

Project Name/ Project #: _____

Concept Plan Checklist

The following checklist outlines the requirements of Pleasant Grove City for concept plans. Use of this checklist will help minimize the review time, and the number of resubmittals required for approval. Failure to include all items listed may result in a delay of the Development Review Committee meeting.

- Community Development Application.
- Appropriate application fee. (11-7-2:D)

The following must be submitted with the Community Development Application:

- One (1) electronic (Adobe Acrobat – pdf) copy of the proposal for review and comment by the Development Review Committee.

The following shall be included on concept plans:

- Project name and approximate address. (11-7-3:A)
- A map showing the property surrounding the project, with a scale no smaller than 1" = 400', showing a simple sketch of the existing utilities, watercourses, streets, and lots. (11-7-3:B)
- A vicinity plan showing how roads may extend through adjacent undeveloped property (does not apply to site plans). (11-7-3:B)
- A proposed lot and street layout, indicating general scaled dimensions of lots and streets to the nearest foot. Additional information such as: locations, widths, and other dimensions of existing and proposed buildings, improvements, easements, platted streets, driveway accesses, landscaped areas, open spaces, and parking areas, including the dimensions and number of stalls, will assist in a more thorough review, and more detailed DRC comments. (11-7-3:C)
- The acreage of the entire site proposed for development. Include dimensions of the entire site. (11-7-3:D)

Note: Concept plans submitted with more detail will result in a more effective DRC review of the development.