

**Pleasant Grove City  
City Council Meeting Minutes  
Regular Session  
Tuesday, October 17, 2023  
5:30 p.m.**

Mayor: Mayor Guy Fugal

Council Members: Dianna Andersen  
Brent Bullock  
Eric Jensen  
Cyd LeMone  
Todd Williams

Staff Present: Scott Darrington, City Administrator  
Deon Giles, Parks Director  
Kathy Kresser, City Recorder  
Drew Engemann, Fire Chief  
Neal Winterton, Public Works Director  
Tina Petersen, City Attorney  
Megan Zollinger, Recreation Director  
David Packard, Human Resources Manager  
John Clayton, Police Lieutenant  
Kyler Brower, Assistant to the City Administrator

Excused: Keldon Brown, Police Chief  
Denise Roy, Finance Director  
Daniel Cardenas, Community Development Director

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

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**5:30 P.M. REGULAR CITY COUNCIL MEETING**

1) **CALL TO ORDER**

Mayor Guy Fugal called the meeting to order at 5:30 p.m.

2) **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Parks Director, Deon Giles.

3) **OPENING REMARKS**

The opening remarks were offered by Council Member Jensen.

4) **APPROVAL OF MEETING AGENDA**

City Administrator, Scott Darrington, reported that Item 10A was to be continued to November 7, 2023, along with Item 9C.

**ACTION:** Council Member Jensen moved to APPROVE the Agenda, as modified by Administrator Darrington. Council Member LeMone seconded the motion. City Council Member vote: Dianna Andersen, Yes; Brent Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

5) **OPEN SESSION**

There were no public comments. The Open Session was closed.

6) **CONSENT ITEMS**

- A. **City Council Minutes:  
City Council Minutes for the October 5, 2023, Meeting.**
- B. **To Consider Approval of Payment Request No. 2 for Kilgore Contracting for the 900 West Surface Restoration Project.**
- C. **To Consider Approval of Payment Request No. 7 for BD Bush Excavation, Inc. for the 1300 East Street and Utility Improvements Project.**
- D. **To Consider Approval of Payment Request No. 4 for Stake Parsons Materials and Construction, a CRH Company for the 2600 North Roadway Widening and Reconstruction Project.**
- E. **To Consider Approval of Change Orders No. 3 and 4 and Payment Request No. 3 for Pronghorn Construction for the Loader Avenue Project from 300 South to 500 South SRTS Project.**
- F. **To Consider for Approval Change Order No. 3 and Payment Request No. 7 for Newman Construction for the 1300 West Street and Utility Improvement Project.**
- G. **To Consider Approval of Payment Reports for October 5, 2023.**

**ACTION:** Council Member Andersen moved to APPROVE the Consent Items as read. Council Member LeMone seconded the motion. City Council Member vote: Dianna Andersen, Yes; Brent Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

7) **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

There were no appointments.

8) **PRESENTATIONS**

There were no presentations.

9) **ACTION ITEMS READY FOR VOTE:**

- A. **To Consider for Adoption a Resolution (2023-049) Authorizing the Mayor to enter into a Cooperative Agreement with the Utah Department of Transportation (“UDOT”) for the Safe Routes to School Program for Sidewalk Improvements located on Locust Avenue, Orchard Drive, and on 200 South from 835 East to 879 East Pleasant Grove, Utah and Providing an Effective Date. *Presenter: Director Winterton.***

Public Works Director, Neal Winterton reported that the proposed Resolution involves the adoption of a Cooperative Agreement with the Utah Department of Transportation (“UDOT”) to make sidewalk improvements under the Safe Routes to School Program. Director Winterton reported that originally the City applied for UDOT funding and was awarded half of the requested amount. Shortly thereafter, UDOT put the project on hold. The money was then federalized and evaluated. After finding that it was insufficiently funded, it was sent back to the State. There was additional review and UDOT decided to proceed with the project. The City has been awarded \$60,000, which covers about half the cost. The total cost of the project is estimated to be \$150,000 to \$200,000. The project has been long anticipated, has property owner cooperation, and will complete the sidewalk in the area and the affected intersection.

