen seconded the motion. The motion carried unanimously with Council Members Andersen, Bullock, Jensen, LeMone, and Williams voting "Aye".



Kathy T. Kressen, MMC
City Recorder
(Exhibits are in the Recorder's office.)

