



## **PLAN SUBMISSION REQUIREMENTS – DECKS**

### **ALL DOCUMENTS TO BE SUBMITTED ON CD OR OTHER STORAGE DEVICE**

#### **THE FOLLOWING ITEMS MUST BE SUBMITTED FOR A COMPLETE PLAN CHECK:**

1. Pay \$75 application fee. The balance of the permit will be paid at the time the permit is issued.
2. Complete permit application form completely. Be sure to include:
  - a) Owner. (*If owner-builder, complete "Owner-Builder" form.*)
  - b) Project address.
  - c) General Contractor's name, address, license number & phone number.
  - d) Current copies of contractor license, business license & proof of liability insurance as required by Utah Division of Occupational & Professional Licensing.
  - e) Sub-contractors' names, license numbers and phone numbers.
3. A site plan showing the location of the deck on the property. The site plan must:
  - a) Be drawn to scale.
  - b) Show distances from proposed deck to property lines and adjacent structures.
  - c) Show locations of any easements.
4. Engineering calculations for decks exceeding any of the following parameters:
  - a) Roof snow load exceeds 70 psf
  - b) Area of deck exceeds 120 ft<sup>2</sup>
  - c) Height of deck floor above grade exceeds 8 ft.
  - d) Deck projects more than 8 ft from the exterior wall of the house
5. Building plans. Plans should be drawn to scale and should include a framing plan showing:
  - a) Floor joist size, spacing and lumber type and grade.
  - b) Beam size, type and locations.
  - c) Post size, locations and connections to beams and footings or foundations.
  - d) Footing size, depth, reinforcement and locations.
  - e) Deck connection to house and flashing requirement.
  - f) Stair, landing, handrail details and guardrail connection details and requirements.
  - g) Floor material