**ACTION:** Council Member Andersen moved to ADOPT Resolution 2023-049 Authorizing the Mayor to enter into a Cooperative Agreement with the Utah Department of Transportation (“UDOT”) for the Safe Routes to School Program for sidewalk improvements located on Locust Avenue, Orchard Drive, and 200 South from 835 East to 879 East Pleasant Grove, Utah and providing an effective date. Council Member Jensen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Brent Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

- B. **To Consider for Adoption a Resolution (2023-050) Authorizing the Mayor to Execute a Master Services Agreement for Professional Services with SKM Engineering, LLC, for Engineering Services on a Project Specific Basis, and Providing an Effective Date. *Presenter: Director Winterton.***

Director Winterton presented the proposed Resolution, which authorizes a Master Service Agreement for professional engineering services. It is similar to others brought forward and sets forth the legal basis and obligations to provide services to the City. The content of the Agreement had been reviewed by the City Attorney.

**ACTION:** Council Member Jensen moved to ADOPT Resolution 2023-050 Authorizing the Mayor to execute a Master Services Agreement for Professional Services with SKM Engineering, LLC, for engineering services on a project-specific basis, and providing an effective date. Council Member LeMone seconded the motion. City Council Member vote: Dianna Andersen, Yes; Brent

Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

- C. To Consider for Adoption a Resolution (2023-051) Authorizing the Mayor to Sign an Amended Contract between Pleasant Grove City and the Miss Pleasant Grove Scholarship Pageant for the Purpose of Establishing the Terms of Cooperation between the Two Entities and Providing an Effective Date. Presenter: Administrator Darrington.**  
**\*\*CONTINUED\*\***

Administrator Darrington reported that the public hearing was to take place at 6:00 p.m. In the interim, staff business should be addressed.

**10) PUBLIC HEARING ITEMS**

- A. Public Hearing to Consider for Adoption of an Ordinance (2023-24) to Amend City Code Section 10-19: Signs and Outdoor Advertising. The Applicant is Proposing to Make Changes to the Sign Ordinances to Permit Two New Signs in The Grove Zone. (City Wide) (Pleasant Grove City, Applicant) Presenter: Director Cardenas.**  
*This Item will be Continued to the November 7, 2023, Meeting.*
- B. Public Hearing to Consider for Adoption an Ordinance (2023-26) Amending the Common Boundaries of Pleasant Grove City and Utah County by Annexing a 0.66-acre Parcel of Land to be known as the Pleasant Grove Black Annexation, located at Approximately 1600 West 2000 North, Pleasant Grove, Utah. Parcel Number 14:18:0067. The Property will be Assigned a General Plan Use Designation of Low-Density Residential and a Zoning Designation of RR (Rural Residential) and Providing an Effective Date. Presenter: Attorney Petersen.**

City Attorney, Tina Petersen, reported that the application has been presented three or four times. The matter originally came before the City Council as a boundary line adjustment between the cities of American Fork and Pleasant Grove. When trying to record the plat lines, it was discovered that a small portion of the Black property was found to be unincorporated. The proposed ordinance annexes the unincorporated area, which will be assigned a General Plan Use Designation of Low-Density Residential and a Zoning Designation of Rural Residential ("RR").

Mayor Fugal opened the public hearing. There were no public comments. The public hearing was closed.

**ACTION:** Council Member LeMone moved to ADOPT Ordinance 2023-26 Amending the common boundaries of Pleasant Grove City and Utah County by annexing a 0.66-acre parcel of land to be known as the Pleasant Grove Black Annexation located at approximately 1600 West 2000 North, Pleasant Grove, Utah. Parcel Number 14:18:0067. The property will be assigned a General Plan Use Designation of Low-Density Residential and a Zoning Designation of Rural

Residential (“RR”) and provide an effective date. Council Member Williams seconded the motion. City Council Member vote: Dianna Andersen, Yes; Brent Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

**11) ITEMS FOR DISCUSSION**

**A. Continued Items from the Work Session if needed.**

City Recorder, Kathy Kresser, reported that she will be retiring. Her last day of work will be December 15, 2023. The position was to be posted this week.

City Attorney, Tina Petersen, reported on the following:

- Several complaints were received from citizens about political activity occurring at or near entrances to public facilities such as the Recreation Center and the Library. A United States Supreme Court case allows the City to designate certain areas as non-public forums, which are traditionally public forums. The Legal Department will work on that idea and have an ordinance drafted soon to protect entrances to the Recreation Center including sidewalks approaching it and the Library Building including the entrance for the PG Players. She expected this to take about one month to create but it is too late for this political season. The ordinance will protect citizens who are trying to use public facilities from being exposed to political gauntlets. There have been political issues in the past, not just this year which warrant looking into the option.

Assistant to the City Administrator, Kyler Brower, reported on the following:

- Last year, State legislation came out regarding a requirement to change to a “dot.gov” domain by 2025. A domain name will need to be selected that must also include the letters “UT”. This requirement was being addressed.

Human Resource Manager, David Packard, reported on the following:

- The City Recorder position will be posted this week and interviews conducted before Thanksgiving. The position was expected to be filled before Kathy Kresser’s last day.
- Long-term Community Development Department employee, Barbara Johnson, will retire on December 1, 2023. Her position will remain open internally through tomorrow. He was sad to lose long-term employees and offered his thanks to all.

Administrator Darrington reported on the following:

- The Halloween City-Wide Party will take place on Monday, October 30, 2023, at the Downtown Park between 5:00 and 7:00 p.m. City Event Planner, Ryanne Davis Littledike, oversees the party and is working with Odd Fellows as well as the Chamber of Commerce.
- A program is planned for November 11, 2023, at 11:00 a.m., which Ms. Littledike is putting together. Council Member Jensen ask if Main Street can be closed for the Concert between Center Street and 200 South, from 4:00 p.m. to 7:30 p.m.

- Administrator Darrington will be meeting with Lisa Young regarding the Ribbon Cutting scheduled for November 1, 2023, at 5:00 p.m. at the high school. The intent was to accommodate those who were unable to attend a ceremony on the mountain itself. Additionally, there will be a second ribbon-cutting event for the grand re-opening on the mountain on November 8, 2023, at 1:00 p.m. Participants in the second ribbon-cutting event will need to hike to the site with some exceptions. Both ceremonies are dependent on the weather.

Council Member Andersen thanked the candidates who participated in the debates and specifically Denise Trickler for being present and participating. Council Member LeMone thanked Ms. Trickler for her involvement in City government and for being able to provide an accurate account of what happens at Council Meetings. Council Member Bullock commended Ms. Trickler for her excellent work on the Historical Preservation Commission as well. Council Member Jensen reported that he attended the American Fork Council Debates the previous night and noted that the candidates were asked if they attended meetings. All said yes. He thanked Ms. Trickler for her attendance and wished more people would attend.

Administrator Darrington reported that the Christmas Tree Lighting is scheduled to take place on Monday, November 27, 2023, at 6:00 p.m. Council Member LeMone also invited the City Council and staff to her home during the Halloween season but asked that she be informed as to when they are coming. She noted that they will have an Open House the weekend before the holiday.

Upon request, Assistant Brower reported that the final walk-thru for the Old Town Hall will be prior to Thanksgiving in November with a ribbon cutting after.

Mayor Fugal attended a G Mountain Fund Raising Meeting where alumni were asking \$8 from every alumnus. Administrator Darrington reported that people contributed money for their grandparents who attended Pleasant Grove High School. It was reported that they were very successful with this type of fund raiser.


- 12) **REVIEW AND DISCUSSION OF THE NOVEMBER 7, 2023, CITY COUNCIL MEETING AGENDA**
- 13) **MAYOR AND COUNCIL BUSINESS.**
- 14) **SIGNING OF PLATS.**
- 15) **REVIEW CALENDAR.**
- 16) **ADJOURN.**

**ACTION:** At 6:05 p.m. Council Member Jensen moved to ADJOURN. Council Member Andersen seconded the motion. City Council Member vote: Dianna Andersen, Yes; Brent Bullock, Yes; Eric Jensen, Yes; Cyd LeMone, Yes; and Todd Williams, Yes. Motion carried unanimously.

The Mayor and Council then went on a field trip to see the construction progress of the new Hale

Center Theater.

The City Council minutes of October 17, 2023, were approved by the City Council on November 7, 2023.

  
Kathy T. Kresser, MMC  
City Recorder



*(Exhibits are in the Recorder's office.)*